

JUSTICE, YOUTH & EXTENSION COMMITTEE MINUTES
WEDNESDAY, MAY 3, 2023
RUSK COUNTY GOVERNMENT CENTER, COUNTY BOARD ROOM, LEC

PRESENT: Committee members present: Alan Rathsack, County Board Chair; Terry DuSell, Jonathon Unterschuetz, Tom Cudo, John Kalepp and Lois Goode at 4:25 pm. Rusk County staff present: Charmaine Riddle. Appearances by: Crystal Cleveland, Paralegal; Lori Baltrusis, Area 2 District Director; Mary Big Mountain, 4H & Community Youth Development Educator; Ashley Heath, Administrative Coordinator; Jaimie Wilk, Finance Director; Judge Barna, Drug Court; and Jessica Wiles, Rusk County Fair Chair. Public: Erin Webster, Erica Schley, Nancy Christianson, Mary and Savanna Hash, Tammy and Dick Moore, Steve Anderson, Cheyenne Makinia, Tiffany and Nathan Johnson, Peter Camren, Jon Runstrom, Tammy Loomis, Terry Nussberger and Nancy Babb.

CALL TO ORDER: Meeting called to Order by Chair, Terry DuSell at 4:00 pm.

MINUTES: *Motion to approve April 5, 2023 minutes by Jon U with second by Tom C. Motion carried.*

PUBLIC COMMENT: None

1. FAIRGROUNDS BUSINESS

- A. FAIRGROUNDS REPORT: Charmaine reported that the Maintenance crew is repairing bleachers, picnic tables and benches, cleaning out the grandstands, need to fix areas damaged from plowing, meeting with B & B Electric on May 16 to finalize electric upgrades and Little League is requesting to move a building from the Industrial Park donated by the City of Ladysmith to the fairgrounds for equipment storage. Will take this request to Property.
- B. FARMERS MARKET SIGNAGE REQUEST: Farmers Market is requesting to place a banner on the fairgrounds fence during the market season. Motion by John K with second by Jon U to approve the signage request as long as it is taken down during fair usage. Motion carried.
- C. FAIRGROUNDS USAGE AGREEMENTS: Requests for LWCD Tree Sales last weekend, Deertail 4-H Easter Egg Hunt on 5-7, AMVETs Equipment usage May 8 to May 16, Powers Wedding 5-27 use of Dairy Barn and campground, Deborah Johnson equipment usage 6-9 to 6-12 Northland Community Club equipment usage for stage 7-17 to 7-24 and Blue Hill Equestrian Pony Club revised dates of 7-28 to 7-30 with setup on 7-27. Discussion on City moving the stage. Motion to approve by Jon U with second by John K. Motion carried.
- D. REVIEW OF FAIRGROUNDS CONTRACTS: Flambeau FFA – Erica presented overview of FFA and the activities they participate in, the Goal of FFA and on a 5-year average they raised \$2741 a year. She has not heard of workers not purchasing worker passes. She stated 70% of her school district qualifies for free and reduced lunches and thought the increase proposed was too steep. All money earned goes directly back to the youth. *Motion by John K with second by Tom C to raise the fee to \$200 annually for all 3 years of the contract. Motion carried. Motion by Jon U with second by John K to renew the Flambeau FFA contract. Motion carried.* Ladysmith Lions – Dick stated that all of the money they raise goes to less fortunate as well. They wish to have selling of food added to their contract. Section 14 does allow sell of prepared food. *Motion by John K with second by Tom C to raise the fees to \$200 for year 1, \$300 for year 2 and \$400 for year 3. Motion carried. Motion to approve renew of contract by John K with second by Lois G. Motion carried.* Northland Community Club – Nathan said they own the building and are responsible for all maintenance and electric and that everything they make goes back to the community. This year they've given out \$4000 in sponsorships. *Motion by Tom C with second by Jon U to increase fees to \$200 for year 1, \$300 for year 2 and \$400 for year 3. Motion carried. Motion by John K with second by Tom C to approve renewal of the contract. Motion carried.* Committee would like the roof painted and gravel around the edge of the building.
- E. REVIEW OF ADDENDUM TO LADYSMITH LIONS CONTRACT: Lions stated they've been selling alcohol at the Mud Bog for years and wishes to continue to do so. Discussed attendance totals. Addendum is for a contract that ends June 30. *Motion by John K with second by Lois G to table until next month. Motion carried.*

- F. RENAMING OF FOOD BOOTHS: JLO and OLS used to own their buildings but they reverted back to the County and their names haven't been changed. Last year signage was approved for the barns but it is the intent to have signage on all buildings. It's good to have signage on buildings that is correct in case of emergencies and there is a misconception of who they're supporting. *Motion by John K with second by Jon U to authorize the changing of the names of the booths and forward to Property. Motion carried.*
- G. REMODELING OF FOOD BOOTHS: Jess reported that the JLO Remodel Committee cleaned out the JLO booth and looked at the OLS booth and was pleasantly surprised. They would like to use the OLS booth to sell food out of in order to pull people down to the non-animal exhibits and the Log building and there is inside seating. The OLS booth is outside of our approved alcohol area so there would not be any alcohol in the booth. They would like to close in the walls of the JLO booth and sell alcohol out of that building and have the fenced in area include the pavilion. When Charmaine originally requested the JLO remodel at the November Property meeting she requested it be taken out of the Fairgrounds budget as it is a Fairgrounds building. The December minutes state the Fair will cover the expenses. *Motion by John K with second by Lois G to approve both buildings be remodeled and forward to Property. Motion carried.*
2. RUSK RESTORATIVE YOUTH PROGRAMS: MONTHLY REPORT, CURRENT YEAR BUDGET & OUT OF COUNTY TRAVEL: Additions to submitted report included 2 referrals – 1 Teen and 1 Traffic.
3. DISTRICT ATTORNEY REPORT: MONTHLY REPORT, CURRENT YEAR BUDGET & OUT OF COUNTY TRAVEL: Crystal reported that Karl Kelz start and they are now fully staffed. They are busy clearing up multi day trials. Request for Out of County Travel request for Nancy Hahn to attend the WI Victim Witness Professionals Annual Spring Conference in Lake Geneva, WI from May 9-12. Motion to approve out of county travel by Jon U with second by Tom C. Motion carried.
4. CIRCUIT COURT REPORT: MONTHLY REPORT, CURRENT YEAR BUDGET & OUT OF COUNTY TRAVEL: No report.
5. TRAIL'S END CAMP BUSINESS:
- TRUSTEE REPORT: Lois gave a recap of the April 18 meeting.
 - CARETAKER/MAINTENANCE STAFF REPORT: CeCe had submitted her report of what was done so far and what is yet to do at camp before it opens. On April 8 the logs that were cut for the pavilion were moved by horse to the staging area. Some logs couldn't be moved due to the amount of snow that was still there. Some trees still need to be cut. Several trees that were damaged in the winter storm were able to be used. Charmaine showed an article that was submitted to the paper. Pictures were shown of the destruction from the storm at camp. CeCe had reached out to Those Guys Tree Service LLC for an initial quote for cleanup of \$4550. When presented to the Trustees, they wanted to send it out for bids. CeCe prepared an RFP with a deadline of 4/27 with an award date of 5/1 with work to be completed by May 19 as camp opens the following week. 2 bids were submitted on time and 1 after the deadline. 1) Those Guys Tree Service LLC \$7850 – had initially quoted \$4550 but there was still 2 feet of snow on the ground. 2) Tree Ape Service \$8875.65. Keystone Tree Services quoted \$6900 after the deadline but did not specify their services, only attached the RFP. Gary and Charmaine called Tony Hauser and Jerry Biller with submitted bids and they approved awarding the bid to Those Guys Tree Service as there was a time factor in cleanup. Will bring to Property to request contingency funds. Charmaine showed the full calendar once camp opens. *Motion by Tom C with second by Lois G to accept Those Guys Tree Service LLC and to forward to Property. Motion carried.*
6. EXTENSION OFFICE BUSINESS:
- A. EXTENSION REPORT, CURRENT YEAR BUDGET & OUT OF COUNTY TRAVEL: Lori reported that the State is funding \$2500 for one of the Ameri-Corps positions. Mary reported that she applied for these 2 positions based on results from SOAR sessions which were to have more educational events and STEM events. Mary sent an email to all 3 schools regarding STEM and Flambeau School was the only one that responded. Lori stated this Committee approved reallocating the summer intern to Finance but it didn't pass in Personnel or Finance. Need

to know before they advertise for a summer intern. More will be learned on May 24 regarding the Ameri-Corps positions such as ready to use job descriptions, paperwork needed and orientation. 4H expects to renew every year. Discussed taking hours away from intern, requesting Flambeau School contribute a portion and Compeer donation funds available. *Motion by Jon U with second by John K to offer ½ of the funding from Compeer donations and ½ from Flambeau School with Intern money remaining intact. Motion carried.* Lori questioned Committee as to the best way to report to them in addition to the quarterly reports. Committee would like to see Mary in person after camp and after the fair. Charmaine reported that she attended a Zoom on “Tapping into Extension Experts to Better Serve Youth Stakeholders – An Update from UW Labs and Specialists.”

7. FAIR BUSINESS

- A. JR FAIR BOARD REPORT: Jess reported that the Fair is meeting every 2 weeks now. The theme this year is Remember When. The UTV/ATV ride will be in June and raffle tickets are on sale now. Thank you for the addition of concrete in the Multi-Purpose building. Cookies and Crowns will be a new event at the fair. An article of the History of the Fairs in Rusk County was submitted to the Ladysmith News for use in the 2023 Northwoods Escape.
- B. APPROVAL OF CONTRACTS: Contract for Paint Me First face painter for Friday, August 11 from 3:30 – 6:30 pm for \$305. *Motion to approve contract by Lois G with second by Tom C. Motion carried.*

8. DRUG COURT REPORT

- A. MONTHLY REPORT, CURRENT YEAR BUDGET & OUT OF COUNTY TRAVEL: Judge Barna reported there were still 5 participants with 1 due to graduate in May and 1 next month. Haven't spend a lot of money in the 1st quarter.
- B. DRUG COURT COORDINATOR POSITION VACANCY: *Motion by Tom C with second by John K to approve filling the position. Motion carried.*

Motion by John K with second by Jon U to enter into Closed Session at 6:11 p.m. All responded yes.

CLOSED SESSION – announced by Chair

Discussion of personnel issue pursuant to: Wis. Stat § 19.85(1)(f) for preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person involved in such personnel problems.

OPEN SESSION - at 6:40 p.m.

- 9. BILL REPORTS: *Motion to approve the bill report by John K with second by Lois G. Motion carried.*

Lois G left the meeting at 6:42 pm.

- 10. NEXT MEETING DATE: June 7 at 4 pm in the Law Enforcement Center.

ADJOURNMENT: *Motion to adjourn by John K with second by Jon U. Motion carried.* Meeting adjourned at 6:46 pm.