

RUSK COUNTY PERSONNEL COMMITTEE AGENDA

DATE: August 19, 2025

TIME: 5:00 p.m.

PLACE: Rusk County Law Enforcement Center – Board Room

MEETING WILL BE ACCESSIBLE BY VIDEO CONFERENCE

To link with your computer video and/or audio: [Join the meeting now](#)

CALL TO ORDER

APPROVAL OF MINUTES – July 10, 2025

PUBLIC COMMENT – limit of 3 minutes per person, with a maximum public comment of 30 minutes on agenda items only.

ELECTION OF VICE-CHAIRMAN

DISCUSSION AND POSSIBLE MOTION

1. **Zoning**
 - a. Request to Fill Vacancy for Zoning Administrator
 - b. Request to Fill Vacancy for Zoning Technician
 - c. Approval of Interim Zoning Administrator
2. **Health and Human Services**
 - a. Request to Fill Vacancy for Comprehensive Community Services (CCS) Facilitator
3. **Economic Development & Tourism**
 - a. Approve Economic Development and Tourism Director Job Description
4. **Administrator Coordinator**
 - a. Monthly Budget Report Form – Administration and Corp. Counsel
 - b. 2026 Budget Proposal
5. **Human Resources**
 - a. Human Resources Report
 - b. Out of County Travel
 - c. Resolution – Approving a 2026 Cost of Living Adjustment (COLA) to the Established Wage Scale for General County Employees
 - d. Discuss the Creation of the Interim Finance Director Position or Request to Fill a Part-Time Finance Department Employee per Resolution 10-25.
 - e. Discuss Possible Implementation of Satisfaction Survey

ADJOURN

“Virtual attendees requesting public comment may submit their public comment in writing to the chair prior to the meeting and it will be read aloud by the chair in the meeting.”

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk’s Office; phone (715)532-2100.