

Fairgrounds Equipment Usage Form

Organization _____

Contact Person _____ Phone # _____

Address _____ Email: _____

City/State/Zip _____

Date(s) of Equipment Usage _____ to _____

	Equipment Needed		Explanation/Quantity: _____	FEE	For staff use only: #s given if applicable
	Yes	No			
Chairs	<input type="checkbox"/>	<input type="checkbox"/>	_____	\$1	
Benches	<input type="checkbox"/>	<input type="checkbox"/>	_____	\$1	
Garbage Cans	<input type="checkbox"/>	<input type="checkbox"/>	_____		
Plastic Tables	<input type="checkbox"/>	<input type="checkbox"/>	_____	\$10	
Picnic Tables	<input type="checkbox"/>	<input type="checkbox"/>	_____	\$15	
Recycle Bins	<input type="checkbox"/>	<input type="checkbox"/>	_____		
Spools	<input type="checkbox"/>	<input type="checkbox"/>	_____		
Other, list item	<input type="checkbox"/>	<input type="checkbox"/>	_____		

Borrower is responsible for damage and must return all equipment in the condition as it was received or will be assessed a fee and/or denied future use of fairgrounds equipment.

Signature _____ Title _____ Date _____

Please attach to Fairgrounds Usage Agreement, if applicable.

OFFICE USE ONLY

Approved:	<input type="checkbox"/> Yes	<input type="checkbox"/> No (Indicate Reason)	
Approved by:	_____	Date:	_____
Post Use Condition	<input type="checkbox"/> Acceptable	<input type="checkbox"/> Unacceptable	_____
Refund S/D	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Inspected By _____ Date _____
Comments:	_____		

Copies to: Fairgrounds Requesting Person

Return Form to:
Rusk County Fairgrounds
311 Miner Avenue E, Suite S140
Ladysmith, WI 54848