

POLICIES GOVERNING USE OF THE RUSK COUNTY FAIRGROUNDS

Effective Date

These rules shall become effective Dec. 1, 2015 or date adopted by the Rusk County Agriculture and Extension Committee.

Private Competition

It shall be the policy of the Rusk County Agriculture and Extension Education Committee that the Rusk County Fairgrounds not be used in a manner which is substantially in direct competition with a service offered privately by a business located within the County.

Purpose of Rusk County Fairgrounds

Preferences

Rusk County shall give preference to Rusk County 4-H and Little League programs over other uses. Current year users have until Nov. 1st to book dates for their next year event before dates are made available to the public at large. The exclusive use during the dates set for the Rusk County Fair supports 4-H / Fair activities.

The following groups or organizations may use the Fairgrounds without charge provided that they clean up the premises after each use – utility costs may be assessed.

1. Rusk County Youth Groups
2. Rusk County non-profit groups holding non-income generating events

Ineligible Uses

The Rusk County Fairgrounds may not be used for the following purposes:

1. Unlawful purposes
2. No person shall possess, dispense, sell or consume alcoholic beverages while on the fairgrounds premises without written permission from the UW Extension Education & Recycling Committee and only in designated areas.
3. No smoking within 20' of the entrance to all Rusk County Fairgrounds buildings.

Cause for Termination of Use

1. Unlawful use
2. Damage to building/equipment
3. Excessive noise
4. Failure to clean up or remove excessive trash generated by users
5. Unlawful use of alcohol

Periods of Use

Except as noticed under Preference, above, the Fairgrounds may be booked on a first come, first served basis as recorded on an official use calendar. Users shall not be bumped in favor of other users, although upon request, users may voluntarily forfeit their time slot.

Insurance

Persons or organizations are required to provide a certificate of liability insurance from their insurance company which shows the date and amounts of coverage. Rusk County requires coverage of a minimum of one million dollars.

Security Deposit

A Security Deposit of \$250 per day shall be required of all groups using the Fairgrounds to be refunded at the end of the year/event if no problems occurred. The deposit will be returned after inspection by Rusk County Maintenance staff. The deposit shall be forfeited when any of the causes for termination for use are violated.

User Fees

All groups must pay for usage in advance. If the amount of days or buildings changed from your initial request, a refund or invoice will be mailed to you after the event. Insurance verification, Security Deposit and rental fees shall be given to the UW Extension Office preferably within 30 days prior to event but no later than five (5) business days ahead of scheduled event. **Usage confirmation will not be given until fees, insurance and security deposit are submitted.**

RATES

<u>Rusk County Non-profit Income Producing Groups</u>	<u>Other Groups</u>
<p>Buildings:</p> <p>\$110/day: Multi-Purpose Building (S40)</p> <p>\$55/day: Dairy Barn w/arena & wings (S11) Educational (Log) Building (S05) 4-H Building (Tin) (S04) Horse Arena/Concessions (S41) Grandstand/Central/Ice Rink Area (S02) Midway Area (Midway)</p> <p>\$27.50/day: Horse Barn – Porky’s (S13) Horse Barn – Open-Air (S14) Horse Barn – Racing (S15) Swine Barn (S09) Swine Barn 2 (S10) OLS (S07) JLO (S30)</p> <p>\$330/day: Entire Grounds: Includes all buildings*</p>	<p>Buildings:</p> <p>\$220/day: Multi-Purpose Building (S40)</p> <p>\$110/day: Dairy Barn w/arena & wings (S11) Educational (Log) Building (S05) 4-H Building (Tin) (S04) Horse Arena/Concessions (S41) Grandstand/Central/Ice Rink Area (S02) Midway Area (Midway)</p> <p>\$55/day: Horse Barn – Porky’s (S13) Horse Barn – Open-Air (S14) Horse Barn – Racing (S15) Swine Barn (S09) Swine Barn 2 (S10) OLS (S07) JLO (S30)</p> <p>\$660/day: Entire Grounds: Includes all buildings*</p>

Non-profit group fees shall only be given to nationally recognized groups and other groups that can prove to the Agriculture and Extension Education Committee that they are a service organization that has given substantially back to the community.

The above fees are intended to cover operating and maintenance costs primarily, but also eventual costs of replacing buildings and equipment. **You must leave the grounds and facilities in a satisfactory condition and return all equipment used or you may be assessed a fee and/or denied future use of the fairgrounds.** Note: Users shall pay any damage to the buildings and contents.

* Use of the entire grounds excludes the Senior/Youth building, Historical area, Little League fields, Jaycee building, Lions building & pavilion, FFA building and any storage buildings.

Access

Access to the Rusk County Fairgrounds buildings shall be by county employees present on the grounds unless other arrangements by Rusk County Maintenance staff have been made.

Equipment Use

Use of equipment located on the premises must be approved by the Agriculture and Extension Committee as worded on the "User Agreement". User agreement should be submitted a month in advance. Note: Users shall pay for any damage to equipment.

User Responsibilities

1. All users must clean up the premises in and around the area used within twenty-four (24) hours.
2. All users are responsible for seeing that unauthorized alcohol and tobacco are not used on the premises during their allotted times.

All users must sign a brief User Agreement before their reservation is booked, which Agreement attests to their understanding of their responsibilities as specified above.

If any use conflict arises, the Agriculture and Extension Education Committee will have ultimate authority to settle disputes.