

# RUSK COUNTY PROPERTY COMMITTEE MINUTES

JANUARY 12, 2024

8:30 A.M.

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**Present:** Jerry Biller, Phil Unterschuetz, Terry Wedwick, Phil Schneider and Tony Hauser.

**Staff Present:** C. Meyer, J. Wilk, G. Shilts, C. Riddle, J. Bugbee, J. Wallace, Judge Barna, J. Macholl, T. Cudo, J. Kalepp and J. Kahl,

**Others Present:** E. Webster and J. Wiles

## Call to Order

Meeting called to order by Chair Hauser at 8:30 a.m.

## Approval of Minutes – December 8, 2023

*Motion by Biller, seconded by P. Unterschuetz to approve the December 8, 2023 minutes. Motion carried.*

## DISCUSSION AND POSSIBLE MOTION

### RECYCLING, FAIRGROUND AND TRAIL'S END REPORT- Charmaine Riddle

C. Riddle gave a report on Coordinator Report Including Update on Outreach, Violation and Sites.

#### Trail's End Report

- Swinging Bridge Damage - J. Kahl gave an update and presented pictures and correspondence on the Swinging Bridge Damage. He received estimates from Anderson (\$95,000.00), Custom Manufacturing for (\$900.00 per sq. ft.) and is waiting for Ebby Manufacturing for a quote. Discussion held.  
*Motion by P. Unterschuetz, seconded by Schneider to approve getting an Engineer to design a new bridge and sign off on the County constructing a new bridge expenses from the Trails End Budget. Motion carried.*
- Camping Electrical Upgrades - A request to upgrade the camping electrical for 5 sites. The bids are as follows: Red Cedar (\$4,317.00), B&B (\$5,485.00) and Van Ert (\$5,500.00).  
*Motion by Biller, seconded by P. Unterschuetz to approve Red Cedar for up to \$4,500.00 from the Trails End Budget to upgrade the electrical camping sites. Motion carried.*

Fairground Report - Scheduling is getting to be difficult and the Farmers Market is doing well.

Fairground Update – Maintenance gave an update on the Grandstands and Concrete Repair.

State Plan for Restroom update – The state temporary plans were presented to the Committee and will wait for the Final plans.

Concrete Repair request – No request.

## JUDGE

Approval of MiFi – Discussion held on the additional phone that was given to the Judge.

*Motion by Biller, seconded by Hauser to stay with one devise (phone with hotspot) as recommended by her oversight Committee. Discussion held. Motion carried.*

## HOSPITAL/NURSING HOME

Rands Offer to Purchase for 906 College Ave. Ladysmith WI – Discussion held on the Offer to Purchase and the responsibilities to the tax payers.

Disposition of the Clinic and Hospital Lots – No decision will be made at this time.

## BUILDING & GROUNDS

### County Facilities Report

Facilities Manager Report including updates on Government Center, Joint Management Buildings, Old Hospital & Clinic  
Gary gave the Facility report on the Government Center, Hospital, Clinic and Joint Management Buildings. The Committee would like a breakdown of each request for repairs.

*Motion by Biller, seconded by P. Unterschuetz to approve Haas plugging in there equipment at the Clinic location during the winter. Motion carried.*

Open Bids and approve contractor for East Entrance Doors – Chair opened the bids for the East Entrance, one bid received. The bid is from Rice Lake Glass and door Incorporated for \$32,218.00.

*Motion by Biller, seconded from Schneider to approve Rice Lake Glass and Door Co. Inc. up to \$37,000.00 to replace the East entrance doors from HHS ARPA funds. Motion carried.*

## **AIRPORT**

### **Airport Report**

Airport Director Report including updates on runways, fuel, leases

Gary gave an Airport report and update on runways, fuel, leases and discussed lots for purchase.

*Motion by Biller, seconded by P. Unterschuetz to approve BOA funds up to \$10,050.00 for Airport End Loader. Motion carried.*

Airport concrete repairs – Gary is asking for up to \$5,000 to do concrete repairs at the airport.

Airport septic repairs – Gary reported a leak in the current Septic.

## **INSURANCE/COUNTY CARS**

Review of Insurance Claims and County Car Usage

Jaimie gave a report to the Committee on insurance claims and county car usage.

Approve Departmental Transfer of Fleet Vehicles

Jerrad Macholl is requesting to transfer 2 trucks from the Sheriff's Department to the Forestry Department.

*Motion by Schneider, seconded by Biller to transfer 2 trucks 2018 and 2019 from the Sheriff's Department to the Forestry Department.*

*Motion carried.*

Approve Disposal of Fleet Vehicles

*Motion by Biller, seconded by Schneider to dispose of the 2 Forestry Trucks 2008 and 2011 and auction them off. Motion carried.*

Approve Overage on Squad Car Purchases – Bids were brought in by the Sheriffs Dept.

*Motion by Biller, seconded by Wedwick to approve the \$588.00 per vehicle overage on 2 squad cars purchased from Don Johnson. Motion carried.*

## **IT**

IT Director Report to include updates on projects – J. Bugbee gave an update on the IT projects.

Determine Invoice Entry Responsibility for IT Department – Discussion held on invoice Entry Responsibility for the IT Department.

## **APPROVE AP REPORT – BILLS**

*Motion by Biller, seconded by P. Unterschuetz to approve bills as presented. Motion carried.*

*Motion by Biller, seconded by Wedwick to enter into closed session at 11:02 a.m. All responded yes.*

**CLOSED SESSION** announced by Chair

Employee Job Performance Issue WI Stats 19.85(1)(c). For considering employment, promotion, compensation or performance evaluation data on any public employee over which the governmental body has jurisdiction or exercises responsibility.

**OPEN SESSION** – at 11:37 a.m.

Next meeting will be February 9, 2024 in the LEC at 8:30 a.m.

## **Adjourn**

*Motion by P. Unterschuetz, seconded by Biller to adjourn at 11:38 a.m. Motion carried.*