

RUSK COUNTY PROPERTY COMMITTEE MINUTES

June 11, 2021

Present: Tony Hauser, Jerry Biller, Tom Hanson, Alan Rathsack and Mike Hraban
Others Present: Andy Albarado, Jim Bugbee, Charmaine Riddle and Kitzie Winters
Appearances by: Tom Hall, Marty Huhn, Jeremy Kozlowski, Rich Summerfield, Connie Meyer

Meeting called to order by Hauser at 8:30 a.m.

A few revisions to the May minutes including Cleansweep date and IT purchases. Motion by Biller with second by Hraban to approve the minutes from the May 14th, 2021 Property meeting. Motion carried.

County Clerk

Printer in Clerk's Office: Connie requested a printer in her office for confidential printing. It is more efficient to have a printer in her office rather than going into the supply room. Discussion on revising the lease with EO Johnson for a new printer or get a new hard drive for an existing printer. *Motion by Hraban with second by Hanson to either get a new printer or a new hard drive for an existing printer. Motion carried.*

Forestry

Table Saw Purchase for Shop Building: Jeremy requested a new table saw for the shop for use on signs and picnic tables as they sold their old one on auction. Their oversight committee approved up to \$2000. *Motion by Biller with second by Rathsack to approve up to \$2000 for a new table saw coming out of the Parks and Forestry budget. Motion carried.*

EMS

AED for First Responders: Current AED's are obsolete and FDA pulled their certification effective February 2022. Would like to purchase 35 new ones for \$62,269.85 with trade in using fund balance. They are \$1850 a piece and \$520 for a trainer. The ones that are 5 years old will be used for County buildings. New ones would be WIFI capable and he will be able to check battery strength and if the pads are good online. *Motion by Biller with second by Rathsack to purchase 35 AED's from Stryker for \$62,269.85 using fund balance. Motion carried.*

Lead Monitors: Currently have 3 lead monitors. Would like 12 lead monitors so rhythms can be sent to hospital from the scene. They will be able to carry Nitro in the ambulance with this capability. The old ones will be kept and given to First Responders. Requesting 4 units which includes protection plan, case, Verizon & AT&T (Sheldon) modems and yearly phone plan including data for \$150,902.96. *Motion by Biller with second by Rathsack to approve purchase of 4 (four) 12 lead monitors for \$150,902.96 from Stryker with funds coming out of fund balance. Motion carried.*

Chest Compressors: It's hard to do compressions when riding in an ambulance and need more people to change off. Chest compressors work well and are safer for staff. They have a 45-minute battery life but also can run on 110. Would like to purchase 4 (1 in each ambulance) for \$65,142.12 from Stryker plus a service plan of \$1250 per unit for 5 years for a total price of \$84,930.12. *Motion by Hanson with second by Hraban to approve the purchase of 4 chest compressors from Stryker for \$84,930.12 using funds in the fund balance. Motion carried.*

Power Lifts: Would like to purchase 3 power lifts for ambulance in Ladysmith, Hawkins and the new one. Would be a different bracket in the back of the ambulances and the machine has a break strength of 3500 pounds and would like the back of the cot up. Each unit is \$25,000 plus a service plan for approximately \$9500 for each until. Will research how long the service plan is for. Total cost is \$103,097.40 which doesn't include installation. *Motion by Hraban with second by Rathsack to purchase 3 power lifts from Stryker for \$103,097.40 with funds from the fund balance. Motion carried.* Discussed fund balance which is over top of the levy cap. Currently has \$823,000 plus current year budget. Funds to be used for equipment and staffing.

Hauser left at 9:09 am.

COVID-19

Update on Facilities/Operations: Cut back on sanitizing, keeping plexiglass up for now.

Building & Grounds-Andy Albarado

Update on Maintenance of Government Center Facility and Other County Owned Properties: Andy Albarado, Administrative Coordinator, reported that summer help is in place and they are getting caught up with mowing. Weed killer has been purchased to use at facilities, lime for the ball fields and mulch.

Approval of Payment of Invoices: *Motion by Biller with second by Rathsack to approve the payment of invoices. Motion carried.*

Equipment Purchase: None

Fairgrounds and Trails End Update on Maintenance: Charmaine reported that the Culpepper & Merriweather Circus is coming to the fairgrounds on July 27th with the Sons of Amvets selling their tickets, had some cooler issues in OLS booth, Dairy Breakfast is Saturday starting at 7 am, getting 3 porta potties for fairgrounds to meet campground requirements, discussed dog show camping amp needs and ability to change sites to be closer to higher amp electrical boxes, white fence was removed and Diggers Hotline was called so guard rail will be installed soon, Fairgrounds inspection is next week. Already booking into 2022 for Trail's End. Received 4 loads of sand for the volleyball area from Source Energy, mulch was delivered and spread, chips were removed and WRA will meet with CeCe next week to plan for the new steps and scenic overlook. Some members of the fair board would like to meet with B & B Electric to learn about the electric capability so they can work around where the power is for the Truck & Tractor Pull and Mud Bog.

Floor Machine Purchase: Would like to hold off another month. Received quote from a commercial cleaning company that would include cleaning, supplies and equipment. Bid was higher than expected so trying to get the cost down.

Capital Improvement Plan: Andy moved vehicles out of different departments, board will have to determine which projects to go with.

Recycling-Charmaine Riddle

Coordinator Report Including Update on Outreach, Violations, & Sites

Report: Charmaine reported that the sharps from last year were picked up by Stericycle. Did apply for funds from Prevea for the sharps collection but didn't hear back from them. Held a site attendant training on June 2nd and is prepping for Cleansweep.

Economic Development-Andy Albarado

Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders. There is a hold up with the Methodist church as the asbestos contractor hasn't given us a date yet.

Joint Management Actions:

Update on Library: will get power usage documents next week to review from Ayres. Then can send it in for State approval and bid out. Will be a fall project.

Airport-Andy Albarado

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update: Keeping up with grass and fuel sales are picking up. Fly-In will be August 28.

BOA/FAA Funded Projects-Update: Submitted the resolutions from last month to the State.

COVID-19 CARES Act Funding: None.

Hospital Property - Andy Albarado

Update: Marshfield Clinic estimates that they will be out the end of 2022. They will be breaking ground next month. There are wind down funds for demolition of building. Nursing home lease is up June 2022. Could continue lease until hospital vacates.

Consider requesting proposals for property redevelopment: Discussed options for building. Requested using some of the wind down funds for a use study to redevelop property and was told no. Rent won't cover carrying cost. Time period is 2 years post termination. Should County sell the building funds go to Marshfield Clinic.

Hauser back at 9:42 am.

Insurance/County Cars-Kitzie Winters

Review of Insurance Claims and County Car Usage: Nothing to report as we are in-between quarters.

Claims Report: Ambulance struck a deer.

County Vehicle Fleet(s):

IT-Jim Bugbee

Updates on Computers, Programs, Services and County Dept.'s Computer/Software Equipment Requests/IT – Charter did not honor their agreement of \$1,225 to go up 1 Gbps and wants \$300 more. Can get 1 Gbps for \$1,525/mth for remainder of contract including upload and download and then re-bid when contract is up in 2022. *Motion by Biller with second by Hraban to approve \$1,525 for 1 Gbps with Charter until contract expires. Motion carried.*

CLOSED SESSION announced by Chair

Consider sale of County owned property.

19.85 (1) e - (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Biller with second by Hraban to go into closed session. Voting yes: Hraban, Biller, Hauser, Rathsack, Hanson.

Closed session – 9:59 am.

Open session – 10:09 am.

OPEN SESSION-possible motion on Topic of Closed Session

Motion by Biller to adjourn. Meeting adjourned at 10:10 a.m.

Next meeting: July 9 at 8:30 a.m.