



RUSK COUNTY JOINT MANAGEMENT

NOVEMBER 30, 2023

1:00 P.M.

AGENDA

LOCATION: RUSK COUNTY GOVERNMENT CENTER LEC BOARD ROOM

Notice: Committee Members-John Kenyon Al Christianson Sr., Randy Tatur, Mike Hraban, Tony Hauser, M. Reynolds. Staff -A. Christianson Jr., D. Fleming, A. Heath, C. Meyer, G. Shilts, C. Swearingen, J. Wilk.

1. **CALL THE MEETING TO ORDER**
2. **APPROVAL OF MINUTES**
 1. Approval of October 26, 2023, Committee minutes.
3. **BUILDING/MAINTENANCE ISSUES**
 - A. Animal Shelter
 1. Action to approve new designer selection and cost of design of cat room addition.
 2. Review quote for paving access and parking areas and need for 2024 budgetary approval.
 - B. Library
 1. Action on Proposal(s) for HVAC work at Library.
 2. Review status of lower level window repairs.
 - C. Maintenance
 1. Report on work completed at JMC overseen facilities since previous meeting.
 2. Report on progress on fabrication/installation of snow and ice guards over exterior meters, heating and cooling equipment, other wall and roof penetrations, and doors at all JMC managed locations.
 3. Requests for Rusk County maintenance department.
 4. Action on Apex Engineering Proposal to design vehicle exhaust systems for Dahlstrom Trucking space at Fritz Avenue Plant.
 5. Action to establish policy requiring first contact on maintenance needs by tenants to be made with County Facilities manager, or manager's designee, and determine who will make contacts with tenants.
 - D. ADF Plant.
 - E. Doughty Rd Building.
 - F. Enterprise Center
 1. Report on tenant requests or concerns, if any.
 - G. Fritz Avenue Plant
 1. Report on recommendation for HVAC replacement/rehabilitation work.
 2. Action to renew Rockwell 2 and Rockwell 3 leases.
 - H. Gates Avenue Mfg. Plant
 1. Report on tenant requests or concerns, if any.
 2. Action to renew Biorigin lease.
 3. See item N., below.
 - I. Jez Rd. Building
 - J. Appraisals
 1. Thought, if any, on recently provided appraisals?
 - K. Past Projects Summary
 1. Report on year-to-date revenues vs. expenditures by location.
 - L. Chairman's Report
 1. Chairman's report.
 - M. Next meeting is tentatively Thursday, December 28, at 1 p.m.
 - N. Tour portions of Gates Avenue Plant.
4. **ADJOURN**