

# RUSK COUNTY PROPERTY COMMITTEE MINUTES

MAY 12, 2023

8:30 A.M.

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**Present:** Tony Hauser, Jerry Biller, Phil Unterschuetz, Terry Wedwick and Alan Rath sack.

**Staff Present:** C. Meyer, J. Wilk, A. Heath, J. Runstrom, G. Shilts and J. Bugbee

**Others Present:** E. Webster and J. Wiles

## Call to Order

Meeting called to order by Vice Chair Biller at 8:30 a.m.

## Approval of Minutes

*Motion by Hauser, seconded by Rath sack to approve the April 14, 2023 as presented. Motion carried.*

*Motion by Rath sack, seconded by Hauser to enter into Closed Session at 8:31 a.m. All responded yes.*

**CLOSED SESSION** - Tourism Committee Visitors Center Compliant pursuant to: Wis. Stat § 19.85(1)(f). For preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person involved in such personnel problems.

**OPEN SESSION** – at 8:52 a.m.

*Motion by Hauser, seconded by P. Unterschuetz to enter into Closed Session at 8:53 a.m. All responded yes.*

**CLOSED SESSION** - Purchase of Public Property pursuant to Wis. Stat. § 19.85(1)(e).- Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

**OPEN SESSION** – at 9:19 a.m.

*Motion by Rath sack, seconded by Hauser to enter into Closed Session at 9:19 a.m. All responded yes.*

**CLOSED SESSION** - announced by Chair

Personnel Issue pursuant to: Wis. Stat § 19.85(1)(f). For preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person involved in such personnel problems.

**OPEN SESSION** – at 9:28 a.m.

## DISCUSSION AND POSSIBLE MOTION

### RECYCLING, FAIRGROUND AND TRAILS END REPORT- CHARMAINE RIDDLE

Charmaine gave the Coordinator Report Including Update on Outreach, Violation, & Sites 2022 Recycling Program Accomplishments and Actual Costs Annual Report

#### Trails End Report

Charmaine gave a report on the Trails End Camp Cleanup from the Winter Storms and is requesting Contingency Funds approval for the budget overage. The bid was awarded to Those Guy Tree Service for \$7,850.00 with Property Chair approval.

*Motion by Hauser, seconded by Rath sack to approve the \$7,850.00 for Those Guy Tree Service for tree removal and take the budget overage of \$6,500.00 from Contingency funds and forward to Finance for approval. Motion carried.*

Discussed the purchase of the stove for Trails End and is requesting to install a stove with electronic burners for \$8,283.80. No action can be taken.

#### Fairground Report

#### T-Ball/Little League request to move donated building onto fairgrounds

Would like to move a donated building onto the Fairgrounds for storage.

*Motion by Rath sack, seconded by P. Unterschuetz to approve the request to move donated building onto Fairground and remove the old building. Motion carried.*

### JLO & OLS Booth Remodel

Jessica Wiles, Fair board Chairman is requesting to remodel the OLS building instead of the JLO building.

*Motion by Rath sack, seconded by Hauser to bring back pricing OLS Building upgrade for approval. Motion carried.*

Bathrooms State update- Gary gave an update.

Grandstand repair update – Gary gave an update.

Multipurpose Building Concrete bid award – Jon Runstrom presented the bids for Concrete.

*Motion by Hauser, seconded by Wedwick to award the bid for the multipurpose barn to Chad Oleskow for \$59,500.00.*

*Motion carried.*

### LIVESTOCK COMMITTEE

Judy Srp is requesting to use the East wing of the Round Barn to weigh in the steers during the Fair. It's the Committee consensus to use the scale during weigh in only.

### REGISTER OF DEEDS

Mary Berg, Register of Deeds is requesting approval of ARPA Funds Bid for Fidler/US Imaging \$44,815.11, EO Johnson \$44,751.00 + 9,275.20 (Fidler expense) Total \$54,026.20 and Heartland Business Systems \$16,501.68 + \$21,000 (Fidler expense) Total \$37,501.68

*Motion by Hauser, seconded by Rath sack to approve Fidler/US Imaging for \$44,815.11 from ARPA Funds approved by County Board Resolution #6-23. Motion carried.*

Mary is requesting a Customer Security Window for safety purposes. The Committee is requesting quotes to install a customer security window and put on the June agenda.

### LAND CONSERVATION AND DEVELOPMENT

Nick Stadnyk is requesting to purchase Rebar Purchase from ISHA for the year.

*Motion by Wedwick, seconded by Hauser to approve the purchase of the 7/8 and 3/4 rebar from the Land Conservation and Development Budget. Motion carried.*

### HEALTH & HUMAN SERVICES

Jeremy Jacobs is requesting to purchase a Fatal Vision pedal cart for \$10,224.00 from Inncorp LTD for distractive driving for out of the HHS Budget. The Committee would like 3 quotes to proceed.

### SHERIFF

Deputy George Murry presented Beebe's crossing Safety Concern heading west has no visibility between Highway 8 and the Railroad tracks and would like to purchase land from Tom Zelm. No action.

### BUILDING & GROUNDS – Facility Manager Update on Maintenance of Government Center Facility and Other County Owned Properties

- Cheyenne Makinia, HHS is requesting to Installation of Nalox-zon Box by the Sheriff's Department paid through a grant funding.

*Motion by Wedwick, seconded by Rath sack to approve the Installation of Nalox-zon Box by the Sheriff's Department through grant funds. Motion carried.*

- Hospital Update – Working on asbestos quote.
- Approval AP Report Payment and Invoices

*Motion by Rath sack, seconded by Wedwick to approve the May AP Report as presented. Motion carried.*

- Gary is requesting to repaint exterior of Gateway/Flambeau Outfitters building. Discussion held on future plans with the County building.
- Gary is requesting approval to purchase respirator fit test/respirators for Maintenance crew for potential unsafe work environment. The medical examiner gave Gary the respirators.

- Gary is requesting to sell 6 Vehicles to be sold from the fleet. Western Auto Group would pick up the vehicles and put them on the auction site for a fee. He is requesting the Green Maintenance truck and white car sitting by gates building.

*Motion by Rath sack, seconded by Hauser to approve the Western Auto Group to pick up six vehicles and advertise for sale. Motion carried.*

- Gary gave a report on cleaning Snowplowing contractor ruts, debris, sod turnover, light pole, misc. cleanup on Rusk County properties.

#### **AIRPORT** – Facility Manager, Update on Airport Operations, Usage, Hangers, Land Lease and Fuel

- The Facility Manager gave a report on Entitlement Transfer BOA, Airport Easement BOA/MSA, Airport BOA 5-year plan improvement, Airport Loader Airport Runway Improvements, Upcoming meeting with FAA/WisDOT BOA discuss funding, CIP, try to recoup money, Runway light repairs, Fuel master update and Hangar #5 vacant May 31<sup>st</sup>.

#### **IT – GARY SHILTS IT Report- Updates on Computers, Programs, Services and County Dept’s Computer/Software**

- IT is requesting ARPA Funds Bid Approval for Camera installation and Servers. Camera Bids are as follows; Access Security - \$111,639.00, HBS – \$193,636.47, Marco - \$152,726.40 and NetTel - \$111,986.94. Server Bids are as follows; HBS - \$326,625.05 and Data Smart - \$371,510.89.

*Motion by Hauser, seconded by Rath sack to approve Access for \$111.639.00 for Camera Installation from ARPA Funds approved by County Board Resolution #6-23. Motion carried.*

*Motion by Wedwick, seconded by Rath sack to approve HBS Bid for \$326,625.05 for servers from ARPA Funds approved by County Board Resolution #6-23. Motion carried.*

- A Report on IT Project Tickets to make sure the tickets that are complete.
- Duress system update/reapprove in the Courtroom will be brought back at the June meeting for updates.

#### **INSURANCE/COUNTY CARS**

Jamie gave a report on Insurance Claims and County Car Usage and Insurance update.

#### **ADMINISTRATIVE COORDINATOR – UPDATE**

- Ashley is requesting to Hire Consultant to Oversee Decommission of Old Hospital. Discussion held.

*Motion by Biller, seconded by Wedwick to approve the Hire Consultant to Oversee Decommission of the Old Hospital and forward to County Board. Motion carried.*

- Gary is requesting to repurpose old Hospital HVAC Unit for Jail.

*Motion by Rath sack, seconded by Biller to repurpose the HVAC unit from the Hospital for the jail. Motion carried.*

- Ashley has a request to Allow Impact 7 Walk-through of Old Hospital. Discussion held.

*Motion by Hauser, seconded by Rath sack to deny the request to allow Impact 7 Walk-through. Motion carried.*

- Authorize Facilities Manager to allow access to old hospital and report back monthly.

*Motion by Hauser, seconded by Biller to allow Gary Shilts, Facility Manager access to old hospital and report back monthly. Motion carried.*

- Ashley gave an update on Jim’s Heating – Sheldon site updated proposal and DNR would like to do ground water sampling to close the site.
- Marshfield Clinic gifted the Diocese of Superior is requesting to allow religious relics in Hospital Chapel to remain until they can be removed.

*Motion by Hauser, seconded by Wedwick to allow Diocese of Superior to remove the wall to obtain the Chapel remains. Motion carried.*

- Ashley is requesting to Schedule a walkthrough of the Hospital with the Property Committee on May 31<sup>st</sup> at 8:00 a.m.

- Ashley gave an update on the Jail construction update.
- Ashley gave an update for the body scanner Tek 84 Annual Service agreement approval for 1 year in the jail.

*Motion by Wedwick, seconded by Rathsack to approve the Tek 84 Annual Service agreement for 1 year for \$9,000.00 from the Jail Budget. Motion carried.*

Next meeting will be June 9, 2023 in the LEC at 8:30 a.m.

**Adjourn**

*Motion by Hauser, seconded by Rathsack to adjourn at 11:51 p.m. Motion carried.*