

RUSK COUNTY FINANCE COMMITTEE MINUTES

February 22, 2024

Finance Committee Present: Tatur, Hauser, P. Unterschuetz and Kalepp. Meyer - absent.

Staff Present: A. Heath, C. Meyer, A. Gudis, D. Fleming, T. Cudo, T. Wedwick, T. Hall and J. Wilk.

Others Present: S. Zimmer, E. Webster.

CALL TO ORDER

Meeting called to order by Chair Tatur at 3:00 p.m.

PUBLIC COMMENT - None

APPROVAL OF MINUTES

Motion by Hauser, seconded by Kalepp to approve the January 18, 2023 minutes. Motion carried.

DISCUSSION AND POSSIBLE MOTION

Approve Funding for 2025 Purchase of Ambulance – Tom Hall, Ambulance Director is requesting approval of funds for 2025 to purchase an Ambulance.

Motion by Kalepp, seconded by Hauser to approve the funding/ budget item for 2025, the purchase of an Ambulance from Stock Demers MX170 for \$261,315.00. Motion carried.

Approve Funding Source for Full-Time Animal Shelter Worker – Dawn Fleming, Animal Shelter Manager spoke to the Finance Committee and is requesting approval of a funding source for a full-time Animal Shelter worker that was approved in Personnel.

Motion by Kalepp, seconded by Hauser to approve up to \$50,000.00 from the contingency funds pending the Carlson-Dettman wage study for a funding source for the full-time Animal Shelter position. Motion carried.

Rusk County Housing Authority ARPA Request – Randy Tatur requested ARPA funds to update the heating systems in Weyerhaeuser, Sheldon and Ladysmith \$45,000.00.

Motion by Hauser, seconded by Kalepp to approve \$45,000.00 from ARPA funds to update the heating systems in Weyerhaeuser, Sheldon and Ladysmith and send it to County Board. Motion carried.

Approve Funding Source for Hospital Demolition Change Order – Discussed the funding source for the Hospital Demolition change order for PCB testing- \$600.00 and a contaminated foundation wall quantity paid per ton. Estimated 550 Ton * 84.00= \$ 46,200.00.

*Motion by P. Unterschuetz, seconded by Kalepp to approve the funding source for the Hospital Demolition change order for PCB testing- \$600.00 Contaminated foundation wall quantity paid per ton. Estimated 550 Ton * 84.00= \$ 46,200.00 from the Wind Down Funds/Hospital Funds. Motion carried.*

County Clerk LTE Deputy Clerk – A request for a County Clerk LTE Deputy Clerk for 6-7 weeks.

Motion by P. Unterschuetz, seconded by Kalepp to approve the County Clerk LTE Deputy Clerk up to 12 weeks from the County Clerk budget with the caveat the budget could potentially need an adjustment. Motion carried.

Cancellation of Department Credit Cards for Misuse – Jaimie Wilk, Finance Director gave a report on the credit card misuse by Department.

Motion by P. Unterschuetz, seconded by Hauser to deactivate the IT Departments credit card until all invoices are entered into MYVIEW POINT. Motion carried.

Approve Invoices – Invoices were discussed.

Motion by Kalepp, seconded by P. Unterschuetz to approve the February invoices as presented. Motion carried.

Out of County Travel – Discussed Out of County Travel for Finance.

Motion by P. Unterschuetz, seconded by Hauser to approve the out of County Travel for Finance. Motion carried.

Treasurer's report – The Committee reviewed the reports.

Administrative Coordinator report – Ashely Heath, Administrative Coordinator reported on the DA office, Sheriff office, ACT 4 paperwork for the Jail Dispatch employees, HHS employee, Bereavement Leave to County Board, addition for the Animal Shelter and other Joint Management buildings, Jail to County Board, Rands proposal, Opioid Payment and Carbon Credits.

Clerk's report – Clerk Meyer gave a report on the Clerk's Office and Election training.

Finance Director's report – Jaimie Wilk gave a report on the Finance Department.

Next meeting will be March 14, 2024 at 3:00 p.m. in the LEC – Board Room

ADJOURN - Chair Tatur adjourned at 4:52p.m.