

## MINUTES CJCC MEETING July 27, 2023

Meeting held via Zoom and in person

Present were: Judge Barna, Judge Stewart, Dave Willingham, Mark, Schmitt, Ellen Anderson, Sheriff Wallace, George Murray, Rich Gauger, Rich Green, Deacon Voldberg, Kendra Carillon, Michelle Roehle, Emily Nelson, Ashley Heath, Elizabeth Pierce (via Zoom), Nancy Hahn (via Zoom)

The meeting was called to order by Hon. Annette M. Barna with the reciting of the Pledge of Allegiance at 7:34 a.m. A motion to approve updated prior month minutes was made by David Willingham. Second by Judge Stewart. Carried unanimously.

Embrace: Kendra, Sexual Violence Program Coordinator from Embrace passed out a flyer and discussed the Seeking Safety support program. Anyone who has experienced trauma and struggles with substance abuse can be referred.

Discussion of By-Laws Amendments: Judge Stewart has been working with Jeremy and Lizzie on by-laws. No recommendations from CJCC members received on draft by-laws. Intent is to take by-laws to Executive Committee for discussion. Judge Barna will be sending Jeremy a few suggestions. Ellen is wondering if changing oversight of Drug Court to CJCC can be a part of by-laws. A program review committee could oversee all programs within the County; not just Drug Court. Judge Barna is suggesting the CJCC members take another look at the by-laws and send any suggestions before next meeting.

Relocation of Supervision of Drug Court Coordinator: Judge Barna gave a recap of County Board decision to relocate supervision of the Coordinator position to DHHS but not the Drug Court budget. Intern Sarah Rands and Judge Barna gave a presentation about Drug Court to the Board on Tuesday, July 25 that addressed the TAD grant/budget and agreement with County that DA's office paralegal would do financial aspect of grant to achieve portion of County's cash match. If grant oversight would move to DHHS, cash match would not be possible because most DHHS positions are already grant funded. Cash match is \$41,000. Ellen clarified the grant should reside wherever it makes the most sense. It was not her recommendation to move the grant from the DA's office; the topic was brought up in a Personnel Committee meeting. Ellen suggests a fiscal committee for the CJCC may be prudent. Lizzie describes the grant/funding committee that already exists. Judge Stewart suggests that responsibilities could be reviewed. Discussion held on composition of Drug Court Quarterly Committee. Dave says the HHS Board recommendation is that the CJCC oversees the Drug Court Coordinator position.

Expectations of CJCC Coordinator: Ellen says this group is supposed to be evidence based. Data collection should be a priority so CJCC can analyze and make recommendations to the County. Judge Stewart says to consult federal CJCC guidelines and standards for treatment courts. Ellen says this position should be assisting the Chair with agenda items. Judge Stewart says this person needs to be

working with all the Committees. Dave would like to see this position help the CJCC educate the County on the importance of continuing this position and help find funding to do that. Position should spend time with each individual on the CJCC to learn more about who each person is and what they do. Dave encourages all CJCC members to be supportive of this role so we can work more closely together for long-term progress and success for all programs CJCC oversees. Discussion held on Coordinator taking direction from CJCC every month with direction from the Chair and Vice-Chair between meetings. Register of Probate office and old Finance office could be available for CJCC Coordinator.

UW Extension CJCC Consensus Decision Making: Invitation was sent to CJCC members for two dates: one in October and one in November. Ellen thinks this training will help build the health in this group about consensus decision making and how it works. Second date will be facilitation exercises to put in practice what we've learned. Invitations were only extended to CJCC members and Ellen would like to see treatment court team invited. Ashley will send out invitation to Drug Court team list.

Jail Data and Average Population: Ellen asks Sheriff's opinion on what the data means to law enforcement. Sheriff says people aren't being held in jail and bookings are down. Ellen would like to see individual totals for jail time. Sheriff and George will get average stay length and put together spreadsheet with more data. Suggested that CJCC Coordinator will keep records. Kendra indicates Seeking Safety programming is being utilized by the jail and it is successful.

Jail Construction Update: Ashley and Sheriff gave an update on jail construction and discussion that is ongoing regarding proper number of beds for Rusk County and how classifications impact that. State currently has 19 different classifications listed. Discussion held on mental health within the jail. Ellen indicates programming like Embrace offers is beneficial to jail population. George says 4 inmates have recently received GED. Judge Stewart discusses importance of reducing recidivism versus putting low and medium risk offenders in jail.

Drug Court Coordinator Job Description: Judge Barna provided the Council with Richland County job description and current Rusk County job description. Judge suggests adding line that Drug Court Coordinator be responsible for grant and continued sustainability. Ellen would like time to digest. Judge Barna would like Council to weigh in as soon as possible so suggestions can be sent to Personnel Committee.

Direction of Committee/General Discussion: Judge Stewart asks Council to send in recommendations on by-laws by middle of next week.

Adjourned by Judge Barna at 8:34 AM.