

RUSK COUNTY PROPERTY COMMITTEE MINUTES

FEBRUARY 9, 2024

8:30 A.M.

Present: Jerry Biller, Terry Wedwick, Phil Schneider and Tony Hauser. Phil Unterschuetz – Absent.

Staff Present: C. Meyer, J. Wilk, A. Heath, G. Shilts, C. Riddle, J. Bugbee, J. Wallace, P. Grassmann, J. Jacobs, J. Runstrom, T. Hall, T. Cudo, and J. Kahl.

Others Present: J. Wiles, C. Cole, J. Rassbach and M. Huhn

Call to Order

Meeting called to order by Chair Hauser at 8:30 a.m.

Approval of Minutes – December 22, 2023 and January 12, 2024

Motion by Biller, seconded by Wedwick to approve the December 22, 2023 and January 12, 2024 minutes. Motion carried.

DISCUSSION AND POSSIBLE MOTION

SHERIFF

Approve Deck Box Drawer System for New Squad RAM Truck \$1,600.00 – Sheriff Wallace is requesting approval for the deck Box.

Motion by Schneider, seconded by Biller to approve the Deck Box Drawer System for New Squad RAM Truck for \$1,600.00 from the fleet budget. Motion carried.

Axon TASER 10 Docking Bay – Approval of a 2nd Axon Taser 10 Docking Bay.

Motion by Wedwick, seconded by Schneider to approve the 2nd Axon TASER 10 Docking Bay for the Sheriff's Department. Motion carried.

Radio Network RFP – Sheriff Wallace is requesting to put out RFP for a new Radio Network. Discussion held.

Motion by Biller, seconded by Wedwick to approve the request to advertise for 30 days, with Sheriff Wallace having the ability to extend time to bid, for a Radio Network RFP for Emergency Services with the addition of or equivalent (any place that Motorola appears), microwave or fiber and add an additional 5 mobile radios, 5 VRS, 5 portables to the request. Motion carried.

RECYCLING, FAIRGROUND AND TRAIL'S END REPORT- Charmaine Riddle

C. Riddle gave a report on Coordinator Report Including Update on Outreach, Violation and Sites.

Village of Hawkins Reimbursement – Char is requesting to reimburse the Village of Hawkins additional cost to recycle of \$1,743.75 and would like to cut Town of Flambeau funds in half.

Motion by Biller, seconded by Schneider to approve to pay Village of Hawkins half of the recycling request from \$1,743.75 to \$871.88 for 2023. Motion carried.

Trail's End Report – James gave an update on Trail's end.

Update on Swing Bridge Damage – An update was given by James the caretaker on the Swing Bridge Damage. Discussion held. RFP will be brought back at the March meeting for approval.

Fairground Report

Fairground Update – Char gave an update on the Fairgrounds.

State Plan for Restroom update/RFP – Gary presented the State Plan and RFP for the Restroom at the Fairgrounds. *Motion by Schneider, seconded by Biller to put out the RFP for the State approve Restrooms plans and the Fairgrounds due on March 7, 2024. Motion carried.*

Demo and rebuild of East Wing

Jessica Wiles and Jon Runstrom gave a presentation on the Demo and rebuild of the East Wing.

Motion by Wedwick, seconded by Schneider to approve the proposal for an RFP for the Demo and rebuild of the East Wing at the Fairgrounds. Motion carried.

HEALTH & HUMAN SERVICES

ADRC – Meals Program Vehicle Repair – Jeremy Jacobs is requesting approval of a Vehicle repair.

Motion by Schneider, seconded by Biller to approve the 2017 Ford Explorer water pump for up to \$2,334.86 out the HHS Budget. Motion carried.

HUMAN RESOURCE MANAGER

County Phone approval for Human Resource Manager – Ashley Heath is requesting a County Phone for the Human Resource Manager.

Motion by Biller, seconded by Schneider to approve the County phone for the Human Resource Manager. Motion carried.

BUILDING & GROUNDS

County Facilities Report

Facilities Manager Report including updates on Government Center, Old Hospital & Clinic and Out of County Travel

Gary gave an update on the Government Center, Old Hospital and Clinic.

Motion by Biller, seconded by Wedwick to approve the Hospital change order for the demolition \$46,800.00 received from Haas and forward to Finance. Motion carried.

Motion by Biller, seconded by Schneider to approve out of County travel for the Facility manager for the Court safety and security conference at the end of March. Motion carried.

Approval of Temporary Construction easement on Miner Ave. – Gary presented three parcels for Temporary Construction easement on Miner Avenue.

Motion by Schneider, seconded by Hauser to approve the temporary Construction easement on Miner Avenue for the City of Ladysmith. Motion carried.

AIRPORT

Airport Report

The Facility Manager gave an update on the Airport including updates on runways, fuel and leases.

INSURANCE/COUNTY CARS

Review of Insurance Claims and County Car Usage

Jaimie gave a report to the Committee on insurance claims and county car usage.

IT

IT Director Report updates

Approve purchase of IT equipment – J. Bugbee is requesting a cable tester for up to \$3,500.00.

Motion by Biller, seconded by Schneider to approve the purchase of the cable tester for up to \$3,500.00 from IT Equipment. Motion carried.

IT Inventory Recycling Report 2012-2023 – Jim gave a 2012-2023 IT Inventory Recycling Report on the Z drive.

North Camera Project - \$2,883 – A request for an additional camera by the Sheriff's Department.

Motion by Schneider, seconded by Biller to approve the North Camera Project for \$2,883.00 from the ARPA Funds already allocated. Motion carried.

RUSO Jail – Tank Doorway Project - \$3,768 – A request to fix the Jail Tank Doorway.

Motion by Biller, seconded by Schneider to approve the RUSO Jail Tank Doorway Project for \$3,768 from the Sheriff's budget. Motion carried.

APPROVE AP REPORT – BILLS

Motion by Biller, seconded by Schneider to approve bills as presented. Motion carried.

Next meeting will be March 8, 2024 in the LEC at 8:30 a.m.

Adjourn

Biller adjourn at 11:14 a.m.