

RUSK COUNTY PROPERTY COMMITTEE MINUTES

July 9, 2021

Present: Tony Hauser, Jerry Biller, Tom Hanson, Alan Rathsack and Mike Hraban

Others Present: Andy Albarado, Jim Bugbee, Connie Meyer and Kitzie Winters

Appearances by: Jeff Wallace, Tom Hall, Charmain Riddle

Meeting called to order by Hauser at 8:30 a.m.

Minutes:

Motion by Rathsack with second by Hanson to approve the minutes from the June 11th, 2021 Property meeting. Motion carried.

Sheriff:

2022 Squads – Sherriff Wallace requested to put out bids for 2022 Squad cars in October instead of December for delivery date of April due to a vehicle shortage.

Motion by Rathsack, seconded by Biller to approve the Sheriff request for an October bid for delivery in April. Motion carried.

Body Scanner – The Rusk County Sheriff's Department has been awarded a Body Scan Grant for \$150,000.00 which is \$19,000.00 short of the total cost of the scanner.

Motion by Hraban, seconded by Rathsack to approve the purchase the body scanner with the balance overage taken out of the canteen fund. Motion carried.

Co Resolution:

Master Plan for County Buildings

Sherriff Wallace brought the Master Plan for County Building Resolution before the Committee for approval. Discussion held on the scope, commitment to borrow the money and changes to the Resolution. Requested changes will be made to the Resolution and presented at the August meeting.

Covid-19:

Update on Facilities/Operations

Andy reported on updates, building is returning to normal.

Recycling – Charmaine Riddle:

Coordinator Report Including Update on Outreach, Violations, & Sites

Charmaine gave the Committee a report/power point on June clean sweep.

Trails end

New road signs and WRA has finished the stairs to hiking trails.

Building & Grounds – Andy Albarado:

Update on Maintenance of Government Center Facility and Other County Owned Properties

Equipment Purchase - None

Fairgrounds Maintenance

Fairgrounds – An estimate was given for the following to be paved:

- Senior Center entrance failed pavement - \$4,000.00 to repair.
- Back entrance of the Fairground by back gate - \$2,400.00 to pave.
- Fairgrounds – A request for additional electrical service for the box located next to Lions Club. The estimate for six 120-volt addition is \$4,728.60.

Motion made by Biller, seconded by Rathsack to approve all request for the Fairgrounds as presented and take out of 2021 Bond Funds. Motion carried.

Trails End Maintenance

No report.

Floor Machine Purchase

Andy would like to hold off purchasing a floor new machine and would like to consider contracting with a company from Chippewa Falls to clean the courthouse on a weekly basis. He received a quote from a Chippewa Falls company for \$8,000.00 per month for 5 days per week and \$5,600.00 per month for 3 days per week. He will put in a request in the 2022 budget.

Capital Improvement Plans – No update

Senior Center

A/C went out at the Senior Center and was replaced by Northwest Refrigeration for \$5,500.00.

Motion by Hraban, seconded by Hanson to approve the A/C replacement for \$5,500 from the Senior Center Budget. Motion carried

Update Methodist Church

Asbestos removal has started and will take approximately 2 weeks. Andy has spoken to the Highway Commissioner about County Board member concern/ability to take the building down. Andy is seeking quotes from 2 companies.

Economic Development – Andy Albarado:

Update on County Properties/Economic Activities/Construction Projects

Joint Management Actions

Reported on proposed lease for Doughty, Gates Avenue Building, Fritz Avenue and Miller roofing at the Airport. Discussion on other buildings and lease agreements.

Update on Library

Plans are approved and bids will be put out in the next couple weeks. HVAC in the lower level had some work done and air flow and humidity has improved, controls and duct work to improve the system have been ordered.

Airport – Andy Albarado:

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel

BOA/FAA Funded Projects-Update

COVID-19 CARES Act Funding

Asphalt Work on the entrance road first culvert heaves and settles should be replaced - \$2,200.00, corner by the terminal replaced - \$3,800.00 and North end by the old terminal needs crack sealed - \$4,000.00. Rusk County Highway has given an estimate total of \$10,000.00 to replace culvert, crack seal and blacktop.

Motion by Biller, seconded by Hraban to approve repairs, money for the repair will be budgeted from the Cares Act money. Motion approved.

Hospital Property – Andy Albarado:

Consider requesting proposals for property redevelopment Talk to Grant from Marshfield to extend the lease through 2022. Discussion on redevelopment.

Insurance/County Cars – Kitzie Winters:

Review of Insurance Claims and County Car Usage – Update on insurance claims from clean sweep.

Fairground damage - Spray paint to the North Bathroom.

County Vehicle Fleet(s) – Report on County fleet repairs and usage.

IT-Jim Bugbee:

IT Report- Updates on Computers, Programs, Services and County Dept's Computer/Software Equipment Requests

- Jim would like to send a monthly update starting in August.
- Update on the server for Rusk County.
- Charter has not given a date to activate for the new ISP.
- Wages – Requesting a wage increase for IT staff.
- New quote on at Audio Architects proposal for the new polycom in the courtroom is for \$75,601.27 does not include electrical and data outlets for a total estimate \$90,600.00.

Motion to approve by Hraban, seconded by Hanson to approve the expenditure for the polycom pending the approval of Finance and ARPA funds. Motion carried.

Other Equipment Requests:

Emergency or Chairman Approved Request That May Come Before the Committee – No report

Approval of Payment of Invoices:

Motion by Rathsack, seconded by Biller to approve Ap Report as presented. Motion carried.

Adjourn – Motion by Biller, seconded by Hraban to adjourn at 10:32 a.m.