

## Fairgrounds Equipment Usage Form

Organization \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone # \_\_\_\_\_

Date(s) of Equipment Usage \_\_\_\_\_ to \_\_\_\_\_

	Equipment Needed		Explanation/Quantity:	For staff use only: #s given if applicable
	Yes	No		
Bleachers *	<input type="checkbox"/>	<input type="checkbox"/>	_____	
Canopy *	<input type="checkbox"/>	<input type="checkbox"/>	_____	
Chairs/Benches	<input type="checkbox"/>	<input type="checkbox"/>	_____	
Concrete Blocks *	<input type="checkbox"/>	<input type="checkbox"/>	_____	
Fencing & Posts	<input type="checkbox"/>	<input type="checkbox"/>	_____	
Garbage Cans	<input type="checkbox"/>	<input type="checkbox"/>	_____	
Picnic Tables	<input type="checkbox"/>	<input type="checkbox"/>	_____	
Plastic Tables	<input type="checkbox"/>	<input type="checkbox"/>	_____	
Rabbit Cages	<input type="checkbox"/>	<input type="checkbox"/>	_____	
Recycle Bins	<input type="checkbox"/>	<input type="checkbox"/>	_____	
Spools	<input type="checkbox"/>	<input type="checkbox"/>	_____	
Stage *	<input type="checkbox"/>	<input type="checkbox"/>	_____	
Trailer	<input type="checkbox"/>	<input type="checkbox"/>	_____	
Other, list item	<input type="checkbox"/>	<input type="checkbox"/>	_____	

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\*Must be kept at fairgrounds. There is no charge for usage but we do accept donations.  
 Borrower is responsible for damage and must return all equipment in the condition as it was received or will be assessed a fee and/or denied future use of fairgrounds equipment. Please attach to Fairgrounds Usage Agreement, if applicable.

### OFFICE USE ONLY

Approved:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	(Indicate Reason)
Approved by:	_____				Date: _____
Pre Use Condition:	<input type="checkbox"/>	Acceptable	<input type="checkbox"/>	Unacceptable	_____
					Inspected By _____ Date _____
Post Use Condition:	<input type="checkbox"/>	Acceptable	<input type="checkbox"/>	Unacceptable	_____
					Inspected By _____ Date _____
Comments:	_____				

Copies to:  Fairgrounds  Requesting Person

Return Form to:  
 Rusk County Fairgrounds  
 311 Miner Avenue E, Suite S140  
 Ladysmith, WI 54848