

## Fairgrounds Equipment Usage Form

Organization \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone # \_\_\_\_\_

Date(s) of Equipment Usage \_\_\_\_\_ to \_\_\_\_\_

	Equipment Needed		Explanation/Quantity:	FEE	For staff use only: #s given if applicable
	Yes	No			
Chairs	<input type="checkbox"/>	<input type="checkbox"/>	_____	\$1	
Benches	<input type="checkbox"/>	<input type="checkbox"/>	_____	\$1	
Garbage Cans	<input type="checkbox"/>	<input type="checkbox"/>	_____		
Picnic Tables	<input type="checkbox"/>	<input type="checkbox"/>	_____	\$10	
Plastic Tables	<input type="checkbox"/>	<input type="checkbox"/>	_____	\$10	
Recycle Bins	<input type="checkbox"/>	<input type="checkbox"/>	_____		
Spools	<input type="checkbox"/>	<input type="checkbox"/>	_____		
Other, list item	<input type="checkbox"/>	<input type="checkbox"/>	_____		

*Borrower is responsible for damage and must return all equipment in the condition as it was received or will be assessed a fee and/or denied future use of fairgrounds equipment.*

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\* To be used at fairgrounds only

Please attach to Fairgrounds Usage Agreement, if applicable.

### OFFICE USE ONLY

Approved:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No (Indicate Reason)	
Approved by:	_____			Date:	_____
Post Use Condition	<input type="checkbox"/>	Acceptable	<input type="checkbox"/>	Unacceptable	_____
Refund S/D	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	_____
				Inspected By	Date
				Inspected By	Date
Comments:					

Copies to:  Fairgrounds  
 Requesting Person

Return Form to:  
 Rusk County Fairgrounds  
 311 Miner Avenue E, Suite S140  
 Ladysmith, WI 54848