

JUSTICE, YOUTH & EXTENSION COMMITTEE MINUTES
WEDNESDAY, JUNE 7, 2023
RUSK COUNTY GOVERNMENT CENTER, COUNTY BOARD ROOM, LEC

PRESENT: Committee & other board members present: Terry DuSell, Jonathon Unterschuetz, Tom Cudo, John Kalepp, Lois Goode and Jim Meyer. Rusk County staff present: Charmaine Riddle. Appearances by: Ashley Heath, Administrative Coordinator; Judge Barna, Drug Court & Circuit Court; Lori Gorsegner, Clerk of Circuit Court; Rich Gauger, RRYP; and Jessica Wiles, Rusk County Fair Chair. Others present: Erin Webster, Dick Moore, Jon Runstrom, Tammy Loomis, Darrell Doughty, Sara Rands, and Chelsea Korzenieski.

CALL TO ORDER: Meeting called to Order by Chair, Terry DuSell at 4:00 pm.

MINUTES: *Motion to approve May 3, 2023 minutes by John K with second by Lois G. Motion carried.*

PUBLIC COMMENT: None

1. FAIRGROUNDS BUSINESS

- A. FAIRGROUNDS REPORT: Charmaine showed pictures of various projects being completed at the fairgrounds such as grading, pot holes filled with asphalt, new bleacher seats and fork lift pickups. Maintenance is considering using the Northland Community Club's building for winter storage. Taking it to Property for approval. Work has started in the JLO and OLS booth remodel and the Multi-Purpose building is being prepped and concrete will be poured on Friday.
- B. FAIRGROUNDS USAGE AGREEMENTS: Requests for Ladysmith Lions equipment rental 6/2-6/5, Robinson equipment usage for picnic tables 6/6-6/12, Tony Daze equipment usage 6/16-6/19, Small Animal Pullorum Testing 7/8, Workday 7/22, Fair Setup 8/3; and Dodge County Canine Club Dog Show and equipment usage 8/24-8/27. The Canine Club needs larger buildings and may ask Northland Community Club to use their building which is allowed per their agreement for 3 days or less. *Motion to approve by Jon U with second by John K. Motion carried.*
- C. REVIEW OF ADDENDUM TO LADYSMITH LIONS CONTRACT: Discussion on monitoring east side of bleachers as there's no fence there. Fair will put up signage stating no alcohol is allowed beyond this point. Fair is not county-funded and needs to continually raise money so committee is not allowing the Lions to sell alcohol in the Mud Bog area. Dates need to be changed to date the new contract is signed. *Motion to approve addendum without the Mud Bog area by John K with second by Tom C. Motion carried.*

2. RUSK RESTORATIVE YOUTH PROGRAMS: MONTHLY REPORT, CURRENT YEAR BUDGET & OUT OF COUNTY TRAVEL: Rich reported that he is down on referrals but has been picking up a lot of Drug Court duties. He encourages to move forward getting a new Coordinator as data is not being reported as it should.

3. DRUG COURT REPORT

- A. MONTHLY REPORT, CURRENT YEAR BUDGET & OUT OF COUNTY TRAVEL: Judge Barna reported there was a graduation last week and another applicant for graduation. 2 potential applications to start. Team members jumped in to do some of the work due to coordinator vacancy.
- B. RELOCATION OF SUPERVISION OF DRUG COURT COORDINATOR: Ashley report that Drug Court evaluation stated to consider which agency in the County is best suited to administer the TAD grant. In other jurisdictions, HHS agencies administer it with a treatment lead and focus as opposed to a criminal justice lead. There has been significant turnover in the position. We can either fix it as is or consider a change. HHS Director is okay with the move and feels it would be a seamless transition and Chris Soltis would be the direct supervisor. Discussion on moving supervision to various departments and how it is done in other counties. *Motion by John K with second by Jon U to move supervision of Drug Court Coordinator to HHS. Motion carried.*
- C. APPROVAL OF CONTRACT WORK FOR TREATMENT COURT: Judge Barna reported that Patti started as support but was told she couldn't come back until received approval as it was not posted. Judge is asking to get

someone in to do the work until it can get posted and filled. Since it is contracting for a county position it will have to go through Personnel and be posted. *Motion by John K with second by Lois G to pass to Personnel. Motion carried.*

- D. RESOLUTION TO ACCEPT COMMUNITY HEALTH GRANT FROM MARSHFIELD CLINIC; CREATION OF CJCC COORDINATOR POSITION; APPROVAL OF CJCC COORDINATOR JOB DESCRIPTION: There is a \$19,000 grant available through Marshfield Clinic to gather data collection. Discussed position and where located and what happens after grant ends. *Motion by John K with second by Jon U to accept the grant which will expire when the grant runs out. Motion carried. Motion by Jon U with second by John K to create the CJCC Coordinator position for the lifetime of the grant as an LTE position. Motion carried.* Discussed job description, supervision, rate of pay and education and experience requirements. CJCC Committee recommended 2 days a week at \$20.50/hr. Judge Barna would like it to be 832 hours a year as some weeks there will be more hours. Draft job description states position reports to County Administrator and requires a Bachelor's degree and 2 years' experience. *Motion to approve CJCC job description by Jon U with second by John K with preferred Bachelor's Degree and preferred 2 years' experience and to have CJCC review it and forward to Personnel. Motion carried.*

4. DISTRICT ATTORNEY REPORT: MONTHLY REPORT, CURRENT YEAR BUDGET & OUT OF COUNTY TRAVEL: Ellen reported the budget is on track but a bit over in special prosecutions but that should go down with less conflicts in the office. There is a back log of cases due to Asst DA vacancy but now numbers will go down with new hire. Total cases under review as of 5/1/23 is 124 and 36 referrals received in April.
5. CIRCUIT COURT REPORT: MONTHLY REPORT, CURRENT YEAR BUDGET & OUT OF COUNTY TRAVEL: Lori reported that jury fees are going up and next week there are 2 jury trials so may be over in that line item. Requesting out of county travel for quarterly Clerk of Circuit Court meeting on June 22 to Barron. *Motion by John K with second by Tom C to approve out of county travel. Motion carried.*
6. FAIR BUSINESS
- A. JR FAIR BOARD REPORT: Jess reported that cement will be poured in half of the Multi-Purpose building and will be completed within 9-10 days. UTV/ATV ride is Saturday and George will be taking group to Red Rock Canyon. Fair Board renamed the JLO booth to "The Watering Hole" and the OLS booth to "The Chuck Wagon" and there will be a hitching post outside. Members of the fair board and Gary met with B & B Electric to get quotes on electric issues at the fairgrounds. There will be a Peewee rodeo prior to the PRCA rodeo which will include Dirt Dash, Mutton Busting and Pony Hops. Charmaine reported that the fair received a Give 365 grant for half of the cost for the Balloon Artist and FVAA covered the other half.
- B. APPROVAL OF CONTRACTS: None
7. TRAIL'S END CAMP BUSINESS:
- a. TRUSTEE REPORT: Lois said there was a work day at camp on May 21.
- b. CARETAKER/MAINTENANCE STAFF REPORT: Charmaine reported that site prep is complete for the pavilion, the logs were moved and need to be peeled and Hawkins Correctional was out there and cleared out the entire hiking trail. CeCe fixed some boards on the swinging bridge. Youth groups are at camp this week.
8. EXTENSION OFFICE BUSINESS:
- A. EXTENSION REPORT, CURRENT YEAR BUDGET & OUT OF COUNTY TRAVEL: No report. There was no closed session.
9. BILL REPORTS: *Motion to approve the bill report by John K with second by Lois G. Motion carried.*
10. NEXT MEETING DATE: July 5 at 4 pm in the Law Enforcement Center.

ADJOURNMENT: *Motion to adjourn by John K with second by Lois G. Motion carried.* Meeting adjourned at 6:09 pm.