

RUSK COUNTY PROPERTY COMMITTEE MINUTES

FEBRUARY 5, 2025

8:00 A.M.

Present: Terry Wedwick, Tom Hanson, John Kalepp, Dan Gudis and Jerry Biller.

Staff Present: C. Meyer, J. Wilk, A. Heath, W. Combee and B. Ewer.

Others Present: L. Jennerman, J. Woodard-Schroeder and E. Webster.

Call to Order

Meeting called to order by Chair Kalepp at 8:00 p.m.

Approval of Minutes

Motion by Biller, seconded by Hanson to approve the January 7, 2025 Minutes. Motion carried.

DISCUSSION AND POSSIBLE MOTION

RECYCLING – Charmaine Riddle

Coordinator Report Including Update on Outreach, Violation & Sites – C. Riddle gave an update on Recycling.

BUILDING & GROUNDS

Trail's End Updates/Report – Materials for the Bridge have been delivered.

Fairgrounds Report – B. Ewer gave an update on the Fairgrounds

Pumphouse – B. Ewer will report at the March meeting.

North Bathrooms Bid Review and Funding Source – B. Ewer gave a report on the Bids for the North Bathroom Bid Review.

Motion by Hanson, seconded by Biller to recommend and approve the Bid from S.D. Ellenbecker \$290,500.00 for the North Bathroom at the Rusk County Fairgrounds and forward to the Finance Committee for the funding source. Motion carried.

AIRPORT

Sale of 1999 Ford F250 Pickup –

Motion by Wedwick, seconded by Gudis to approve sending the 1999 Ford F250 Pickup to the Auction. Motion carried.

Airport Conference – Out of County Travel

Motion by Biller, seconded by Wedwick to approve the Out of County Travel for B. Ewer to Stevens Point April 7-9, 2025 for the Wisconsin Airport Seminar. Motion carried.

Airport Lights - B. Ewer is requesting approval for the purchase of Airport Lights.

Motion by Biller, seconded by Wedwick to approve the purchase of Airport Lights from Cedar Electric for \$8,918.56 from the Airport Budget. Motion carried.

INSURANCE/COUNTY CARS / CENTRAL SERVICES

Review of Insurance Claims and County Car Usage

Finance Director Jaimie Wilk reported on Insurance Claims and County Car usage.

IT

IT Department Updates/Report – W. Combee gave an update on the IT Department.

IT Purchase Request Form – Discussion held on the IT Purchase Request Form.

Motion by Biller, seconded by Hanson to approve the IT Purchase Request Form and forward to the County Board. Motion carried.

Changes to Chapter 9 (purchasing policies) of Financial Procedures Manual – W. Combee is requesting to change the Financial Procedure Manual Chapter 9.

Motion by Biller, seconded by Hanson to approve the change to the Financial Procedure Manual to Chapter 9, purchasing policies and forward to the County Board. Motion carried.

EO Johnson: Service Level Agreement, Lease Agreement, Terms and Conditions – W. Combee presented an EO Johnson: Service Level Agreement, Lease Agreement, Terms and Conditions for 5 years.

Motion by Biller, seconded by Gudis to approve the EO Johnson: Service Level Agreement, Lease Agreement, Terms and Conditions. Motion carried.

CHAIR

Discussion of Property Committee Departmental Oversight – Discussion held.

APPROVE AP REPORT – BILLS

Motion by Biller, seconded by Wedwick to approve bills as presented. Motion carried.

Next meeting will be March 5, 2025 at 8:00 a.m. in the LEC.

Adjourn – *Motion by Biller, seconded by Gudis to adjourn at 8:43 a.m. Motion carried.*