

RUSK COUNTY PERSONNEL COMMITTEE MINUTES

August 3, 2023

Personnel Committee Present: Rathsack, Meyer, Unterschuetz, Stout and DuSell.

Others Present: C. Meyer, A. Heath, J. Wilk, M. Kron, P. Grassmann, J. Jacobs and E. Webster.

CALL TO ORDER

Meeting called to order by Chair DuSell at 3:01 p.m.

APPROVAL OF MINUTES

Motion by J. Unterschuetz, seconded by Rathsack to approve July 6, July 25 and July 26, 2023 meeting minutes. Motion carried.

PUBLIC COMMENT – None

Motion by Rathsack, seconded by Meyer to enter into Closed Session at 3:02 p.m. All responded yes.

CLOSED SESSION announced by Chair

The Committee Chair will entertain a motion to go into closed session pursuant to Wis. Stats. 19.85(1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations in order for the governmental body to receive an update and hold discussion of follow-up activities to occur in response to the completion of a personnel investigation involving the Rusk County drug court as to those items more appropriately discussed in closed session.

OPEN SESSION – at 6:17 p.m.

Motion by Rathsack, seconded by Stout to recommend suspension of the Drug Court Program and forward to County Board due to performance issues. Motion carried.

CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County – No Report

DISCUSSION AND POSSIBLE MOTION

SHERIFF

Additional HSA Contribution when Sick Leave Accrual Maximum is Met – Miranda Kron, Sheriff Office Manager and Chief Deputy Phil Grassmann gave a recruitment and retention crisis within Rusk County, Scheduling, cost of filling an Open Shift, Incentive to help eliminate the use of sick leave and cost of contribution.

Motion by J. Unterschuetz, seconded by Stout to postpone the additional HAS contribution when sick leave accrual maximum is met policy until the September meeting. Motion carried.

HEALTH AND HUMAN SERVICES

Approve On-Call Policy Change for Social Service/Social Workers – Jeremy Jacobs, HHS Director presented the on-call policy with the changes with a fiscal impact of \$11,051.87.

Motion by Meyer, seconded by Rathsack to approve the On-Call Policy Change for Social Service/Social Workers as presented. Motion carried.

Approve Reclassification of Social Service Worker to Social Worker – Jeremy Jacobs is requesting to move an increase and job class for getting certified from grade 11 to grade 12.

Motion by J. Unterschuetz, seconded by Rathsack to approve the reclassification and increase to grade 12 starting August 1, 2023. Motion carried.

ADMINISTRATIVE COORDINATOR

General Employee Wage Increase Resolution for 2024 – Finance Director presented a Resolution for 2 steps for wage adjustments for 2024.

Motion by J. Unterschuetz, seconded by Rathbuck to approve the General Employee Wage Increase Resolution for 2024 and forward to Finance. Motion carried.

Approve 2024 Budget – Ashley Heath, Administrative Coordinator gave an overview of her budget.

Motion by J. Unterschuetz, seconded by Meyer to approve the Administrative Coordinator and HR Budget. Motion carried.

Recruitment Updates – Ashley gave a recruitment update.

ECONOMIC DEVELOPMENT

Approve Budgeting/Creating Economic Development Director Position – J. Unterschuetz, Tourism Committee member gave an overview of the Economic Development Director Position request which would impact the mining fund.

Motion by Rathbuck, seconded by Stout to postpone until the September meeting. Motion carried.

Approve Economic Development Director Job Description – No Report

Motion by J. Unterschuetz, seconded by Meyer to enter into Closed Session at 8:03 p.m. All responded yes.

CLOSED SESSION announced by Chair

FMLA & Other Medical Leave Request Wi Stats 19.85(1)(c). For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

OPEN SESSION – at 8:09 p.m.

Motion by J. Unterschuetz, seconded by Stout to approve FMLA requests as presented. Motion carried.

Motion by J. Unterschuetz, seconded by Stout to enter into Closed Session at 8:10 p.m. All responded yes.

CLOSED SESSION announced by Chair

Compensation Consideration related to Trails End pursuant to: Wi Stats 19.85(1)(c). For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

OPEN SESSION – at 8:20 p.m.

ADJOURN

Motion by Stout, seconded by Meyer to adjourn at 8:21 p.m. Motion carried.