



Rusk County Jail
311 Miner Ave E – Suite L100, Ladysmith WI 54848
Phone: (715) 532-2200 / Fax: (715) 532-2288



Required HUBER Paperwork

Huber Requirements:

1. A complete work schedule listing the days and hours you are working on company letterhead.
2. Transportation Information – If driving or riding with another:
 - a. Proof a valid driver's license or equivalent
 - b. Proof of Insurance
 - c. Vehicle Information – Description, VIN, plate number etc.
3. Rusk County Jail HUBER Employer Agreement Form – Signature sheet only
4. Huber Fees – Prepayment of 1 week's fees are required before allowed out on Huber
Rusk County Sentenced Inmates: \$126 required (\$18/day x 7 days = \$126)
***Other County Transfer/Sentenced Inmates: \$140 required (\$20/day x 7 days = \$140)**
***Non Refundable Huber Transfer Fee (Other County Transfer/Sentenced Inmates only): \$50**

Requesting Self Employment:

(Information needed in addition to the above 1-4 Huber requirements)

1. Proof of worker compensation
2. Prior year tax return with tax ID number
3. Location of job sites

Requesting Home/Childcare:

(Information needed in addition to the above 1-3 Huber requirements)

1. Proof of the need for you to take care of dependent.
2. Proof you were caregiver to dependent prior to jail.
3. Huber fees will be based off current stay and any prior jail bill.
4. Must state home/childcare on Judgment of Conviction.

Requesting Huber Transfer:

(Information needed in addition to the above 1-4 Huber requirements)

1. Written letter summarizing reasons for transfer.
2. Must be employed in Rusk County or within 4 miles of county line.
3. Must state on Judgment of Conviction (May serve in Rusk County).

**** Failure to turn in all Huber paperwork PRIOR to your jail stay will delay your release for Huber privileges ****