

RUSK COUNTY FINANCE COMMITTEE MINUTES

April 18, 2023

Finance Committee Present: Tatur, Hauser, P. Unterschuetz, Meyer and Rath sack.

Staff Present: A. Heath, C. Meyer, G. Shilts, A. Barna and J. Wilk.

Others Present: E. Webster

CALL TO ORDER

Meeting called to order by Chair Tatur at 8:30 a.m.

PUBLIC COMMENT – None

APPROVAL OF MINUTES

Motion by Hauser, seconded by P. Unterschuetz to approve the March 20, 2023 minutes. Motion carried.

DISCUSSION AND POSSIBLE MOTION

Request for levy funds for Drug Court Training to Utilize as Cash Match

Judge Barna is requesting to use levy funds for Drug Court Training as cash match for a grant. Discussion held.

Motion by P. Unterschuetz, seconded by R. Tatur to approve the Drug Court Training to Utilize Contingency funds as Cash Match up for a grant up to 5,300.00 for registration fees and lodging for the April 25-28, 2023 Wisconsin Association of Treatment Court Professionals Annual Conference at the Kalahari Resort. Roll Call: YES – Tatur, Hauser, P. Unterschuetz No – Meyer and Rath sack. Motion carried.

Agreement with LifeQuest for Collection Services

Jaimie Wilk, Finance Director is requesting approval for a collection service agreement with LifeQuest for Ambulance collections.

Motion by Hauser, seconded by Meyer to approve the LifeQuest Contract Addendum for collection services. Motion carried.

Out of State Travel – HHS-Public Health-Preparedness-Out-of-State Travel Request

Jeremy Jacobs, HHS Director is requesting out of State Travel to Duluth MN for HHS Public Health preparedness.

Motion by Rath sack, P. Unterschuetz to approve the out of State travel to Duluth Minnesota on May 16 – 17, 2023 for HHS Public Health Preparedness paid by grant funds. Motion carried.

Out of State Travel – HHS-Environmental Specialist-National Health Association-New Orleans

Jeremy Jacobs, HHS Director is requesting HHS Environmental Specialist employee out of state travel to the National Health Association in New Orleans.

Motion by Meyer, seconded by P. Unterschuetz to approve to out of State Travel to the National Health Association Conference in New Orleans paid from grant Funds. Motion carried.

HHS Deputy Director Position

Jeremy Jacobs, HHS Director is requesting to implement an HHS Deputy Director as of January 1, 2024 for 5 hours a month 60 hours a year for a \$2000.00 stipend per year, this position will be open to HHS managerial staff to apply.

Motion by Meyer, seconded by P. Unterschuetz to approve the HHS Deputy Director Position to begin July 1, 2023 with a \$2,000.00 annual stipend, funds from contingency if needed. Motion carried.

Separation of Children's Long-Term Support and Disability Benefit Specialist Position

Jeremy Jacobs, HHS Director is requesting to separate Children's Long-Term Support and Disability Benefit Specialist Positions due to the increase in enrollment to the program.

Motion by Hauser, seconded by Meyer to separate the Children's Long-Term Support and Disability Benefit Specialist Position with a fiscal impact of \$76,440.36 with a possibility of 60% reimbursement through Medicare and forward to County Board for approval. Motion carried.

Additional ARPA Requests to Forward to County Board (Resolution) - None

Resolution – Designating American Rescue Plan Act Funds to be Used For Internal Rusk County Projects #2 (Reallocation of Bleacher Funds to Multipurpose Building Concrete)

The request to use the \$40,000.00 ARPA allocation for the bleachers and reallocate the funds to concrete the Multipurpose Building. Jon Runstrom gave an overview of the cost.

Motion by Hauser, seconded by Rathbuck to approve the Designation American Rescue Plan Act Funds to be used for Internal Rusk County Projects #2. Motion carried.

Approve Invoices

Motion by P. Unterschuetz, seconded by Meyer to approve the invoices as presented. Motion carried.

Out of County Travel

Motion by Hauser, seconded by Rathbuck to approve the out of County travel for the County Treasurer and the County Clerk as presented. Motion carried.

REPORTS

Treasurer's report

Verna Neilson, Treasurer gave a report on Bank Balances, Interest, 14 Tax Deed in process and new plat books. She gave an overview of the Treasurer's Department with a County Treasurer pamphlet.

Administrative Coordinator report

Ashley Heath gave a report on Joint Management, interview for the RFP for the Jail, Hospital updates.

Clerk's report

Connie Meyer, Clerk gave a report on Dog/Marriage Licenses and Elections and the Department overview.

Finance Director's report

Jamie Wilk, Finance Director gave report on the financials for the County and the Department overview.

Review/Amend Future Committee Meeting Dates

Discussed the Finance meeting time change to 3:00 p.m.

The next meeting will be May 18 at 3:00 p.m. in the LEC.

ADJOURN

Chair adjourned at 11:08 a.m.