

RUSK COUNTY PERSONNEL COMMITTEE MINUTES

January 19, 2023

Personnel Committee Present: DuSell, Rathsack, Stout, J. Unterschuetz and Meyer

Others Present: C. Meyer, A. Heath, J. Wilk, T. Cudo, J. Kalepp, C. Cleveland and E. Webster.

CALL TO ORDER - Meeting called to order by Chair DuSell at 3:00 p.m.

DISCUSSION AND POSSIBLE MOTION

Approve Maintenance Promotion

Gary and Ashley informed the Committee that an employee is retiring and would like to promote internally.

Motion by Stout, seconded by Rathsack to approve the promotion internally to Rob Novak pending employee retiring. Motion carried.

Approve Forestry Promotion

Ashley would like to promote internally in the Forestry Department for the Assistant Forest Administrator to Dane Gravesen.

Motion by Rathsack, seconded by J. Unterschuetz to approve Dane Gravesen as of Assistant Forest Administrator upon approval of Forest Administrator at County Board. Motion carried.

Resolution Appointing Forest Administrator

Motion by Rathsack, seconded by Meyer to approve the Resolution Appointing Forest Administrator and forward to County Board. . Motion carried.

Approve Highway Commission Job Description

Discussed the updated Highway Commissioner Job Description.

Motion by J. Unterschuetz, seconded by Meyer to approve the Highway Commissioner Job Description with Corporation Councils approval and forward to County Board. Motion carried.

Resolution Approving 2023 General Employee Wage Scale

Ashley discussed the 2023 general Employee Wage Scale with longevity.

Motion by J. Unterschuetz, seconded by Rathsack to approve the Resolution Approving 2023 General Employee Wage Scale and forward to County Board. Motion carried.

Approve HR Generalist Job Description – The Committee will continue with a HR Manager.

Motion by Rathsack, seconded by Meyer to enter into Closed Session at 3:30 p.m. All responded yes.

CLOSED SESSION announced by Chair

Discuss Human Resource position pursuant to: Wis. Stat § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

OPEN SESSION – at 4:03 p.m.

ADJOURN

Motion by Meyer, seconded by J. Unterschuetz to adjourn at 4:03 p.m. Motion carried.