BUDGET REPORT

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Economic Development

Month of Report: June

Budget Name: JM-ENTERPRISE

Budget Number: 669

Name & Title of Person Preparing This Report: Ashley Heath, Administrative Coordinator

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 76,875.22

2024 Actual Expenditures: 78,399.12

2023 Actual Revenues: 76,875.22

2024 Actual Revenues: 78,399.12

BUDGET INFORMATION:

Budgeted Expenditures: 76,274.00

Budgeted Revenues: 76,274.00

YTD Expenditures: 15,950.37

YTD Revenues: 32,331.34

Projected Expenditures: 76,274.00

Projected Revenues: 76,274.00

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

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Department: Economic Development

Month of Report: June

Budget Name: JM-FRITZ

Budget Number: 672

Name & Title of Person Preparing This Report: Ashley Heath, Administrative Coordinator

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 110,071.13

2024 Actual Expenditures: 79,715.95

2023 Actual Revenues: 110,071.13

2024 Actual Revenues: 79,715.95

BUDGET INFORMATION:

Budgeted Expenditures: 79,234.00

Budgeted Revenues: 79,234.00

YTD Expenditures: 11,598.22

YTD Revenues: 45,480.88

Projected Expenditures: 83,283.40

Projected Revenues: 83,283.40

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

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BUDGET REPORT

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Department: Economic Development

Month of Report: June

Budget Name: JM-GATES

Budget Number: 673

Name & Title of Person Preparing This Report: Ashley Heath, Administrative Coordinator

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 87,686.60

2024 Actual Expenditures: 95,261.03

2023 Actual Revenues: 87,686.60

2024 Actual Revenues: 95,261.03

BUDGET INFORMATION:

Budgeted Expenditures: 85,374.00

Budgeted Revenues: 85,374.00

YTD Expenditures: 17,912.49

YTD Revenues: 43,937.00

Projected Expenditures: 85,816.00

Projected Revenues: 85,816.00

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

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Department: Economic Development

Month of Report: June

Budget Name: JM-FOR IND PK BLD I

Budget Number: 680

Name & Title of Person Preparing This Report: Ashley Heath, Administrative Coordinator

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 53,037.76

2024 Actual Expenditures: 16,596.60

2023 Actual Revenues: 53,037.76

2024 Actual Revenues: 16,596.60

BUDGET INFORMATION:

Budgeted Expenditures: 48,000.00

Budgeted Revenues: 48,000.00

YTD Expenditures: 7,200.37

YTD Revenues: 0.00

Projected Expenditures: 48,000.00

Projected Revenues: 48,000.00

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name: 214-84-51629-229/FOR IND PK BLDG I-UTILITIES

Reason for Concern: City reimbursing utilities during vacancy.

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

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The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Economic Development

Month of Report: June

Budget Name: JM-FOR IND PK BLDG II

Budget Number: 681

Name & Title of Person Preparing This Report: Ashley Heath, Administrative Coordinator

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 37,232.72

2024 Actual Expenditures: 15,892.14

2023 Actual Revenues: 37,232.72

2024 Actual Revenues: 15,892.14

BUDGET INFORMATION:

Budgeted Expenditures: 50,000.00

Budgeted Revenues: 50,000.00

YTD Expenditures: 1,338.53

YTD Revenues: 5,375.68

Projected Expenditures: 50,035.81

Projected Revenues: 50,035.81

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name: 214-84-51629-229/FOR IND PK BLDG II-UTILITIES

Reason for Concern: City reimbursing utilities during vacancy.

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

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Department: Economic Development

Month of Report: June

Budget Name: JM-ADF

Budget Number: 682

Name & Title of Person Preparing This Report: Ashley Heath, Administrative Coordinator

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 83,867.58

2024 Actual Expenditures: 121,302.26

2023 Actual Revenues: 83,867.58

2024 Actual Revenues: 121,302.26

BUDGET INFORMATION:

Budgeted Expenditures: 85,000.00

Budgeted Revenues: 85,000.00

YTD Expenditures: 2,610.15

YTD Revenues: 36,302.90

Projected Expenditures: 85,000.00

Projected Revenues: 85,000.00

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

Department Head's Signature: Ashley Heath Date: 6-16-25

This budget report form is to be sent to the Clerk's Office/Agenda Preparer for inclusion in the packet provided to the Oversight Committee.

Oversight Committees shall approve budget report forms and forward to the Finance Committee. Departments shall email approved budget report forms and Oversight meeting minutes to the Finance Director, or in their absence the Administrative Coordinator, to compile final monthly report for the Finance Committee.

Fully approved final monthly report, which includes all departmentally submitted budget report forms, will be filed with the Finance Director, or in their absence the Administrative Coordinator.

Please refer to the Financial Procedures Manual, Chapter 6 for the full policy regarding monthly departmental budget reports.