

RUSK COUNTY PERSONNEL COMMITTEE AGENDA

DATE: February 1, 2024

TIME: 3:00 p.m.

PLACE: Rusk County Law Enforcement Center – Board Room

CALL TO ORDER

APPROVAL OF MINUTES – January 4, 2024

PUBLIC COMMENT – limit of 3 minutes per person with a maximum public comment of 30 minutes.

CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County

DISCUSSION AND POSSIBLE MOTION

District Attorney/Administrative Coordinator

1. Determination of District Attorney's Office Department Head Duties

Animal Shelter

1. Resolution to reclassify part-time shelter worker to full-time and approve job description

Sheriff

1. Act 4 Contribution

Health and Human Services

1. WIC Part-Time Employee Compensation

Administrative Coordinator

1. Work from Home Policy
2. Funeral Leave Policy

County Clerk

1. Approval of LTE Deputy Clerk/Wage

Human Resource Manager

1. County Phone approval for Human Resource Manager

ADJOURN

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk's Office; phone (715)532-2100.

Agenda prepared by C. Meyer, County Clerk under the direction of Chair DuSell.
Posted January 30, 2024 at 10:30 a.m.