

RUSK COUNTY PROPERTY COMMITTEE MINUTES

JANUARY 13, 2023

8:30 A.M.

Present: Tony Hauser, Jerry Biller, Phil Unterschuetz, Terry Wedwick and Alan Rathsack.

Others Present: C. Meyer, J. Wilk, G. Shilts, A. Heath, J. Bugbee, C. Riddle, J. Wallace, J. Wiles and T. Loomis.

Call to Order

Meeting called to order by Chair Hauser at 8:30 a.m.

Approval of Minutes

Motion by Biller, seconded by Wedwick to approve December 9th, 2022 minutes. Motion carried.

Discussion and Possible Motion

RECYCLING, TRAIL END AND FAIRGROUND REPORT – Charmaine Riddle

Coordinator Report Including Update on Outreach, Violation, & Sites – Charmaine gave a report on Outreach, Violation and Township Sites.

Trails End Report – Charmaine gave a report on the damage to the camp during the heavy snow storm and the Pavilion plans.

Fairground Report/East Wing of Round Barn plan approval - Jessica Wiles gave a quote from Kane Construction for east wing Building including Electrical for \$247,435.00. Bleachers quotes for a 5-row, 5 units for \$25,625.00. Discussion held on approval process and the safety of the East Wing.

Motion by Biller, seconded by Rathsack to forward the 5-unit Bleachers and \$247,435.00 for East Wind Barn to Finance for the approval process through ARPA Funds. Motion carried.

Bathrooms State update – Gary Shilts and Tom Hall gave an update on the FEMA Grant and State approved plans for the bathrooms.

Log Building Plan update – They are doing a solid color on the bottom of the building due to cost.

JLO Booth Remodel update – No report

Grandstand repair update – Still waiting on another quote to repair the current bleachers and discussed Ladysmith High School Bleachers.

BUILDING & GROUNDS – Facility Manager Update on Maintenance of Government Center Facility and Other County Owned Properties – Gary gave an update.

Phone Reimbursement – Ian Fawley – The phone accompanies the prior job approval for phone reimbursement.

Emergency backup Generator quote update – Working with 3 contractors to get prices.

Clerk's office Window approval – 3 x 3 information/security window installation in the Clerk's office.

Motion by Wedwick, seconded by P. Unterschuetz to approve the Security window in the County Clerk's office from the Maintenance Building Budget. Motion carried.

Out of County Travel – Security 3-day conference in Appleton request.

Motion by Biller, seconded by Wedwick to approve the out of County Travel for Gary Shilts to Appleton for 3-day conference.

Motion carried.

Approval AP Report payment and Invoices

Motion by Biller, seconded by Rathsack to approve the January AP Report. Motion carried.

ADMINISTRATIVE COORDINATOR – UPDATE

Courthouse Safety & Security – Judge Barna informed the Committee of the report from the US Marshall's for Courthouse Security. She will work with the Facility Manager, Gary Shilts for cost and present to Property and then to County Board for approval.

Marshfield Clinic Detached Garage Lease – Mike Olson/Marshfield Clinic would like to continue to lease the South side garage on a month to month basis. Discussion held.

5R Update – The glass will be removed late March or April and the trailers will need to be removed.

Jim's Heating Well Abandonment – The DNR made contact on a Well Abandonment in Sheldon that has been brought to the County in 1993 and would like the County to sample or fill the well and cap it off. Discussion held.

Motion by Hauser, seconded by Rathsack to allow Ashley to get bids to do no sampling and cap the well as listed. Motion carried.

AIRPORT – Facility Manager, Update on Airport Operations, Usage, Hangers, Land Lease and Fuel BOA/FAA Funded Projects-Updates - Gary gave an update on the runway opening up during the snowstorm, tenant update and the loader will be delivered.
Fuel Master Upgrade – The Fuel Master Upgrade should be done around April.

INSURANCE/COUNTY CARS

Sheriff – 2023 Squad Bids – Sheriff Wallace is asking for approval for 4 squad \$155,000.00 for 2023. Discussion held.

Motion by Wedwick, seconded by Biller to approve the purchase of the 4 squads for up to \$155,000.00 in 2023 from the County Car fleet budget/ General Fund loan. Yes – Wedwick, Rathsack and Biller. No – Hauser and P. Unterschuetz.
Animal Shelter Vehicle Swap – Vehicle swap from Animal Shelter truck with Maintenance Explorer.
Motion by Biller, seconded by Wedwick to approve the vehicle swap between Maintenance and Animal Shelter. Motion carried.

Review of Insurance Claims and County Car Usage

Highway Shop Truck – Jaimie informed the Committee of the safety problem with the Highway Shop Truck. The Highway Shop Truck will be brought up at the Highway Committee meeting on Monday.

Insurance Update – No report

IT – JIM BUGBEE - IT Report- Updates on Computers, Programs, Services and County Dept's - No report.

FORESTRY – Purchase tracks for 4-wheeler

Motion by Biller, seconded by P. Unterschuetz to approve to purchase of tracks for 4-wheeler up to \$4,900.00 from the Forestry Budget. Motion carried.

EMERGENCY SERVICES – Purchase of a new Ambulance

Motion by Biller, seconded by Rathsack to approve the purchase of a new Ambulance from Lifeline for \$271,124.00 from the Ambulance Budget. Motion carried.

USE OF RUSK COUNTY HOSPITAL/NURSING HOME BUILDINGS AND MARSHFIELD CLINIC BUILDINGS AFTER TERMINATION OF MARSHFIELD CLINIC LEASE WITH RUSK COUNTY – No report

Next meeting will be February 10, 2023 at 8:30 am. in the LEC.

Adjourn

Chair adjourned at 11:00 a.m.