

RUSK COUNTY PERSONNEL COMMITTEE AGENDA

DATE: December 7, 2023

TIME: 3:00 p.m.

PLACE: Rusk County Law Enforcement Center

CALL TO ORDER

APPROVAL OF MINUTES – November 2, 2023.

PUBLIC COMMENT – limit of 3 minutes per person with a maximum public comment of 30 minutes.

CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County

DISCUSSION AND POSSIBLE MOTION

Facility Manager

1. Wage/Rate Adjustment

Health and Human Services

1. Prevention Specialist Job Description and Job Description Questionnaire.

LCDD

1. Resolution to Amend Funding Sources for LCDD Administrative Assistant Position

Sheriff

1. Revision to HSA Contribution Side Letter for the Union Contract

Administrative Coordinator

1. Approve CEP Work Experience in Finance Department
2. Update to Highway Life Insurance Policy in Personnel Handbook

Human Resources

1. Recruitment Updates

IT

1. Updates on Projects, Special Hours outside of Policy, etc.

CLOSED SESSION announced by Chair

FMLA & Other Medical Leave Request Wi Stats 19.85(1)(c). For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

OPEN SESSION – Possible Motion on Topic of Closed Session.

ADJOURN

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk's Office; phone (715)532-2100.