

# RUSK COUNTY PROPERTY COMMITTEE MINUTES

February 14, 2020

**Present:** Al Rathsack, Tony Hauser, Tom Hanson, Alan Rathsack.

**Others Present:** Loren Beebe, Kitzie Winters, Andy Albarado, Charmaine Riddle, Judge Anderson, Jeremy Jacobs, Sheriff Wallace, Kevin Julien, Annette Barna, Donna Wishowski.

Meeting called to order by Hauser at 8:30 a.m.

Motion by Rathsack, second by Hanson to approve January 10th, 2020 minutes. Motion carried.

## **JUDGE**

**Circuit Court Office Reconfiguration:** Judge-Register of Probate office is empty has to stay in the system as it has the vault. Going to be moving Shannon into the Register of Probate office and make her current office into a conference room. The courtroom does not need to be opened for Drug Court, having this room available eliminates the need to have a security person in an extra hour on Wednesday mornings. Looking at maybe getting new table and chairs. Motion by Hanson, second by Rathsack to approve the changes with the courts and to have them check with maintenance to see if there is any furniture available before purchasing. Motion carried.

## **HEALTH & HUMAN SERVICES**

**Senior Site-Salad Bar:** Jeremy Jacobs, Health & Human Services Director, explained Kathy's 3 year rolling plan and part of it is to address nutrition with the elderly. She has raised \$1,451.75 to place salad bars at the Bruce and Ladysmith sites. Motion by Hanson, by Rathsack to allow H&HS to purchase the salad bars and for the amount to not exceed \$2,000. Motion carried.

## **BUILDING & GROUNDS**

**Update on Maintenance of Government Center Facility and Other County Owned Properties**

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**Approval of Payment of Invoices:** Motion by Rathsack, second by Hanson to approve the payment of invoices. Motion carried.

**2019 Budget Projections:** Budget projections reviewed.

**Pen Purchase-Rusk County Livestock Committee:** Judy Srp informed the committee that the Livestock committee has raised enough money to purchase the pens and is looking for approval to have them placed at the fairgrounds. Motion by Rathsack, second by Hanson to approve the placement of the pens at the fairgrounds. Motion carried.

**Review proposals and Updates for Jail Fire Alarm - Decision to proceed:** Updating pricing in the amount of \$34,602 and this includes all areas in the courthouse and tie them all into one panel. This is in the capital expense. SOS-didn't see them having experience in larger building. Access and B&B (are together in the proposal) has past experience at the Rusk County Courthouse.

**Review proposals and Updates for Electronic Locks at Entry Points - Decision to proceed:** Access Security had proposal of \$15,770 for the main doors. Motion by Hanson, second by Rathsack to approve Access and B&B to do our lock system and fire alarm. Motion carried.

**Review Draft Farmers Market/Gateway Park Pavilion Development Agreement:** Andy provided brief update.

**Trails End & Youth Senior Building-Electrical, Flooring, and Kitchen Equipment Update** No update with the roofs. Motion by Hanson, second by Rathsack to approve Osseo Plastic bids in the amounts of: Trails End bathroom-\$3464.5, Trails End Kitchen-\$5440 and Senior Center Kitchen- \$2327.75 and to have Charmaine send current available dates to them to get a date set in place. Motion carried.

**Power House - Youth Senior Building – MOU:** Donna- looking at the elementary school and the fairgrounds. Discussion that if Power House built a building at the fairgrounds, could they go with a long-term lease. Committee says that they would consider it.

**Hospital - VA proposal update:** Andy provided updates. At this time things are still being discussed.

## **Economic Development**

**Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders**

**Consideration/Approval of change orders:** No updates.

**Joint Management Actions:** Looking at setting up a meeting as there is some interest in some of the buildings.

## **Airport**

**Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update:** No updates.

**Review proposed Runway Crack Seal Proposal-decision to proceed:** Asphalt needs to be looked at in the next 3-4 years. Could use sealant to extend life 3-5 more years. Part of this project the county will have to match 5% and another part will be 20%. The estimate cost of the counties match will be around \$20,000. Motion Hanson, second by Rathsack to move forward with the asphalt maintenance in the amount of \$202,300 and the state will be covering it. Motion carried.

**Insurance/County Cars**

*Review of Insurance Claims and County Car Usage:* Kitzie Winters, Finance Director, provided update.

**IT**

*Updates on Computers, Programs, Services and County Dept.'s Computer/Software Equipment Requests/IT*

**Recovered Funds and Recurring Budget Lines:** Asking for the \$88,000 for recovering. Explanation to where billing for departments is going and that its in a budget line (Internal services funds) that is used only for phones/computers.

**Drug Court Computer Purchase:** Discussion on computers being county or state. Since the grant is being matched by the county it makes them county owned. Furthered discussion. Motion by Rathsack, second by Hanson to approve the purchase of the computers for the Drug Court in the amount of \$6,250.10. Motion carried.

**ADDENDUM**

**LPD-Contract:** Chair Hauser explained what happened last year with it not being approved until December. Hauser wants to make it gets done sooner. Discussion on what is being said with the Ambulance storage.

**Other Items for Discussion & Possible Motion**

**Items to be placed on next month's agenda:**

LPD-Lease

Power House

Judge-Conference room furniture

Motion by Hanson, second by Rathsack to adjourn. Adjourned at 11:18 a.m.

Next meeting: March 13, 2020 at 8:30 a.m.