

# RUSK COUNTY PROPERTY COMMITTEE MINUTES

APRIL 2, 2025

8:00 A.M.

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**Present:** Terry Wedwick, Tom Hanson and Jerry Biller.

**Staff Present:** C. Meyer, A. Heath, C. Riddle, W. Combee, Sheriff Grassmann and B. Ewer.

**Others Present:** J. Wiles, B. Kelly and C. Kelly

## Call to Order

Meeting called to order by Vice-Chair Biller at 8:28 a.m.

## Approval of Minutes

*Motion by Wedwick, seconded by Hanson to approve the February 5, 2025 minutes. Motion carried.*

## ELECTION

Chairman – Vice Chair Biller called for Nomination of Property Chairman.

Wedwick nominated Biller as Chairman. Nominations were called out 3 times.

*Motion by Wedwick, seconded by Hanson, to close nominations for Property Chair and cast a unanimous ballot for Biller as Chairman.*

*Motion carried.*

Vice-Chairman – Chair Biller called for Nomination of Property Vice-Chairman.

Hanson nominated Wedwick as Vice-Chairman. Nominations were called out 3 times.

*Motion by Hanson, seconded by Biller, to close nominations for Property Vice-Chair and cast a unanimous ballot for Wedwick as Vice-Chairman. Motion carried.*

## DISCUSSION AND POSSIBLE MOTION

### RECYCLING – Charmaine Riddle

Coordinator Report Including Update on Outreach, Violation & Sites – C. Riddle gave an update on Recycling.

## SHERIFF

Approve Purchase of Ballistic Vest for New Rusk ERT Member – Sheriff Grassmann requested approval for the purchase of a Ballistic Vest for new Rusk ERT Members.

*Motion by Hanson, seconded by Wedwick to approve the purchase of a Ballistic Vest for a New Rusk ERT Member from the Sheriff's Budget. Motion carried.*

## BUILDING & GROUNDS

Facility Manager Report – Brett Ewer, Facility Manager, gave a Facility Manager Report.

Trail's End Updates/Report – B. Ewer gave an update on Trails End.

Birch and Juniper Cabin Remodel – B. Kelly and C. Kelly are requesting to remodel the Birch and Juniper cabin.

*Motion by Hanson, seconded by Wedwick to approve B. Kelly and C. Kelly to remodel to Birch and Juniper Cabin by June 1, 2025, at no cost to the County. Motion carried.*

Tree Quote – B. Ewer is requesting to get a person to remove two trees.

*Motion by Hanson, seconded by Wedwick, to approve getting a second quote to remove the trees at Trails End, and upon approval of Chair Biller. Motion carried.*

Fairgrounds Report – C. Riddle and B. Ewer gave an update on the Fairgrounds.

Pumphouse – B. Ewer is requesting approval for the construction of the Pumphouse.

*Motion by Hanson, seconded by Wedwick, to approve the construction of the Pumphouse after he receives a second bid for plumbing and approval by Chair Biller. Motion carried.*

Livestock/Wash Racks – J. Wiles is requesting approval of the Wash Racks at the Fairgrounds.

*Motion by Hanson, seconded by Wedwick, to approve the Livestock 4H Committee replacing the wash racks at the Fairgrounds at no cost to the County. Motion carried.*

Horse Spectator Fence – B. Ewer is requesting to update the Horse spectator fence by the horse project.

*Motion by Hanson, seconded by Wedwick to approve the purchase of the Horse Spectator Fence at no cost to the County and have Maintenance install the fence. Motion carried.*

Removal of Stage – B. Ewer is requesting to scrap the Stage at the Fairgrounds.

*Motion by Hanson, seconded by Wedwick, to donate the stage to a non-profit or dispose of the Stage at the Fairgrounds. Motion carried.*

Library Maintenance – B. Ewer gave an update on the Library Maintenance. Discussion held.

The Committee recommends only performing maintenance at the Library when requested by the Library Director.

Approve overage for floor wax

*Motion by Wedwick, seconded by Hanson, to approve the overage to the Company that waxed the County Building floors for an additional \$2,100.00. Motion carried.*

Out of County Travel

*Motion by Hanson, seconded by Wedwick to approve the out-of-county travel for 2 maintenance personnel to attend Fista training in Rhinelander on May 5, 2025, from the Maintenance Budget. Motion carried.*

## **INSURANCE/COUNTY CARS / CENTRAL SERVICES**

Review of Insurance Claims and Car Usage – A. Heath gave an Insurance and Car Usage update.

## **IT**

IT Department Updates/Report – B. Ewer gave an update on the IT Department.

*Motion by Biller, seconded by Wedwick, to approve the 4-year contract for the Rusk County website with Catalis from the IT Budget. Motion carried.*

Server Licensing

*Motion by Hanson, seconded by Wedwick, to approve the 4-year contract for the server licensing from the IT Budget. Motion carried.*

Approve Sale of Used Cellular Phone – A. Heath and B. Ewer are requesting the sale of used cellular phones.

*Motion by Hanson, seconded by Wedwick to approve the sale of used Cellular phone. Motion carried.*

2<sup>nd</sup> Floor Fire Alarm Quote – B. Ewer gave an update on extending the 2<sup>nd</sup> floor fire alarm system.

Camera for the Courtroom entryway

*Motion by Wedwick, seconded by Hanson, to approve installing a camera in the Courtroom vestibule from the Courthouse maintenance Budget up to \$1,500.00. Motion carried.*

## **APPROVE AP REPORT – BILLS**

*Motion by Wedwick, seconded by Hanson, to approve bills as presented. Motion carried.*

Next meeting will be May 12, 2025, at 8:00 a.m. in the LEC.

**Adjourn** – *Motion by Biller, seconded by Hanson to adjourn at 9:38 a.m. Motion carried.*