

RUSK COUNTY FINANCE COMMITTEE MINUTES

April 18, 2024

Finance Committee Present: P. Unterschuetz, Meyer, Coggins, Wedwick and Kalepp.

Staff Present: A. Heath, C. Meyer, A. Gudis, C. Riddle, J. Runstrom, K. Olesiak, T. Loomis and J. Wilk.

Others Present: C. Ostenso

CALL TO ORDER

Meeting called to order by Clerk Meyer at 3:00 p.m.

ELECTION OF CHAIR –

Clerk Meyer called for nominations for Finance Chairman.

Meyer nominated Kalepp for the Finance Chairman.

Clerk Meyer called for additional nominations three times.

Motion by Unterschuetz, seconded by Meyer to close nominations and cast a unanimous ballot for Kalepp as Chair. Motion carried.

ELECTION OF VICE CHAIR –

Kalepp called for nominations for Finance Vice-Chairman.

Unterschuetz nominated Meyer for Finance Vice-Chairman.

Kalepp called for additional nominations three times.

Motion by Unterschuetz, seconded by Coggins to close nominations and cast a unanimous ballot for Meyer as Vice-Chair. Motion carried.

APPROVAL OF MINUTES

Motion by Unterschuetz, seconded by Meyer to approve the March 14, 2024 minutes. Motion carried.

Motion by Wedwick, seconded by Kalepp to approve the March 21, 2024 minutes. Motion carried.

PUBLIC COMMENT – Public spoke about resignation of County Board Member.

DISCUSSION AND POSSIBLE MOTION

Approve Retroactive Compensation for Acting Highway Commissioner

Ashley Gudis, HR Manager is requesting compensation for the acting Highway Commissioner during the absence of the current Highway Commissioner.

Motion by Meyer, seconded by Coggins to approve the Retroactive Compensation for Acting Highway Commissioner at \$31.22 per hour. Motion carried.

Update to Medical Examiner Pay Rate Schedule

Ashley Heath, Administrative Coordinator is requesting approval for compensation adjustment.

Motion by Unterschuetz, seconded by Meyer to approve the Resolution for Medical Examiner Staffing and Compensation Adjustment. Motion carried.

Jail Medical Provider Contract

Captain George Murry is requesting additional funds to provide Jail Medical Provider due to change in qualifications.

Motion by Unterschuetz, seconded by Coggins to approve a six, twelve, eighteen-month option for a contract from Advance Correctional Healthcare contract for Jail Medical Provider Contract and forward to County Board. Motion carried.

Fairgrounds North Bathrooms Funding Source

C. Riddle gave an overview of the meetings that have been held discussing the North Bathrooms at the Fairgrounds. Discussion held.

Motion by Coggins, seconded by Meyer to designate \$64,000.00 LTC.AFF Funds for the North Bathrooms for a funding source with the balance to be budgeted in 2025 not to exceed \$225,000.00. Motion carried.

Suspension of Departmental Credit Card(s) Due to Non-Compliance

J. Wilk gave a report on suspension of Departmental Credit Cards and items ordered that are not getting entered into MYVIEW Point. Discussion held.

The Finance Committee is recommending to the respective oversight committee to consider taking care of non-compliance of Financial Procedures of Department credit cards.

Approve Invoices – Invoices were discussed.

The Finance Committee is recommending speaking to Emergency Services about fueling up squads at the Highway pumps and not fueling up at Kwik Trip unless out of town and practicable.

Motion by Meyer, seconded by Unterschuetz to approve the April invoices as presented. Motion carried.

Out of County Travel – Clerk Meyer requested Out of County Travel in June.

Motion by Unterschuetz, seconded by Coggins to approve the out of County Travel for County Clerk Summer Tour to Hayward in June. Motion carried.

Treasurer's report – The Committee reviewed the reports given by Treasurer Nielson.

Administrative Coordinator report – Ashely Heath, Administrative Coordinator report on Departments, Joint Management buildings, Presentation from Samuels Group, Hospital site, RFP for Land and the Purchase of the Clinic.

Clerk's report – Clerk Meyer gave a report on the Clerk's Office and April Election.

Finance Director's report – Jaimie Wilk gave a report on the Finance Department.

Next meeting will be May 16, 2024 at 3:00 p.m. in the LEC – Board Room

ADJOURN

Motion by Meyer, seconded by Unterschuetz to adjourn at 5:47 p.m. Motion carried.