

RUSK COUNTY PERSONNEL COMMITTEE AGENDA

DATE: December 4, 2025

TIME: 3:00 p.m.

PLACE: Rusk County Law Enforcement Center – Board Room

MEETING WILL BE ACCESSIBLE BY VIDEO CONFERENCE

To link with your computer video and/or audio: [Join the meeting now](#)

CALL TO ORDER

APPROVAL OF MINUTES – November 6, November 13, and November 14, 2025, minutes

PUBLIC COMMENT – limit of 3 minutes per person, with a maximum public comment of 30 minutes on agenda items only.

PRESENTATION

1. Cottingham \$ Butler Compensation

DISCUSSION AND POSSIBLE MOTION

Emergency Services

1. Request to Fill Vacancy for Emergency Services/Ambulance Director and Approve Updated Job Description

Highway

1. Request to Fill Vacancy for Highway Worker I Position

Treasurer

1. Grade Review for Deputy II in Treasurer's Office

Health and Human Services

1. Request to fill Vacancy for Social Service Worker/Social Worker

Maintenance

1. Request to Fill Vacancy for Custodian

CLOSED SESSION announced by Chair Pursuant to Wi Stats 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

OPEN SESSION – Discussion/action as may be necessary or appropriate on matters discussed in closed session.

Corporation Council

1. RFP

Administrator Coordinator

1. Monthly Budget Report Form – Administration and Corp. Counsel

Human Resources

1. Human Resources Report
2. Out of County Travel
3. Update Rusk County Handbook Chapter 2, Section D – Transfers – Initial Employment Period
4. Clarification of Handbook Chapter 6, Section 7(B) – Notice Period for PTO and Compensatory Time Separation Benefits

ADJOURN

“Virtual attendees requesting public comment may submit their public comment in writing to the chair prior to the meeting and it will be read aloud by the chair in the meeting.”

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk's Office; phone (715)532-2100

Agenda prepared by C. Meyer, Rusk County Clerk under the direction of Personnel Chair Mike Russell

Posted November 26, 2025 at 10:30 a.m.