

RUSK COUNTY FINANCE COMMITTEE MINUTES

September 21, 2023

Finance Committee Present: Tatur, Hauser and Meyer.

Staff Present: A. Heath, C. Meyer and J. Wilk.

Others Present:

CALL TO ORDER

Meeting called to order by Chair Tatur at 11:10 a.m.

PUBLIC COMMENT – None

APPROVAL OF MINUTES

Motion by Hauser, seconded by Meyer to approve the August 17, 2023 minutes. Motion carried.

DISCUSSION AND POSSIBLE MOTION

Bid opening and possible awarding for 2023-2027 Audit Services

Bids are as Follows:

CliftonLarsonAllen: (2023-\$50,600 2024-\$52,200) (2025-\$53,800) (2026-\$55,500) (2027-\$57,200)

Baker Tilly: (2023-\$70,725 2024-\$74,200) (2025-\$77,800) (2026-\$81,500) (2027-\$85,500)

Motion by Meyer, seconded by Hauser to accept the bid from CliftonLarsonAllen (2023-\$50,600 2024-\$52,200) (2025-\$53,800) (2026-\$55,500) (2027-\$57,200). Motion carried.

Approve Taser Purchases

The Sheriff's Department is requesting approval for 19 new tasers model 10 for \$68,652.20 and model 7 for \$55,534.30, \$55,000.00 from ARPA Fund and the remainder from the Sheriff's budget.

Motion by Hauser, seconded by Meyer to approve the \$55,000.00 for 19 model 10 tasers from ARPA funds and the remainder from the Sheriff's Department Budgets and forward to County Board. Motion carried.

Set Minimum Bid for Tax Deed

Verna Nielson is requesting to set a minimum bid for tax deed PARCEL NUMBER: 014-00543-0000.

Motion by Meyer, seconded by Hauser to request to set a minimum bid at \$8,000.00 for PARCEL NUMBER: 014-00543-0000. Motion carried.

Approve costs related to Election Self Programming

It is the Committees consensus to leave the election programming with Command Central.

Comprehensive Plan

The Reginal Planning Commission would do the Comprehensive Plan, Randy will speak with the Planning Commission.

Approve Facilities Manager Stipend for Hospital

The Facility Manager is requesting a stipend for the hospital for 10 hours per week starting May 2023. Discussion held.

Motion by Meyer, seconded by Hauser per the Resolution Creation of the Project Manager there is no justification for a stipend. Motion carried.

LATCF Requests to Forward to County Board (Resolution) – No Resolution

Additional ARPA Requests to Forward to County Board (Resolution) – Approved Sheriff's

Department request for \$55,000.00 Model 10 taser in prior discussion, an additional \$55,000.00 for the Aluminum bleachers from ARPA Funds is requested for a RFP that was submitted and opened at Property for the Grandstands at the Fairgrounds.

Motion by Hauser, seconded by Meyer to approve the additional \$55,000.00 for Aluminum Bleacher from ARPA funds and forward to County Board. Motion carried.

2022 Audited Financial Statements – Jaimie gave an overview of the 2022 Audited Financial Statements.

Approve Invoices

Minutes prepared by County Clerk C. Meyer

Motion by Hauser, seconded by Meyer to approve the September AP report as presented. Motion carried.

Out of County Travel – A request for Treasurer, Finance, Highway, Forestry and HHS.

Motion by Hauser, seconded by Meyer to approve the Out of County Travel as presented. Motion carried.

Treasurer's report – Verna Neilson gave her report.

Administrative Coordinator report

Ashley Heath gave a report on the following items: Wage increase, Animal Shelter, Joint Management, Construction updates and hospital/nursing home.

Clerk's report

Clerk Meyer gave an update on the Office, Dog/Marriage Licenses and Elections.

Finance Director's report

Jamie Wilk, Finance Director gave report on the Finance Department.

REVIEW OF 2024 BUDGETS: (not necessarily in this order)

Administrative Coordinator

Animal Shelter

CDBG

Circuit Court

Corporation Counsel

County Clerk

County Board

DA/CWVC

Drug Court

Economic Development

Emergency Management

Finance

Forestry

HHS

Highway

IT

LCDD

Library

Maintenance

Medical Examiner

RCTC

ROD

Sheriff

Treasurer

UW-Extension/Junior Fair

Possible Motion to Finalize 2024 Budget and Forward to County Board

Next meeting will be Thursday, October 12th at 11:00 a.m. in the County Board room.

ADJOURN

Chair adjourned at 2:45 p.m.