

RUSK COUNTY PERSONNEL COMMITTEE MINUTES

January 12, 2023

Personnel Committee Present: DuSell, Rathsack, Stout and J. Unterschuetz. Meyer arrived at 3:20 p.m.

Others Present: C. Meyer, A. Heath, J. Wilk, R. Summerfield, C. Cleveland and E. Webster.

CALL TO ORDER - Meeting called to order by Chair DuSell at 3:08 p.m.

APPROVAL OF MINUTES - *Motion by J. Unterschuetz, seconded by Rathsack to approve November 8, December 1, December 12, December 13, December 21 and December 29, 2022 Minutes. Motion carried.*

PUBLIC COMMENT – Erin Webster gave her opinion and a handout on Virtual Meeting Access.

CORPORATION COUNSEL

Rich Summerfield gave a report of Guardianships, Commitments, and Legal Action on Behalf of the County.

DISCUSSION AND POSSIBLE MOTION

HUMAN RESOURCES

Recruitment updates - Elly Wyberg gave an update on recruitment.

Drug Testing Policy - Drug Testing Policy for pre-employment procedures handout was discussed. The Committee would like to have a progression after testing included in the procedure and bring it back to the Committee for review at the next Personnel Meeting.

ADMINISTRATIVE COORDINATOR

Wage Study - Ashley gave an update on the Wage Study and the appeal process. The Committee would like to look at implementing the wage increase in early March.

Out of County Travel Request – Ashley has requested out of County travel for February 28th thru March 1st for a convention in Madison.

Motion by Meyer, seconded by Rathsack to approve the out of County Travel for Ashley to attend the WCA Legislative Conference February 28 through March 1st in Madison. Motion carried.

Recess from 4:01 p.m. to 4:03 p.m.

Motion by Stout, seconded by Meyer to enter into Closed Session at 4:04 p.m. All responded yes.

CLOSED SESSION announced by Chair

Reclassification of maintenance position pursuant to: Wis. Stat § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

OPEN SESSION – at 4:36 p.m.

Motion by Rathsack, seconded by J. Unterschuetz to enter into Closed Session at 4:37 p.m. All responded yes.

CLOSED SESSION announced by Chair

Negotiation of Forest Administrator employment offer: **19.85(1)(c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

OPEN SESSION – at 5:01 p.m.

ADJOURN

Motion by Meyer, seconded by Rathsack to adjourn at 5:02 p.m. Motion carried.

Minutes by C. Meyer, Rusk County Clerk