

Jail Regulations for Inmate Mail

The following is a guideline of regulations for incoming mail to inmates at the Rusk County Jail. Mail that fails to meet the guidelines will be denied and placed in that inmate's personal property until that inmate is released.

- Mail will be opened and inspected for contraband.
- Mail received is logged in the inmates jail file.
- Legal mail will be opened by jail staff in front of the inmate to be inspection for contraband.
- Mail determined to contain contraband or information which could interfere with the safe and secure operation of the jail, will placed in the inmate's personal property.
- Mail saturated with perfume or any other substance will not be accepted.
- Incoming mail shall be address in the following manner:

Senders First & Last Name (No nicknames or Aliases) Full Address City, State, Zip Code	Inmate's First & Last Name (No nicknames or Aliases) Rusk County Jail 311 E. Miner Ave., STE L100 Ladysmith, WI 54848
--	--

- Mail not properly addressed, like above, will not be received by the inmate. Instead it will be placed in the inmate's personal property.
- Money received in a letter or package will be placed in the inmate canteen account.
- Photos sent in may be no larger than 5x7 and must be appropriate for the jail setting.
- Photos deemed inappropriate for the jail setting, will be placed in the inmate's personal property.
- Mail containing stickers or any other adhesive material will be removed from the mail and discarded.
- Mail that contains information which may affect the health or welfare of that inmate will be placed into the inmate's personal property.
- Packages containing appropriate books or games will be accepted, but will be donated to the jail.
- Inmates are not permitted to receive items that they can purchase from canteen.
- Inmates cannot receive any packages containing items such as hygiene items, food, ect., that can be purchased from canteen. The only exception is for clothing items that are white in color.
- Inmates are not permitted to receive/send mail to other Rusk County Jail inmates.
- Mail that attempts to violate any "NO CONTACT PROVISIONS" will be confiscated.