

**JUSTICE, YOUTH & EXTENSION COMMITTEE MINUTES**  
**WEDNESDAY, MAY 5, 2021**  
**LAW ENFORCEMENT CENTER**

**PRESENT:** Committee members present: Lyle Lieffring, Al Rathsack, Tim Miller and Terry DuSell. Rusk County staff present: Breanne Meyer, Charmaine Riddle and Rich Gauger. Appearances by: Steve Anderson, Judge; Lori Gorsegrner, Clerk of Circuit Court; Holly Parker; Drug Court Coordinator; Andy Albarado, Administrative Coordinator; and Lori Baltrusis, Area 2 District Director.

**CALL TO ORDER:** Lyle Lieffring, Chair, called the meeting to order at 8:00 a.m.

**APPROVAL OF MINUTES:** *Motion by Al with second by Tim to approve the April 7 minutes. Motion carried.*

**PUBLIC COMMENTS:** None

**TRAILS END CAMP BUSINESS:**

- A. TRUSTEE REPORT:** Tim read the camp's new slogan, planning for a Chamber 5:05 event on May 11, new NWCEP group at camp that will assist with a lot of projects and now have a new logo.
- B. CARETAKER/MAINTENANCE STAFF REPORT:** Charmaine summarized CeCe's report.
- C. NATURE TRAIL MAINTENANCE NEEDS/IMPROVEMENTS:** CeCe came up with some needs and projects for the nature trail with estimated costs and has started fundraising. Improvements include new kiosk, new signage throughout the trails, benches, bridge over gully, boardwalks, etc. *Motion by Terry with second by Tim to approve maintenance needs and forward to Property for approval. Motion carried.*

**JUNIOR FAIR BUSINESS:**

- A. JR FAIR BOARD REPORT:** Terry gave recap of current projects of fair board including getting banners for sponsors, finding a person to collect Coggins tests, OLS will serve food out of OLS booth, and possibly might need to purchase radios. Little L donated a new 800-gallon bulk tank. Dairy Committee approved giving Little L back the 300-gallon tank. Discussion on Dairy Committee ownership of tank and other property that is purchased by other groups and left on the grounds. Andy clarified that the Dairy Committee is an offshoot of 4H and the tank is county-owned and insured by the County. The County defers to those who originally purchased the item on how to utilize it.
- B. JR FAIR CONTRACTS:** None
- C. SOUND SYSTEM FOR GRANDSTAND:** Terry thanked the board for their support in getting a new sound system. Researched whether broadcasts could be done out of fair office. Answer is no as signal is lost the farther it's out from the antenna.
- D. LOADING CHUTE FOR RODEO:** Terry stated Dean purchased the material to make a loading chute to get the cattle off of the trailer. Dean requests the same agreement as the roller that he donated. Should it no longer be used by the fair, then the ownership reverts back to Dean; if Dean is no longer alive, then it reverts to Terry & Betsy DuSell. *Motion by Al with second by Tim to approve the agreement as requested. Motion carried. Terry abstained.*

**FAIRGROUNDS BUSINESS**

- A. FAIRGROUNDS REPORT:** Nothing to report.
- B. FAIRGROUNDS USAGE AGREEMENTS:** No agreements.

**JUSTICE, YOUTH & EXTENSION OFFICE BUSINESS:**

- A. EXTENSION REPORT:** Breanne reported on 4H Café, Volunteers, Youth Leadership, Youth in Governance, Cloverbud Club planted the garden on the south lawn and some clubs are out doing Highway Cleanup. Lori reported that Kathy will be present next month to report on Food Wise.
- B. APPROVAL OF INTERN & JOB DESCRIPTION:** Breanne is requesting a PT intern around 20 hours a week from June through August. Hours may vary. Money was approved through Finance. Andy said it does not need to go through Personnel, Breanne and a Committee Member can interview and make the selection. Using same job description as last year but will make a few corrections. *Motion by Terry with second by Lyle to approve the Intern and Job Description with proposed changes. Motion carried.*
- C. RRYP COORDINATOR UPDATE:** Rich commented he's running out of participants. 3 sanctions, 1 case pending, has Teen Court May 11 & 25 with a training with the DA, attending training for Prime 4 Life and will be holding a class May 30 & 31. Still no traffic cases.
- D. OUT OF COUNTY TRAVEL:** Rich wants to attend a Restorative Conference in Barron County but the date is not set. *Motion by Terry with second by Al to approve the Out of County Travel whenever the date is set. Motion carried.*

**DRUG COURT REPORT:** Holly stated Drug Court is in person and she meets with participants weekly. Has 4 active cases and 2 pending. Attended WATCP conference in WI Dells. Commented on Hiding in Plain Sight presentation that gave clues on what to look for. Rich attended virtually and there were many technical difficulties. Learned techniques in concealing product.

**DISTRICT ATTORNEY REPORT:** No report

**CIRCUIT COURT REPORT:** Judge reported there are still some connectivity problems in the Courtroom. Doing in person for criminal intakes and initial appearances. Clerks are coming back into the Courtroom and will have the Court Reporter come back too. There is still a mask requirement. Lori reported on the shared PT position between her office and HHS. She is getting someone 2 days a week but it is leaving the other Department shorthanded. Discussed having the position be hired as a PT position and not shared. *Motion by Terry with second by Al to recommend to Personnel that the position be refilled with a part-time employee. Motion carried.* It is on the Personnel agenda for tomorrow and Lori will attend.

**BILL REPORT:** *Motion to approve by Terry with second by Tim. Motion carried.*

**NEXT MEETING DATE:** June 2<sup>nd</sup> at 8 am in Law Enforcement Center.

**ADJOURNMENT:** Motion to adjourn by Terry. Meeting adjourned at 9:18 a.m.