

RUSK COUNTY PROPERTY COMMITTEE MINUTES

APRIL 12, 2024

8:30 A.M.

Present: Jerry Biller, Terry Wedwick, Phil Schneider, Tony Hauser and Phil Unterschuetz.

Staff Present: C. Meyer, J. Wilk, A. Heath, G. Shilts, C. Riddle, J. Runstrom, J. Srp, P. Grassmann, B. Wiles, T. Cudo, J. Jacobs and J. Kahl.

Others Present: J. Wiles, T. Loomis, E. Webster

Call to Order

Meeting called to order by Chair Hauser at 8:00 a.m.

Approval of Minutes – March 8, 2024

Motion by Biller, seconded by Schneider to approve the March 8, 2024 minutes. Motion carried.

DISCUSSION AND POSSIBLE MOTION

FAIRGROUNDS

Open Bids and Possible Awarding for Demo and Rebuild of East Wing of the Round Barn – Bids are as follows: Benik Construction 30 x 60 - \$74,000.00, Mast Builders - \$69,030.00, Giles Excavating - \$74,600.00, MR Construction - \$58,000.00, Cross County Clearing LLC - \$85,206.74.

Motion by Schneider, seconded by P. Unterschuetz to give J. Runstrom authority to accept (1)MR Construction as long as the criteria has been met or (2)Mast Builders if criteria from MR Construction has not been met. Motion carried.

RECYCLING, FAIRGROUND AND TRAIL'S END REPORT

Coordinator Report Including Update on Outreach, Violation & Sites – Clean Sweep is set for June 25th from 2-6 p.m. at the Highway Shop.

Trail's End Report – The swinging bridge plans/permits are currently being worked on.

Out of County Travel Request – Level 1 Challenge Course Certification Training – May 19, 2024 – Rosholt, WI.

Motion by Biller, seconded by P. Unterschuetz to approve Out of County Travel Request – Level 1 Challenge Course Certification Training – May 19, 2024 – Rosholt, WI for James Kahl. Motion carried.

Fairground Report

Fairground Update – Gary Shilts, Facility Manger gave a report on the upgrades to the Fairgrounds.

Livestock Committee – Swine Pens – J. Srp is requesting to sell the Swine Pens the Livestock Committee purchased currently own.

Motion by Schneider, seconded by Biller to approve the Livestock Committee selling the 24 Swine Pens/2 extended gates and roll the money from the sale back into the livestock fund. Motion carried.

Approval for Concrete at Fairgrounds for Grandstand – Haas – Approval for concrete overage.

Motion by Biller, seconded by Schneider to approve the Concrete at Fairgrounds for Grandstand for \$1,683.00 from the Fair ground Budget. Motion carried.

Approval for Cintas Renewal – Approval for Courthouse/Cintas Renewal.

Motion by Biller, seconded by Schneider to approve the Cintas Renewal for 36 months from the Maintenance Budget. Motion carried.

Approval of Purchase of Sound System for Track Area and Multi-Purpose Building by Fair

Motion by Biller, seconded by P. Unterschuetz to approve the purchase of the sound system for track area and Multi-Purpose building from Sound In Logic from the Fair Budget for \$20,407.38. Motion carried.

Approve to Purchase Two Ticket Booths by Fair

Motion by P. Unterschuetz, seconded by Wedwick to approve the purchase of two ticket booths from the Fair Budget for \$2,500.00. Motion carried.

Future Use of Old Stage – The Fair is requesting to move the old stage from the current location and explore options for its use.

North Bathrooms Funding Source – Discussed the Funding Source for the North Bathrooms.
Motion by Hauser, seconded by Biller to recommend to Finance a secure funding source for the North Bathrooms at the Fairgrounds. Motion carried.

Approval to Put Solar Lighting on Grandstand and Chuck Wagon by Fair
Motion by P. Unterschuetz, seconded by Schneider to approve putting solar lighting on Grandstand and Chuck Wagon by Fair. Motion carried.

SHERIFF

Purchase of an Enclosed Trailer – P. Grassmann is requesting to purchase an enclosed trailer.
Motion by Wedwick, seconded by P. Unterschuetz to approve the purchase of an enclosed trailer up to \$5,000.00 from the Donation funds from the Sheriff Budget. Motion carried.

BUILDING & GROUNDS

County Facilities Report – Gary Shilts, Facility Manager gave an update on the County Facilities.

Facilities Manager Report including updates on Government Center, Old Hospital & Clinic

The Facility Manager is requesting to retain funds until the contractor regrades and replants grass at the Old Hospital job site. Discussed leaking roof in the Clinic building.

Motion by Biller, seconded by Wedwick to confirm a walkthrough with the contractor of the work done at the Old Hospital job site with the Facility Manager before last payment is made. Motion carried.

Third Floor Courthouse Bathroom – The Facility Manager is requesting to get estimates/quotes for the third-floor bathrooms in the Courthouse.

Motion by Biller, seconded by P. Unterschuetz to get estimate and recommendations for the third-floor courthouse bathrooms from an outside contractor. Motion carried.

Line Item in Budget for Safety and Security Carry Forward Every Year

The Facility Manager request to add a Line Item in Budget for Safety and Security Carry Forward Every Year. Discussion held.

Approve Increased Limit for Card Readers – The Facility Manager is requesting funds for 7 card readers for safety purposes. The Committee would like consideration to be included in next years budget.

Approve Concrete Repair Around Courthouse – The Facility Manager is requesting approval for repairs over \$1,500.00.

Motion by Wedwick, seconded by Schneider to approve up to \$5,000.00 for concrete repair around the courthouse from the Maintenance Budget. Motion carried.

AIRPORT

Airport Report – The Facility Manager gave an update on the Airport.

Airport Director Report Including Updates on Runways, Fuel, and Leases.

Approve Install of Underground Water Line/Wash Tank Shop Expense – The request to install an underground water line/wash tank.

Motion by Wedwick, seconded by P. Unterschuetz to install a frost-free hydrant and hook it up to the wash tank at the airport for up to \$2,000.00 from the Airport Budget. Motion carried.

Approve Concrete Repair Expense

Motion by P. Unterschuetz, seconded by Schneider to approve concrete repair expense at the airport up to \$3,000.00 from the airport budget. Motion carried.

Out of County Travel – Wisconsin Airport Management association in Madison in October for \$475.00. Gary will bring it back up at a later meeting.

INSURANCE/COUNTY CARS

Review of Insurance Claims and County Car Usage – Jaimie gave a report on claims and County car usage.

IT

IT Director Report updates – The Facility Manager gave report and updates for IT.

APPROVE AP REPORT – BILLS

Motion by P. Unterschuetz, seconded by Biller to approve bills as presented. Motion carried.

Next meeting will be May 10, 2024 in the LEC at 8:30 a.m.

Adjourn – *Motion by Hauser, seconded by Wedwick to adjourn at 10:46 a.m. Motion carried.*