

RUSK COUNTY PROPERTY COMMITTEE MINUTES

January 10th, 2020

Present: Mike Hraban, Al Rathsack, Tony Hauser, Tom Hanson, Jerry Biller.

Others Present: Loren Beebe, Kitzie Winters, Charmaine Riddle, Jeff Wallace.

Meeting called to order by Hauser at 8:30 a.m.

Motion by Biller, second by Hraban to approve December 13th, 2019 minutes. Motion carried.

SHERIFF

Equipment: Jeff Wallace, Sheriff, purchased items for Dan Glaze memorial. Went over the 1000 and is apologizing for not coming to committee first. It was time sensitive. Items will be placed on the corner of the courthouse. Motion by Biller, second by Hraban to approve the purchase for the Memorial in the amount of \$6,057.86, to have the flag pole be placed on the NW corner of the courthouse and to have the money come out of the Sheriff's budget. Motion carried.

HIGHWAY

Phone Reimbursement- Highway commissioner and Highway operations manager: Discussion on back reimbursement for 2019. Motion by Hraban, second by Hanson to authorize phone reimbursement to the Highway commissioner and Highway Operations manager for 2019 and for further use both at \$30 per month. Motion carried.

BUILDING & GROUNDS

Update on Maintenance of Government Center Facility and Other County Owned Properties

Update on Maintenance of Government Center Facility and Other County Owned Properties: Written update regarding snow removal provided.

Approval of Payment of Invoices: Motion by Biller, second by Hraban to approve the payment of invoices. Motion carried.

2019 Budget Projections: Budget projections reviewed.

Review RFP/RFQ for Jail Fire Alarm-Possible Motion to Select Contractor: Andy Albarado went over the 3 proposals. Committee reviewed them. Motion by Hraban, second by Rathsack to allow Andy to work with Access and B&B since there is prior work history at the courthouse and to work on pricing and to have him come back to the committee. Motion carried.

Review Draft Farmers Market/Gateway Park Pavilion Development Agreement: No updates

Update-Possible Office Moves Within Government Center: No update. Maybe look at something more in the next budget if needed.

Trails End & Youth Senior Building-Electrical, Flooring and Kitchen Equipment Update: Freezer is in place. Maintenance done on stove at Senior Center. Going to have the stove and flat top at Trails Ends looked at. Flooring- Osseo Plastics, product is guaranteed for 7 years. Can do Senior Center now and they would have to come back around May for Trails End.

Updates from County/City Property Committee Meeting: No update.

800 Gustafson Road Sprinkler Head Replacement: Sprinkler inspection, recommending replacing all the heads in the office area in the amount of 2600 Integrity fire protection. Motion by Hraban, second by Rathsack to approve the replacement of the 50 heads in the office area by Integrity Fire Protection in the amount of \$2,600 and to have the money come out of the Gustafson Road fund balance. Motion carried.

Economic Development

Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders

Consideration/Approval of change orders: No updates.

Joint Management Actions: No updates.

Airport

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update: No updates.

Insurance/County Cars

Review of Insurance Claims and County Car Usage: Kitzie Winters, Finance Director, provided update.

IT

Updates on Computers, Programs, Services and County Dept.'s Computer/Software Equipment Requests/IT

Disaster recovering project, looking for \$85,000 for that. This will be off site somewhere. At this point this is more important than update to windows 10 computers. Jim explained to the committee what would happen for instance if the sprinklers went off, \$40000 a day to run operations so it would only cost 2 days to be down for 4 hours rather than who knows how long with out it. Jim is looking to allocate the money that was for updating computers to go towards the disaster IT Recovering system. Waiting to hear back from the Cloud to see what the costs would be before moving forward right now, put on the next Property meeting agenda. Jim updated that the Highway Department is up and running with their new internet.

Other Items for Discussion & Possible Motion

Motion by Hraban, second by Hanson to adjourn. Adjourned at 10:02 a.m.

Next meeting: February 14th, 2020 at 8:30 a.m.

Hraban and Biller will not be present.