

**Rusk County Department of Health and Human Services
Aging & Disability Resource Center**

Nutrition Meeting

Nutrition Services held its regular bi- monthly meeting on August 19, 2021 following the ADRC Committee meeting that starts at 1:00 pm at the LEC and by <https://bluejeans.com/7155322203?src=calendarLink> Phone Dial-in 1.408.419.1715 or.408.915.6290

PRESENT: Kathy Walthers, Angie Harvey, Kayla Poppe, Fawn Hryniewiecki, , Kathy Halbur (computer), Mark Schmitt(phone), John Smatlak, Alice Kesan, Peggy Hraban, Kathy Mai, Erik Stoker, Ron Moser, Shannda Ladwig

EXCUSED:, Chris Soltis, Jennifer Hengst, Ashley Nelson, Jeremy Jacobs,

1. Call meeting to order 2:00 pm Mark
2. Approval of minutes from previous meeting. 1st Smatlak & 2nd Kesan, all in favor
3. Senior Services
 - a) Introductions-
 - b) Employee Status- New hires: Joan Campbell- sub for the kitchen, Helen Kay Van Patter sub for any area. Current needs are subs for driving route, and FMLA coverage.
 - c) Fire inspection- one thing out of compliance, lightbulb out by the meeting room- has been fixed.
 - d) Review/create Employee policy (if no contact)/ - as a committee to put something together- 10 calendar days, written letter expressing working concerns sent to address last known address.
 - e) Motion and approval new Committee member Shannda Ladwig from Rusk County Transit. 1st Smatlak and 2nd Kesan- all in favor
 - f) Discussed ARP and COVID Vaccine funding. Discussed any unmet needs from the county.
 - g) Other Updates: None
 - h) Motion to Adjourn: Smatlak. and 2nd Harban 2:24 pm.

Next Meeting date is **Thursday, October 21, 2021** following 1:00 p.m. ADRC meeting. Quarterly meetings (April, August, October, Dec)

This agenda was prepared by Kathy Walthers, Program Manager of the ADRC under direction of Mark Schmitt, committee chair.