

RUSK COUNTY FINANCE COMMITTEE MINUTES

August 17, 2023

Finance Committee Present: Tatur, Hauser, P. Unterschuetz, Meyer and Rathsack.

Staff Present: A. Heath, C. Meyer, G. Shilts, J. Macholl and J. Wilk.

Others Present: E. Webster

CALL TO ORDER

Meeting called to order by Chair Tatur at 8:01 a.m.

PUBLIC COMMENT – None

APPROVAL OF MINUTES

Motion by Hauser, seconded by Rathsack to approve the July 20, August 8, August 9 2023 minutes. Motion carried.

DISCUSSION AND POSSIBLE MOTION

Culvert purchase for timber sales/woods roads from Trail and Park Development Fund

Jerrad Macholl, Forest Administrator is requesting to purchase culverts for timber sales from the Trail and Park Development Budget. Consensus of the Committee was to utilize the Timber Sale Expense line, so no action needed by Committee.

Approve 3 Forestry Employees & 1 County Board Member to Attend the Fall Wisconsin County Forests Association Meeting September 26-28 in Hayward

Motion by Rathsack, seconded by P. Unterschuetz to approve 3 Forestry Employees & 1 County Board Member to Attend the Fall Wisconsin County Forests Association Meeting September 26-28 in Hayward and August 30 and 31st in Weston for Jerrad and Mike. Motion carried.

Approval of IT Fiber Project and Funding Source

Gary Shilts, Facility Manager is requesting approval for IT Fiber Project and a funding source for \$42,000.00.

Motion by Meyer, second by Hauser to approve the IT Fiber Project for \$42,000.00 from ARPA funds for the funding source and forward to County Board via resolution. Motion carried.

Out of State & Multiple Attendee Request for Elections Programing Visit

Clerk Meyer is requesting that herself, Deputy Clerk Buchholz-Jones, Neil Robinson and Walter Combee attend Command Central in St. Cloud Minnesota for Election programming.

Motion by Rathsack, second by Hauser to approve the Out of State & Multiple Attendee Request for Elections Programing Visit to Command Central in St. Cloud MN. Motion Carried.

Approve 6 Jailer/Dispatchers to Attend Classification Training in Wausau in September

The Sheriff Department is requesting 6 Jailer/Dispatchers to Attend Classification Training in Wausau in September.

Motion by P. Unterschuetz, seconded by Hauser to approve 6 Jailer/Dispatchers to Attend Classification Training in Wausau in September. Motion carried.

Resolution – Designation of Continuing Appropriations for IT Equipment

IT presented a continuing appropriation for equipment Resolution.

Motion by P. Unterschuetz, second by Hauser to approve the Resolution – Designation of Continuing Appropriations for IT Equipment and forward to County Board. Motion carried.

Approve Personnel Proposed 2024 General Employee Wage Increases

Jaimie Wilk presented a proposal for the 2024 general Employee wage Increase. Discussion held.

Motion by P. Unterschuetz, seconded by Meyer to approve a 1 step increase for 2024 General Employee Wage Increase and forward to Personnel. Motion carried.

Minutes prepared by County Clerk C. Meyer and Finance Director J. Wilk

Approve RFP for 2023-2027 Audit Services

Jaimie Wilk, Finance Director is requesting to approve RFP for 2023-2027 Audit Services for Rusk County.

Motion by Meyer, seconded by P. Unterschuetz to approve the RFP for 2023-2027 Audit Services. Motion carried.

Additional ARPA Requests to Forward to County Board (Resolution)

Discussion held on current and future projects.

Legal Action Regarding Previous Ambulance Billing Company

Jaimie gave an update on the legal action regarding the Ambulance billing. Discussion held.

Approve Invoices

Motion by P. Unterschuetz, seconded by Rathstack to approve the AP Report for August. Motion carried.

Out of County Travel

Motion by P. Unterschuetz, seconded by Rathstack to approve the out of County Travel for County Board and County Clerk to the WCA in Wisconsin Dells in September. Motion carried.

REPORTS

Treasurer's report – A Financial Report was given.

Administrative Coordinator report

Ashley Heath gave a report on the following items: Wage increase, Animal Shelter, Joint Management, Construction updates and hospital/nursing home.

Clerk's report

Clerk Meyer gave an update on the Office, Dog/Marriage Licenses and Elections.

Finance Director's report

Jaimie Wilk, Finance Director gave report on the Finance Department.

REVIEW OF 2024 BUDGETS:

Dawn Fleming, Terry Wedwick and Tom Cudo were present to discuss the 2024 Animal Shelter budgets.

Motion for 45 minute recess by Hauser at 11:45 seconded by Meyer. Motion carried.

Chair Tatur called back to order at 12:30 p.m.

REVIEW OF 2024 BUDGETS: (continued)

Jeremy Jacobs led a discussion on the Health and Human Services 2024 budgets.

Jeff Wallace and Miranda Kron were present for a discussion on the Sheriff's Department 2024 budgets.

Nick Stadnyk was present for discussion on the LCDD, Zoning and Land Conservation 2024 budgets.

Scott Jones and Emily van Doorn were present for discussion on the 2024 Highway budgets.

The next meeting will be September 21, 2023 8:30 a.m.

ADJOURN

Chair adjourned at 5:00 p.m.