

RUSK COUNTY PROPERTY COMMITTEE MINUTES

AUGUST 20, 2021

FRIDAY 8:30 A.M.

Present: Tony Hauser, Jerry Biller, Tom Hanson, Alan Rathsack and Mike Hraban

Others Present: Andy Albarado, Jim Bugbee, Connie Meyer and Kitzie Winters, Jeff Wallace and Jim Rassbach.

Meeting called to order by Hauser at 8:30 a.m.

Approval of Property minutes from July 9th and July 29th, 2021.

Motion by Hraban, seconded by Biller to approve the July 9th and July 29th 2021 minutes. Motion carried.

Sheriff

Rifle Purchase/Replacement:

Sheriff Wallace is requesting to replace 13 rifles that misfire for the County. The total cost for the purchase is \$11,607.00. The Sheriff's Department will receive \$4,500.00 for trade in and is requesting \$7,557.00 from the 2021 Sheriffs Equipment budget.

Motion by Hraban, seconded by Hanson to approve the purchase of new 13 rifles for \$11,607.00 from the Sheriff's Department Equipment fund. Motion carried.

Tower Battery Replacement:

The Backup battery for the South Tower in Rusk County needs to be replaced to keep the Tower running if the power goes out. The purchase of 2 batteries will cost \$2,005.48 and is in the Equipment Budget for 2021.

Motion by Hraban, seconded by Biller to purchase 2 batteries for the South Tower for \$2,005.48 out of the Sheriffs Equipment Fund. Motion carried.

Forestry

Timber Mat Purchase – Grant:

Discussed the Grant funds of \$20,000 received and cost for the Timber Mats of \$19,600.00 in the Forestry Department.

Motion by Biller, seconded by Rathsack to approve the purchase of the grant funded Timber Mats for \$19,600.00. Motion carried.

Medical Examiner

Vehicle: Jim Rassbach, Medical Examiner requested to replace ME Van due to high miles and break downs. Discussion on a vehicle to fit the needs of the ME, 2-way radio and type of vehicle. The Finance Director will evaluate the vehicles in the Rusk County Fleet and bring a recommendation back to the Property Committee next month to purchase a vehicle or transfer from another Department.

Recycling-Charmaine Riddle

Coordinator Report Including Update on Outreach, Violations, & Sites

An Audit of the invoices was done by Finance and they need approval to correct an error in the prior minutes to include the City of Ladysmith to receive a .065 increase in Curbside reimbursement from the Recycling Grant Funds for 2021 for a total of \$3,727.50 annually.

Motion by Hraban, seconded by Biller to include the City of Ladysmith Recycling increase for 2021 for .065 increase for Curbside reimbursement from the Recycling Grant in the amount of \$3,727.50 annually. Motion carried.

Covid-19

Update on Facilities/Operations

Nothing new in the Courthouse. Discussion on changes within the County.

Building & Grounds – Andy Albarado

Update on Maintenance of Government Center Facility and Other County Owned Properties:

Budget year to date for Maintenance, Gustafson Road Building, Airport, Jail Maintenance, Fairgrounds, Trails End, Other Co Property and Senior Youth Building. Discussion on building needs Contract cleaning for a private company at for 3 days per week for \$75,000.00 per year. Andy has included the cleaning cost in the 2022 Budget for approval.

Fairgrounds and Trail's End Camp Update on Maintenance: No report

Capital Improvement Plans: Andy would like to fix some of the Barns at the Rusk County Fairgrounds which are attached to the Round Barn that leak and are leaning. Grandstand discussion and replacing the bathroom by the barns using bond money.

Sealcoat Estimate: Andy received estimates to sealcoat the parking lot on the Northeast side. Bids were as follows: Fronz - \$5,661.00, Combat - \$4,010.00.

Motion by Hraban, seconded by Rath sack to approve Combats bid for \$4,010.00 to sealcoat the Northeast side parking lot of the Courthouse. Motion carried.

Approval AP Report Payment and Invoices:

Motion by Biller, seconded by Hanson to approve the August AP Report. Motion carried.

North door on the Senior Building:

Allan Rath sack reported the north door on the Senior Building needs repairs due to rusting out. Andy will have maintenance look at the door and repair the rust spots.

Library

Exterior Renovation Bid:

Andy had two (2) contractors go through the walk through for the Library Bid Proposal. The bids were open on August 13th and only one (1) contractor bid. The bid was as follows: Lechleiter Builders - \$148,514.00 for exterior work.

Motion by Biller, second by Hraban to except and approve Lechleiter Builders bid for \$148,514.00. Motion carried.

Former Church

Demolition Proposals:

Andy put out Demolition proposals requested by the Committee/County Board. The Highway Department bid to demolish the former church is \$62,000.00 and Haas proposal is \$76,300.00 to do the demo and disposal which is based on tons.

Thompsons will not put in a bid.

Motion by Biller, seconded by Hraban to accept Haas bid for \$76,300.00 to demolish and haul. Motion carried.

Dispose of Sign:

John Hoover has requested the Church sign.

Motion by Rath sack, seconded by Hraban to approve John Hoovers request to purchase the sign for \$1.00. Motion carried.

Economic Development – Andy Albarado

Update on County Properties/Economic Activities/Construction Projects:

Andy updated on Lease on Gates, Doughty, Enterprise and other County owned buildings.

Joint Management Actions: No action.

Airport – Andy Albarado

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel:

Fly in is scheduled for August 28th. The Roof on the North end is done but a few other improvements to finish the building. Andy reported on a State Funded Loader and a labor shortage to haul fuel and the request to fill the tank is not getting filled in a timely manner.

BOA/FAA Funded Projects-Update: No update.

COVID-19 CARES Act Funding: No update.

Vegetation Spraying: Andy has hired a company from Menomonie which will spray for tree growth and grass at the Airport for \$1,800.00.

Hospital Property – Andy Albarado

Consider requesting proposals for property redevelopment

The hospital has approved the wind down funds for a study done for property redevelopment. He will seek County Board approval at the August 24th meeting.

Insurance/County Cars – Kitzie Winters

Review of Insurance Claims and County Car Usage:

Kitzie gave the Committee the report on Insurance Claims and County Car usage.

County Vehicle Fleet(s):

A negative balance is in the Fleet Fund and will have to increase the mileage use for 2022 for each department.

IT-Jim Bugbee

IT Report- Updates on Computers, Programs, Services and County Dept's Computer/Software Equipment Requests:

Jim reported on the following:

- The 2nd new File Server is up and running.
- Highway Security Cameras will be up and running on or around 8/23/2021.
- Animal Shelter ISP is on schedule to arrive within a week and will tie into the rest of the County System.
- Issues getting computer and equipment.
- A report from Intera Corp installing fiber in Rusk County.
- A request to replace the host server is getting overloaded and the age is 5-7 years old and typically gets replaced at 5 years.
- 2022 Budget is being worked on.
- 115 documented Trouble tickets.
- Wage request at Personnel on Monday.
- Old County Board Laptops have been wiped clean and the County has no use for them.

Motion by Biller, seconded by Rath sack to put old laptops in surplus action. Motion carried.

Board Room A/V

Two (2) additional monitors have been ordered for the Board Room A/V due Open Meeting Software. There is a credit of \$7,689.80 from Routes of Recovery Grant. IT will purchase two 76" monitors for the Board Room for a total cost of \$12,424.58 with wiring and coding.

Motion by Biller, seconded by Hraban to approve the overage of the Board Room A/V purchase from the ARPA funds. Motion carried.

Other Equipment Requests

Emergency or Chairman Approved Request That May Come Before the Committee - None

Adjourn

Motion by Biller, seconded Hanson to adjourn at 10:45 a.m. Motion carried.