

# RUSK COUNTY HIGHWAY COMMITTEE MINUTES

September 12, 2022

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**Highway Committee Present:** Hraban, Kalepp, Meyer, Biller, and Stout

**Others Present:** S. Emich, C. Meyer, A. Heath, S. Schuelke

## CALL TO ORDER

Meeting called to order by Chair Biller at 8:00 a.m.

## APPROVAL OF MINUTES

*Motion by Stout, seconded by Hraban to approve August 15, 2022 minutes as presented. Motion carried.*

## PUBLIC COMMENT – None

## GERNERAL BUSINESS:

### Document Approval of 8/26/21 Surcharge for Truck

The Committee discussed the invoice for IState Truck Center for a new truck purchase approved in March by the Chair.

*Motion by Stout, seconded by Hraban to approve the truck purchase from IState Truck Center for \$128,996.00.*

*Motion carried.*

### WI DOT CHEMSPRO Annual Highway Training

The request for Emily, Nate and Sky to attend the 2022 CHEMSPRO Annual Highway Training for state software procedures on October 5 thru the 7<sup>th</sup> in La Crosse.

*Motion by Hraban, seconded by Kalepp to approve the out of County Travel for the 2022 CHEMSPRO Annual Highway Training for state software procedures on October 5 thru the 7<sup>th</sup> in La Crosse. Motion carried.*

## HIGHWAY COMMISSIONER REPORT:

The Commissioner report was presented by S. Emch.

Discussed to wait to discuss the advantage and disadvantage of the Asphalt plant until the appraisal come back, the shut down of the Asphalt plant in October and the used culvert policy.

## HIGHWAY SAFETY REPORT:

There has been mining and tire training for Highway employees as well as a scheduled event in March for all employees for certification for tire management by Baur Built Company.

Letter from the Department of Health for inspection of the facility of the Highway Department in September. Scott reached out to Dustin Thompson, Rusk Counties Safety Inspector who will attend when inspection.

## HIGHWAY FINANCIAL REPORT:

(Report will include financial status of Highway Department cash, payables, receivables, equipment fund and blacktop plant fund).

A report was presented by Schuelke.

**HIGHWAY OFFICE REPORT.** (Report will include Insurance Liability Claims, Workers Compensation Claims and number of FMLA requests).

A report was presented by Schuelke.

## APPROVE PAYMENT OF HIGHWAY INVOICES – Discussed individual invoices.

*Motion by Stout, seconded by Meyer to approve the Highway Invoices as presented. Motion carried.*

**HIGHWAY COMMITTEE – ANNOUNCEMENTS - None**

**SET DATE FOR NEXT HIGHWAY COMMITTEE MEETING**

The next meeting will be held October 17, 2022 in the LEC at 8:00 a.m.

**ADJOURN**

*Chair Biller adjourned at 8:51 a.m.*