

RUSK COUNTY JUSTICE YOUTH & EXTENSION COMMITTEE AGENDA

DATE: Wednesday, March 5, 2025

TIME: 3:00 p.m.

PLACE: Rusk County Law Enforcement Center – Board Room

MEETING WILL BE ACCESSIBLE BY VIDEO CONFERENCE

To link with your computer video and/or audio: [Join the meeting now](#)

CALL TO ORDER

APPROVAL OF MINUTES – February 5, 2025

DISCUSSION AND POSSIBLE MOTION

1. Rusk Restorative Youth Programs Report
 - a. Monthly Report, Current Year Budget & Out of County Travel
2. Criminal Justice Collaborating Council (CJCC)
 - a. Monthly Report
3. Recovery Court Report
 - a. Monthly Report, Current Year Budget & Out of County Travel
4. District Attorney Report
 - a. Monthly Report, Current Year Budget & Out of County Travel
5. Circuit Court Report
 - a. Monthly Report, Current Year Budget & Out of County Travel
6. Extension Office Business
 - a. Current Year Budget & Out of County Travel
7. Trail's End Camp Business
 - a. Caretaker & Coordinator Report
8. Fair Business
 - a. Fair Board Report & Current Year Budget
 - b. Fair Contracts
9. Fairgrounds Business
 - a. Fairgrounds Report
 - b. Fairgrounds Usage Agreements
 - Allowing other entities to utilize the Rusk County Fairgrounds.
 - c. Blue Hills Equestrian Pony Club User Fees

BILL REPORT PAYMENT AND INVOICES

NEXT MEETING DATE

ADJOURN

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk's Office; phone (715)532-2100.

JUSTICE, YOUTH & EXTENSION COMMITTEE MINUTES

February 5, 2025

Committee Present: J. Kalepp, P. Unterschuetz and T. Cudo. M. Russell and L. Goode absent.

Others Present: C. Meyer, A. Gudis, L. Baltrusis, C. Cleveland, L. Gorsegner and A. Kostka

Public: J. Wiles, L. Jennerman, D. Moore and E. Webster.

CALL TO ORDER

Meeting called to order by Chair Kalepp at 3:00 p.m.

APPROVAL OF MINUTES

Motion by Cudo, seconded by Kalepp to approve the January 7, 2025 minutes. Motion carried.

DISCUSSION AND POSSIBLE MOTION

Rusk Restorative Youth Programs Report

Rich Gauger gave a Monthly Report on Youth Programs, Current Year Budget and no out of County Travel.

Criminal Justice Collaborating Council (CJCC)

Rich Gauger Monthly Report, Current Year Budget no out of County Travel

Recovery Court Report

Angela Kostka, Recovery Court Coordinator gave a Monthly Report, Current Year Budget, Grant Application and no out of County Travel.

District Attorney Report

C. Cleveland gave a Monthly Report, Current Year Budget, no out of County Travel.

Circuit Court Report

Lori Gorsegner, Clerk of Courts gave a Monthly Report, Current Year Budget, no out of County Travel.

Extension Office Business

L. Baltrusis, UW Extension gave a Current Year Budget and out of County Travel.

Motion by Unterschuetz, seconded by Cudo to approve out of County Travel for Karrie Grootousen, UW Extension on 2/2/25 Hunt Hill Cloverbud trip, 2/26/25 to Altoona for First Aid and Eau Claire for \$245.00. Motion carried.

Trail's End Camp Business

Caretaker & Coordinator Report – C. Riddle gave an update.

Fair Business

Fair Board Report & Current Year Budget – J. Wiles gave a report on Fair Board and Current Year Budget.

Fair Contracts – Half Twisted Half Knot - \$3,000.00, Romann Sled Rental - \$2,100.00, Always Available Bleachers - \$8,200.00, Bear Hollowed Wood Carver \$5,400.00, Paint me first \$700.00, Cheek Boutique \$285.00.

Motion by Cudo, seconded by Unterschuetz to approve Half Twisted Half Knot - \$3,000.00, Romann Sled Rental - \$2,100.00, Always Available Bleachers - \$8,200.00, Bear Hollowed Wood Carver \$5,400.00, Paint me first \$700.00, Cheek Boutique \$285.00. Motion carried.

Out of County Travel

Motion by Unterschuetz, seconded by Cudo to approve the out of out-of-county travel for \$1,269.00 to Wisconsin Dells for the Rusk County Fair board. Motion carried.

Fairgrounds Businesses

Fairgrounds Report – C. Riddle gave an update on Fairground Business.

Fairgrounds Usage Agreements – Ladysmith Lions – Fun on the Frozen and Culpepper Merriweather Circus (Dick Moore), Olivia Andres Graduation Party and Dodge County Canine Club. Blue Hills Pony Club, two usage agreements – No action. *Motion by Unterschuetz, seconded by Cudo to approve the usage agreement for the Lions Club for \$436.00 plus tax Fun on the Frozen and \$300.00 plus tax Culpepper Merriweather Circus, Olivia Andres Graduation Party - \$300.00 plus tax and Dodge County Canine Club - \$2,500.00 plus tax. Motion carried.*

Chair

Discussion of Justice Youth & Extension Committee Departmental Oversight. – Discussion held on Departmental Oversight.

Bill Report Payment and Invoices

Motion by Cudo, seconded by Unterschuetz to approve paying the bills as presented. Motion carried.

Next Meeting Date – March 5, 2025, at 3:00 p.m. in the LEC.

ADJOURN - *Motion by Unterschuetz, seconded by Kalepp to adjourn at 4:16 p.m. Motion carried.*

DRAFT



311 Miner Ave E. Suite S140; Ladysmith, WI 54848
715-532-2239 ryp@ruskcountywi.us

February 2025 Report for March 2025 meeting: Rusk Restorative Youth Programs

RRYP Office now located on 3rd floor

Teen Court Sessions:

February 11th and 25th

- 5 active teen court cases, working on sanctions
- **9 cases pending.**
- **Teen court sessions now scheduled through April 2025. There have been 3 additional dates added.**
- **There have now been 12 registered. Did not reach 12 until October 2024.**

Traffic Court Session:

- 6 completed all sanctions and notifications sent to clerk of courts
- 7 attended teen traffic court on Feb. 19th. One of those has already completed all sanctions.
- 7 working on sanctions.
- Next teen traffic court scheduled for March 19th. Presently only one person scheduled.
- **Special thank to Sgt. Anderson of the Sheriff's Department and Chris Soltis of Human Services for helping with teen traffic court.**

Prime for Life:

- **1 pending at this time...would like to have at least 5 for the program.**

VIP

- 12 scheduled to attend February 12th (the most in one group in 4 years). 4 parents also attended.

Truancy: .

- None pending

Case Load

- Truancy: 0
- Teen Court: 14
- Traffic: 14
- PFL: 1
- VIP : 1



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715-532-2239 ryp@ruskcountywi.us

Closed Cases for 2024 5

- Truancy:
 - 0 Graduated
- Teen Court:
 - 2 Successful
 - 1 Unsuccessful
- Traffic:
 - Successful: 6
 - Unsuccessful 0
- Victim Impact Panel
 - Successful: 13
 - Unsuccessful: 0

- Prime for Life
 - Successful: 0
 - Unsuccessful; 0

Events/Meetings

Extension and Criminal Justice committee
Drug court team meeting(s)
CJCC Chair
Hope Consortium

Training.

MRT Update(monthly)

MRT (Moral Reconation Therapy)

- Scheduled every Monday at 9:00 am.
- 3 persons attending
- Required for Drug Court
- Attended drug court team meetings and drug court

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL account = "1000251211000"- "1000251211999","1000251213000"- "1000251213999"

[Report].Description = {<-> "1099 adjustment"

Invoice Detail.Created date = 01/29/2025-02/25/2025

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Grand Totals:				<u>.00</u>	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
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We, the undersigned committee, have reviewed and approve the attached list of invoices and purchasing card statement(s).

John Kalepp - Chair

Date

Tom Cudo - Vice Chair

Mike Russell

Lois Goode

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL account = "10001"- "10002", "10005"- "10006", "20812"- "20813", "20814"- "20815"

[Report].Description = {<-> "1099 adjustment"

Invoice Detail.Created date = 01/29/2025-02/25/2025

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
ANCHOR POINT THERAPY	25GN01	25GN01 - EVALUATION	01/24/2025	910.00	100-05-51252-000 GAL- CONTROL/UNREIMBU
CZARNECKI VENROOY LAW OFFICE	00256	00256- GAL FEES	01/28/2025	1,515.00	100-05-51252-880 GAL- INCOMPETENT
FREEDOM PSYCHOLOGICAL SERVIC	2734	PSYCH EVAL 2734	01/22/2025	890.00	100-05-51252-000 GAL- CONTROL/UNREIMBU
GIONIS & MURTAUGH LAW OFFICE LL	27566	GAL FEES 23FA88	01/22/2025	460.00	100-05-51252-767 GAL- FAMILY
HOEL LAW OFFICE LLC	15GN04 12312	GAL FEES FOR CASE#15GN04	12/31/2024	120.00	100-05-51252-880 GAL- INCOMPETENT
HOEL LAW OFFICE LLC	24JG11 12312	GAL FEES FOR CASE# 24JG11	12/31/2024	60.00	100-05-51252-048 GAL- JUVENILE
NUSSBERGER LAW OFFICE	008208	23CM1- ATTY FEES	01/21/2025	370.00	100-05-51252-001 GAL- CT APPOINTED COUNS
NUSSBERGER LAW OFFICE	017589	23CM66- ATTY FEES	01/23/2025	1,755.00	100-05-51252-001 GAL- CT APPOINTED COUNS
NUSSBERGER LAW OFFICE	025128	23CF133- ATTY FEES	02/03/2025	1,416.20	100-05-51252-001 GAL- CT APPOINTED COUNS
NUSSBERGER LAW OFFICE	031603	24CM46- ATTY FEES	01/24/2025	585.48	100-05-51252-001 GAL- CT APPOINTED COUNS
NUSSBERGER LAW OFFICE	047043	24CF111- ATTY FEES	02/03/2025	240.00	100-05-51252-001 GAL- CT APPOINTED COUNS
NUSSBERGER LAW OFFICE	058241	ATTY FEES- 24CF153	02/04/2025	355.00	100-05-51252-001 GAL- CT APPOINTED COUNS
NUSSBERGER LAW OFFICE	077340	22CM146- ATTY FEES	02/03/2025	311.60	100-05-51252-001 GAL- CT APPOINTED COUNS
NUSSBERGER LAW OFFICE	092211	22CM6- ATTY FEES	02/03/2025	260.00	100-05-51252-001 GAL- CT APPOINTED COUNS
NUSSBERGER LAW OFFICE	24CF126	24CF126- ATTY FEES	02/04/2025	257.57	100-05-51252-001 GAL- CT APPOINTED COUNS
NUSSBERGER LAW OFFICE	24GN14	24GN14- GAL FEES	01/10/2025	680.00	100-05-51252-880 GAL- INCOMPETENT
PHYSICIAN BEHAVIORAL HEALTH	24ME18	24ME18- EVALUATION	12/17/2024	850.00	100-05-51252-000 GAL- CONTROL/UNREIMBU
QUILL	42735636	42735636 -OFFICE SUPPLIES	02/05/2025	178.73	100-01-51211-319 CIRCUIT COURT - SUPPLIES
ROONEY PRINTING	146604	146604- ROONEY PRINTING	01/24/2025	242.00	100-01-51211-319 CIRCUIT COURT - SUPPLIES
TRY MEDIATION, INC	670030	670030- TRY MEDIATION	01/30/2025	1,503.00	208-12-51212-000 MEDIATION EXPENSES
WI CLERKS OF CIRCUIT COURT ASS	2025 WCCCA	2025 WCCCA MEMBERSHIP DUES	01/29/2025	125.00	100-01-51211-339 COURT - CONTINUING EDUC
Grand Totals:				13,084.58	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
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We, the undersigned committee, have reviewed and approve the attached list of invoices and purchasing card statement(s).

John Kalepp - Chair

Date

Tom Cudo - Vice Chair

Mike Russell

Lois Goode

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL account = "10006"- "10007", "10007"- "10008"

[Report].Description = {<-> "1099 adjustment"

Invoice Detail.Created date = 01/29/2025-02/25/2025

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
AMAZON.COM	114-3481565-5	10 PK 16GB FLASH DRIVES	01/16/2025	54.85	100-06-51310-319 DA- OFFICE SUPPLIES
AMAZON.COM	114-7557699-8	(2) 3 PK 32GB FLASH DRIVES	01/16/2025	33.38	100-06-51310-319 DA- OFFICE SUPPLIES
BARRON COUNTY	24CF260 0115	1 PAGES + CERTIFICATION 24CF260	01/15/2025	6.25	100-06-51310-216 DA- OTHER COURT FEES
BARRON COUNTY	24CF76	2 PAGES + CERTIFICATION 24CF76	02/04/2025	7.50	100-06-51310-216 DA- OTHER COURT FEES
BARRON COUNTY	25-0024	SUBPOENA TO ANGELA STANISZ 23CM66	01/13/2025	100.00	100-06-51310-210 DA- SERVICE FEES
EAU CLAIRE COUNTY	24CF838 MH 0	1 PAGE + 1 CERTIFICATION 24CF838	01/13/2025	7.00	100-06-51310-216 DA- OTHER COURT FEES
SECURITY FINANCIAL BANK	01272025	REPLACEMENT CHECKS FOR TRUST ACCOUNT (NEW ACCOU	01/27/2025	61.60	100-06-51310-319 DA- OFFICE SUPPLIES
WVWP	01312025	2025 ANNUAL MEMBERSHIP NANCY HAHN	01/31/2025	50.00	100-07-51315-339 CVWC- LEGAL EDUCATION/
Grand Totals:				<u>320.58</u>	

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Date

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Mike Russell

Lois Goode

Report Criteria:

Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Invoice Detail.GL account = "10043"-10044"
 [Report].Description = {<->} "1099 adjustment"
 Invoice Detail.Created date = 01/29/2025-02/25/2025

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
ADOBE INC	12312024	ADOBE ACROBAT PRO SUBSCRIPTION FOR 2025	12/31/2024	239.88	100-43-51200-216 DRUG COURT-CONTRACTE
CORRECTIONAL COUNSELING INC	90090	ONLINE MRT TRAINING	01/06/2025	705.12	100-43-51200-392 DRUG COURT-DONATION E
HI-WAY 8 MOTEL	010925	1/09/2025 6 DAYS SEAN HEASLEY	01/09/2025	240.00	100-43-51200-216 DRUG COURT-CONTRACTE
HI-WAY 8 MOTEL	011425	1/14/2025 13 DAYS PATIENCE SNYDER	01/14/2025	520.00	100-43-51200-216 DRUG COURT-CONTRACTE
SATELLITE TRACKING OF PEOPLE LL	STPINV001282	BLUTAG - JANUARY USAGE	01/31/2025	18.75	100-43-51200-216 DRUG COURT-CONTRACTE
SUBWAY	001008	TRAINING LUNCH	01/27/2025	9.79	100-43-51200-392 DRUG COURT-DONATION E
WALMART	01142025	GRADUATION CAKE	01/14/2025	48.16	100-43-51200-390 DRUG COURT-INCENTIVES
WALMART	030978	GRADUATION GIFT, GIFT CARD	01/14/2025	114.95	100-43-51200-390 DRUG COURT-INCENTIVES
Grand Totals:				<u>1,896.65</u>	

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John Kalepp - Chair

Date

Tom Cudo - Vice Chair

Mike Russell

Lois Goode

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL account = "10044"- "10045", "10055"- "10059"

[Report].Description = {<-} "1099 adjustment"

Invoice Detail.Created date = 01/29/2025-02/25/2025

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
ALWAYS AVAILABLE SEATING	BLEACHERS 2	DEPOSIT ON (4) CCS 240 BLEACHER RENTAL	02/05/2025	1,000.00	100-44-55623-216 FAIR-CONTRACTED SERV
AMAZON.COM	112-3446987-0	FACE PAINTING 2 PACK YARD SIGNS	02/10/2025	36.49	100-44-55623-213 FAIR-ENTERTAINMENT EXP
AMAZON.COM	112-4576889-7	FACE PAINTING BANNER SIGN 2X6'	02/10/2025	18.95	100-44-55623-213 FAIR-ENTERTAINMENT EXP
AMAZON.COM	112-7615625-2	72 PC WOODEN FOUR LEAF CLOVER ORNAMENTS UNFINISHE	02/14/2025	12.99	100-56-55621-346 UWEXT-4H&YOUTH ED RES
BEAR HOLLOW WOOD CARVERS	FAIR 2025	DEPOSIT ON WOOD CARVING SHOW 8/8 TO 8/10/25	02/05/2025	1,500.00	100-44-55623-213 FAIR-ENTERTAINMENT EXP
BLACKSTOCK, HANNAH	FOF 2025	FAIREST OF THE FAIR SCHOLARSHIP	01/25/2025	250.00	100-44-55623-393 FAIR-SCHOLARSHIP
CLARK COUNTY	CPR25-15	FIRST AID/CPR TRAINING	02/12/2025	55.00	100-56-55621-346 UWEXT-4H&YOUTH ED RES
FREEDMAN, THEODORE L	GIZMO 2025	DEPOSIT FOR GIZMO D ROBOT AUG 8-10, 2025	01/07/2025	300.00	100-44-55623-213 FAIR-ENTERTAINMENT EXP
GROOTHOUSEN, KARRIE L	MILEAGE JAN	MILEAGE JAN	01/08/2025	144.20	100-56-55621-332 UWEXT-TRAVEL
HUNT HILL NATURE CENTER INC	FA-0248	WINTER FUN EVENT - STAFFED PLAN - 1/2 DAY	02/02/2025	4.50	100-56-55621-346 UWEXT-4H&YOUTH ED RES
JUMP RIVER ELEC COOP INC	4069001 01052	DEC 24 ACCT 4069001 MTHLY CHGS	01/05/2025	50.99	100-55-55470-229 TRAIL'S END-UTILITIES
JUMP RIVER ELEC COOP INC	4069001 02052	JAN 25 ACCT 4069001 MTHLY CHGS	02/05/2025	50.88	100-55-55470-229 TRAIL'S END-UTILITIES
JUMP RIVER ELEC COOP INC	4069002 01052	DEC 24 ACCT 4069002 MTHLY CHGS	01/05/2025	53.55	100-55-55470-229 TRAIL'S END-UTILITIES
JUMP RIVER ELEC COOP INC	4069002 02052	JAN 25 ACCT 4069002 MTHLY CHGS	02/05/2025	52.99	100-55-55470-229 TRAIL'S END-UTILITIES
MENARDS	58648205	(2) 2-3/8" X 8' CHAIN LINK FENCE TERMINAL POSTS, (48) 1-5/8"	01/27/2025	879.70	100-44-55623-249 FAIR-MAINTENANCE
NINJA WEB STUDIOS, LLC	2816	WEB DEVELOPMENT & HOSTING: FAIR WEBSITE	01/03/2025	2,620.00	100-44-55623-216 FAIR-CONTRACTED SERV
NINJA WEB STUDIOS, LLC	2816	DONATION ON BILL	01/03/2025	1,000.00-	100-44-48500-000 FAIR-DONATIONS
RUSK AREA CHAMBER OF COMMERC	4849	2025 CHAMBER MEMBERSHIP	02/05/2025	42.00	100-56-55621-346 UWEXT-4H&YOUTH ED RES
RUSK AREA CHAMBER OF COMMERC	4849	2025 CHAMBER MEMBERSHIP	02/05/2025	42.00	100-55-55470-319 TRAIL'S END- SUPPLIES
RUSK AREA CHAMBER OF COMMERC	4849	2025 CHAMBER MEMBERSHIP	02/05/2025	42.00	100-44-55623-319 FAIR-SUPPLIES
THIESS, DONNA	FACE PAINT 2	3 HRS FACE PAINTING 8/8 & 8/9 PLUS TRAVEL	02/05/2025	700.00	100-44-55623-213 FAIR-ENTERTAINMENT EXP
WEATHER SHIELD MFG	3098459	11 WINDOWS FOR CHUCK WAGON	11/21/2024	8,866.00	100-44-55623-249 FAIR-MAINTENANCE
WEATHER SHIELD MFG	3098459	DONATION ON BILL	11/21/2024	3,103.10-	100-44-48500-000 FAIR-DONATIONS
WI DEPT OF NATURAL RESOURCES	WINACS03043	4 CANOE REGISTRATION	01/29/2025	44.00	100-55-55470-249 TRAIL'S END-REPAIR/MAINT
Grand Totals:				12,663.14	

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We, the undersigned committee, have reviewed and approve the attached list of invoices and purchasing card statement(s).

John Kalepp - Chair _____
Date

Tom Cudo - Vice Chair

Mike Russell

Lois Goode

RUSK COUNTY FAIRGROUNDS USAGE AGREEMENT/REQUEST FORM
PLEASE PRINT LEGIBLY AND COMPLETE EACH FIELD

Name of Event: <u>Northland Mardi Gras</u>	
Organization Name: <u>Northland Community Club</u>	Date of Application: <u>2/27/2025</u>
Contact Person: <u>Cheyenne Makinica</u>	Phone Number: <u>715-403-1068</u>
Address: <u>PO Box 191</u>	Cell: _____
<u>Ladysmith, WI</u>	Email: <u>cmakinica@gmail.com</u>
<p>Contact person is responsible for the overall event including security, safety, parking, cleanup, and coordinating event with Booking Coordinator and Fairgrounds staff.</p>	
Event Date Start:	Event Date End:
Date: <u>7-19-25</u> Time: <u>11:30p</u>	Date: <u>7/20/25</u> Time: <u>6pm</u>

Note: if you leave by Noon on the last day, you will not be charged a daily rate.

<input type="checkbox"/> Camping Requested – Contact person is responsible for keeping track of all usage and placement and must submit usage to Coordinator at end of event to be taken out of security deposit.	
Buildings Required: (Check all that apply) <u>No Buildings - Parking Only</u>	
<input type="checkbox"/> Grandstands (08)	<input type="checkbox"/> 4-H Building (Tin) (10)
<input type="checkbox"/> Dairy Barn (26)	<input type="checkbox"/> Multi-Purpose Bldg (20)
<input type="checkbox"/> Small Animal (29)	<input type="checkbox"/> Horse Arena & Bldg (33)
<input type="checkbox"/> Horse Barn 2 - Open-Air (23)	<input type="checkbox"/> Horse Barn 3 – Racing (22)
<input type="checkbox"/> Other <u>West Parking Area</u>	<input type="checkbox"/> Other _____
<p>Please list any special needs you may have during your event. An Equipment Usage Form must be filled out for usage of any items other than the buildings including bleachers, picnic tables, panels, garbage cans, etc.</p> <p>Usage is subject to availability.</p> <p>Contact Charmaine Riddle, Booking Coordinator at 715-532-2151 or email charmaine@ruskcountywi.us for more information.</p>	
Person Responsible for Clean Up: <input checked="" type="checkbox"/> Check if same as Contact Person	Phone No: _____
	Email: _____

RUSK COUNTY FAIRGROUNDS USAGE AGREEMENT/REQUEST FORM
PLEASE PRINT LEGIBLY AND COMPLETE EACH FIELD

Name of Event: <u>Blue Hills Trail Rally</u>	
Organization Name: <u>Blue Hills Eq. Pony</u>	Date of Application: <u>12-4-24</u>
Contact Person: <u>Robin Trot + Club</u>	Phone Number: <u>715 415 0659</u>
Address: <u>W10750 Petersen Rd</u>	Cell: <u>SA</u>
<u>Ladysmith, WI 54848</u> Email: <u>cowpye@hotmail.com</u>	
Contact person is responsible for the overall event including security, safety, parking, cleanup, and coordinating event with Booking Coordinator and Fairgrounds staff.	

Event Date Start:	Event Date End:
Date: <u>June 20</u> Time: <u>8:00 am</u>	Date: <u>June 23</u> Time: <u>12:00 PM</u>

Note: if you leave by Noon on the last day, you will not be charged a daily rate.

<input checked="" type="checkbox"/> Camping Requested – Contact person is responsible for keeping track of all usage and placement and must submit usage to Coordinator at end of event to be taken out of security deposit.		
Buildings Required: (Check all that apply)		
<input type="checkbox"/> Grandstands (08)	<input type="checkbox"/> 4-H Building (Tin) (10)	<input type="checkbox"/> Educ. Bldg (Log) (12)
<input checked="" type="checkbox"/> Dairy Barn (26)	<input type="checkbox"/> Multi-Purpose Bldg (20)	<input type="checkbox"/> Sheep & Goat (30)
<input type="checkbox"/> Small Animal (29)	<input checked="" type="checkbox"/> Horse Arena & Bldg (33)	<input checked="" type="checkbox"/> Horse Barn 1 - Porky's (24)
<input checked="" type="checkbox"/> Horse Barn 2 - Open-Air (23)	<input checked="" type="checkbox"/> Horse Barn 3 – Racing (22)	<input type="checkbox"/> Other _____
<input type="checkbox"/> Other _____	<input checked="" type="checkbox"/> Other <u>warm up arena</u>	
<p>Please list any special needs you may have during your event. An Equipment Usage Form must be filled out for usage of any items other than the buildings including bleachers, picnic tables, panels, garbage cans, etc.</p> <p>Usage is subject to availability.</p> <p>Contact Charmaine Riddle, Booking Coordinator at 715-532-2151 or email charmaine@ruskcountywi.us for more information.</p>		

Person Responsible for Clean Up: <input checked="" type="checkbox"/> Check if same as Contact Person	Phone No: <u>715 415 0659</u>
	Email: <u>cowpye@hotmail.com</u>

Fairgrounds Equipment Usage Form

Organization Blue Hills Equestrian Pony Club
 Contact Person Robin Trott Phone # 715 415 0659
 Date(s) of Equipment Usage June 20 to June 22

	Equipment Needed		Explanation/Quantity:	For staff use only: #s given if applicable
	Yes	No		
Bleachers *	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Canopy *	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Chairs	<input type="checkbox"/>	<input type="checkbox"/>		
Benches	<input type="checkbox"/>	<input type="checkbox"/>		
Garbage Cans	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Picnic Tables	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Plastic Tables	<input type="checkbox"/>	<input type="checkbox"/>		
Recycle Bins	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Spools	<input type="checkbox"/>	<input type="checkbox"/>		
Other, list item	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

all items in the horse arena bldg, including timers

Borrower is responsible for damage and must return all equipment in the condition as it was received or will be assessed a fee.

Robin L. Trott DC 12-4-24
 Signature Title Date

* To be used at fairgrounds only

Please attach to Fairgrounds Usage Agreement, if applicable.

OFFICE USE ONLY

Approved:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	(Indicate Reason)	
Approved by:	_____		Date:	_____
Post Use Condition	<input type="checkbox"/> Acceptable	<input type="checkbox"/> Unacceptable	Inspected By	_____
Refund S/D	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Inspected By	_____
Comments:				

Copies to: Fairgrounds Requesting Person

Return Form to:
 Rusk County Fairgrounds
 311 Miner Avenue E, Suite S140
 Ladysmith, WI 54848

RUSK COUNTY FAIRGROUNDS USAGE AGREEMENT/REQUEST FORM
PLEASE PRINT LEGIBLY AND COMPLETE EACH FIELD

Name of Event: Blue Hills USAWB Clinic & Show

Organization Name: Blue Hills Eq. Pony **Date of Application:** 12-4-24
Contact Person: Robin Trout Club **Phone Number:** 715 415 0659

Address: W 10750 Peterson Rd **Cell:** SA
Ladysmith, WI 54948 **Email:** cowpye@hotmail.com

Contact person is responsible for the overall event including security, safety, parking, cleanup, and coordinating event with Booking Coordinator and Fairgrounds staff.

Event Date Start: Date: <u>July 24</u> Time: <u>8:00 am</u>	Event Date End: Date: <u>July 28</u> Time: <u>12:00 pm</u>
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Note: if you leave by Noon on the last day, you will not be charged a daily rate.

Camping Requested – Contact person is responsible for keeping track of all usage and placement and must submit usage to Coordinator at end of event to be taken out of security deposit.

Buildings Required: (Check all that apply)

<input type="checkbox"/> Grandstands (08)	<input type="checkbox"/> 4-H Building (Tin) (10)	<input type="checkbox"/> Educ. Bldg (Log) (12)
<input checked="" type="checkbox"/> Dairy Barn (26)	<input type="checkbox"/> Multi-Purpose Bldg (20)	<input type="checkbox"/> Sheep & Goat (30)
<input type="checkbox"/> Small Animal (29)	<input checked="" type="checkbox"/> Horse Arena & Bldg (33)	<input checked="" type="checkbox"/> Horse Barn 1 - Porky's (24)
<input checked="" type="checkbox"/> Horse Barn 2 - Open-Air (23)	<input checked="" type="checkbox"/> Horse Barn 3 – Racing (22)	<input type="checkbox"/> Other _____
<input type="checkbox"/> Other _____	<input checked="" type="checkbox"/> Other <u>WARM UP AREA</u>	

Please list any special needs you may have during your event. An Equipment Usage Form must be filled out for usage of any items other than the buildings including bleachers, picnic tables, panels, garbage cans, etc.
Usage is subject to availability.
Contact Charmaine Riddle, Booking Coordinator at 715-532-2151 or email charmaine@ruskcountywi.us for more information.

Person Responsible for Clean Up: <input checked="" type="checkbox"/> Check if same as Contact Person	Phone No: <u>715 415 0659</u>
	Email: <u>cowpye@hotmail.com</u>

Fairgrounds Equipment Usage Form

Organization Blue Hills Equestrian Pony Club
 Contact Person Robin Trott Phone # 715 415 0659
 Date(s) of Equipment Usage July 24 to July 27

	Equipment Needed		Explanation/Quantity:	For staff use only:
	Yes	No		#s given if applicable
Bleachers *	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Canopy *	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Chairs	<input type="checkbox"/>	<input type="checkbox"/>		
Benches	<input type="checkbox"/>	<input type="checkbox"/>		
Garbage Cans	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Picnic Tables	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Plastic Tables	<input type="checkbox"/>	<input type="checkbox"/>		
Recycle Bins	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Spools	<input type="checkbox"/>	<input type="checkbox"/>		
Other, list item	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>all items in the horse arena bldg, including limers</u>	

Borrower is responsible for damage and must return all equipment in the condition as it was received or will be assessed a fee.

Robin L. Trott DC 12-4-24
 Signature Title Date

* To be used at fairgrounds only

 Please attach to Fairgrounds Usage Agreement, if applicable.

OFFICE USE ONLY

Approved: Yes No (Indicate Reason)

Approved by: _____ Date: _____

Post Use Condition Acceptable Unacceptable

Refund S/D Yes No

Inspected By _____ Date _____

Inspected By _____ Date _____

Comments: _____

Copies to: Fairgrounds Requesting Person

Return Form to:
 Rusk County Fairgrounds
 311 Miner Avenue E, Suite S140
 Ladysmith, WI 54848