APPLICATION/PERMIT TO CONSTRUCT DRIVEWAY

Please complete the required information on this form and submit to the Rusk County Highway Department per the attached instructions.

PLEASE PRINT OR TYPE

Applicant Name:	Area Code - Telephone Number:
Applicant Mailing Address: City, State, Zip:	What type of Driveway: ☐ New Driveway ☐ Improve Existing Driveway ☐ Relocate Existing
Property Owner Name (**If not Applicant**): Address: City, State, Zip: Telephone #:	**Driveway Access is to which County Road?:** _____ Driveway is within Town or Village of: _____
If not property owner, reason for application:	
Driveway Address:	Expected Completion Date:

What type of use will the driveway serve? (check one)

☐ Rural--Commercial/Industrial ☐ Urban--Commercial/Industrial
☐ Rural--Residential ☐ Urban--Residential
☐ Rural--Agricultural

What side of the County Highway is the proposed driveway located? (check one)

☐ North ☐ South ☐ East ☐ West

Is the proposed driveway less than 300 feet from another driveway on the same highway? ☐ Yes ☐ No

What is the name of the nearest side road from the proposed driveway?

Approximately, how far and what direction is the proposed driveway from the side road listed above?

_____ Feet ☐ North ☐ South ☐ East ☐ West

NOTE: If the driveway is not completed by the "Expected Completion Date" specified above, a time extension must be obtained from the Rusk County Highway Department or this permit is null and void and the driveway shall not be constructed unless authorized through a subsequent permit.

The construction and maintenance of the driveway shall be the responsibility of the applicant. It is understood and agreed that approval is subject to the applicant's full compliance with the pertinent Statutes, as well as any codes, rules, regulations, and permit requirements of other jurisdictional agencies.

The applicant shall also comply with all permit provisions, superimposed notes, and detail drawings, which may be added by the Department. Any alterations of this form by the applicant are prohibited and may be cause to revoke this permit.

_____ _____
Property Owner Signature Date

PERMIT

Approved by County Highway Department ☐ **Provisions for a mailbox will be required.**

_____ _____
Rusk County Highway Commissioner or Representative Date

_____ _____ _____
Permit Number Fee Amount Date Paid

Does this parcel or land abut or border alongside another public road? ☐ Yes ☐ No
If Yes, please describe:

Are you aware of any future plans to change the zoning or land use for this parcel?

☐ Yes ☐ No ☐ Don't Know If yes, please explain:

Are there any plans to divide the property into smaller lots? ☐ Yes ☐ No

How many existing driveways does this property currently have? _____

Are there any access restrictions limiting the number of driveways to this property, i.e. subdivision plat, deed, access covenant (recorded or unrecorded)? ☐ Yes ☐ No
(If yes, please submit a copy of the access restriction agreement with the permit application)

Are there any access easements across the property (recorded or unrecorded)? ☐ Yes ☐ No
(If yes, please submit a copy of the access easement agreement with the permit application)

APPLICANT SHALL PLACE A FLAG OR BRIGHT COLORED MARKER AT THE LOCATION OF THE PROPOSED DRIVEWAY. THE MARKER SHOULD BE PLACED IN THE DITCH, VISIBLE FROM THE HIGHWAY.

For **SAFETY PURPOSES,** construction of bituminous, concrete, stone, timber or any other type of vertical headwalls will not be permitted.

The driveway shall be constructed at right angles to the highway for the full width of the right-of-way.

PLEASE CALL WHEN PROJECT IS COMPLETE SO THE COMMISSIONER CAN DO A FINAL INSPECTION

COUNTY HIGHWAY DEPARTMENT USE ONLY

Required Drainage Structure:

ALL CULVERTS MUST BE 16 GAUGES OR BETTER AND PLASTIC MUST BE DOUBLE WALL, SMOOTH BORE SPECIFICATIONS M294, TYPE S.

If drainage structure not required, explain reasons:

Date Installation Approved: _____

Approved by:

_____
Rusk County Highway Commissioner or Representative

Return Completed Application and fee to:

Rusk County Highway Department
N4711 Highway 27
Ladysmith, WI 54848
Questions, call: (715) 532-2633