

## Fairgrounds Equipment Usage Form

Organization \_\_\_\_\_

Date(s) of Equipment Usage \_\_\_\_\_ to \_\_\_\_\_

	Equipment Needed		Pickup or needs to be Delivered		Explanation: _____
	Yes	No	Pickup	Delivered	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bleachers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Canopy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Chairs/Benches	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Concrete Blocks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Fencing & Posts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Garbage Cans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Recycle Bins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Panels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Picnic Tables	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Stage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Tables	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Trailer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other, list item	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

*Borrower is responsible for damage and must return all equipment in the condition as it was received or will assessed a fee and/or denied future use of fairgrounds equipment. Please attach to Fairgrounds Usage Agreement, if applicable.*

### OFFICE USE ONLY

Approved:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No (Indicate Reason)	
Approved by:	_____			Date:	_____
Pre Use Condition:	<input type="checkbox"/>	Acceptable	<input type="checkbox"/>	Unacceptable	_____
				Inspected By	Date
Post Use Condition:	<input type="checkbox"/>	Acceptable	<input type="checkbox"/>	Unacceptable	_____
				Inspected By	Date
Comments:					

Copies to:  Fairgrounds  Requesting Person

Return Form to:  
 UWEX - Rusk County  
 311 Miner Avenue E, Suite S140  
 Ladysmith, WI 54848