

**RUSK COUNTY HIGHWAY DEPARTMENT  
ADOPT-A-HIGHWAY  
APPLICATION PERMIT**

Please complete this application and submit it to the Rusk County Highway Department.

Group Name as it should appear on the sign (14 spaces on each of the three lines.)  
If you have more than 14, the letters will be smaller.


<b>Group Name:</b>	
<b>Mailing Address:</b>	<b>(Area Code) Telephone Number (Daytime):</b>
<b>City, State, Zip Code:</b>	<b>(Area Code) Telephone Number (Evening):</b>
<b>Contact Person Name:</b>	<b>(Area Code) FAX Number:</b>
<b>Mailing Address:</b>	<b>Approximate Number of People Participating in Each Cleanup:</b>
<b>City, State, Zip Code:</b>	<b>Number of Times Your Group Plans to Pickup Litter this Year – Min. 3</b>

**Highway Section you Want to Adopt – List alternate Sections in Order of Preference**

HIGHWAY NAME/NUMBER	FROM	TO	IN TOWNSHIP

**DO NOT WRITE BELOW THIS LINE**

**PERMIT APPROVAL:** The Rusk County Highway Department approves this permit for the Group to participate in the Adopt-A-Highway Program for the section identified above. The Group accepts the responsibility of picking up litter on this section of Highway. The Rusk County Highway Department reserves the right to modify or cancel this permit at any time. Please notify the Rusk County Highway Department with any group information change.

<b>Date:</b>	<b>Permit Number:</b>
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The Rusk County Highway Department and the volunteer group (the "Group") named on this application, recognize the need and desirability of litter-free highways.

## **ADOPT-A-HIGHWAY PROGRAM TERMS AND CONDITIONS**

The Rusk County Highway Department (the “Department”) and the volunteer Group named on this application (the “Group”), recognize the need for and the desirability of litter-free highways.

1. The Group and its members are to be considered as volunteers and not as officers, employees, or agents of the Rusk County Highway Department. Any injuries, claims, liabilities, suits or costs arising from the Group or Group member’s activities relating to the permit shall be the sole responsibility of the Group or its individual members.
2. The Group and all of its individual members, agree to indemnify and hold harmless Rusk County and the Rusk County Highway Department from any injury, suit, liability or award arising from the issuance of exercise of this permit, or because of any adverse effect upon any person or property attributed to the works of the Group.
3. Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Department for special conditions that may exist on a particular adopted section.
4. The Group shall pick up litter a minimum of three times a year between April 1 and November 1. The Group shall not work beyond its section limits.
5. The Group shall not pick up litter on medians, or bridges, in tunnels on overpasses or around structures that could pose danger.
6. The Group shall supply one adult supervisor for every 5 or 6 workers.
7. Each participant shall have viewed the safety training video before participation. The Group leader shall review the safety rules with all participants before proceeding to the highway segment.
8. All participants shall be at least 11 years of age or in the fifth grade. No other persons shall be present at the work site.
9. The Group shall work only during daylight hours and in good weather.
10. Both traffic safety signs shall be displayed properly during litter pickup. Groups shall work on only one side of the road at a time.
11. All participants shall wear safety vests.
12. When the Group encounters closed containers or items suspected to be hazardous, these items shall not be touched. Items of serious concern should be noted in the Group’s cleanup report.
13. The Group shall place filled trash bags at the designated pickup site and shall recycle trash as required by the Department.
14. The Group shall order required supplies and materials from the Department.
15. Unused materials and supplies furnished by the Department may be retained by the Group during the agreement period, but at the end of the period must be returned as instructed by the Department.
16. The Group shall submit a tentative schedule of pickup dates to the Department. The Group shall not collect litter during the following holiday periods: Memorial Day extended weekend, July 3 through 5 and Labor Day extended weekend.
17. Within 24 hours of a collection, the Group shall mail a cleanup report (postcard) to the Department office.
18. The Group shall make arrangements for off-road parking or shuttle bus type of travel to the worksite. All vehicles at the pickup site shall be parked at the nearest cross street, if possible, or at least 3 feet from the pavement when parking on the highway.
19. The Group may keep any recyclable materials.

- 20. Partisan political Groups (Groups of people with a common political opinions and purposes organized for gaining political influence, governmental control and for directing government policies), shall not be permitted to participate.
- 21. The Department agrees to provide safety vests, trash bags, traffic safety signs, and a safety training video.
- 22. The Department agrees to remove the filled trash bags as soon as possible after the pickup.
- 23. The Department reserves the right to refuse or revise acronyms of Group names when preparing signs.
- 24. Group leaders and all Group members shall be required to sign this agreement. In the case of a minor participating in the program, the minor's parent(s) or guardian(s) shall be required to sign this agreement.

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**Rusk County Highway Commissioner or Representative** **Date**

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**Group Leader Name** **Date**

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**Participant or Participants Parent(s)/Guardian(s)** **Date**