



CHANGING NAME OF RUSK COUNTY JR FAIR TO RUSK COUNTY FAIR

RUSK COUNTY

TO THE RUSK COUNTY BOARD OF SUPERVISORS

ROLL CALL Board Members	AYE (Yes)	NAY (No)	Abstain / Excused
1. TERRY DUSELL	✓		
2. JERRY BILLER	✓		
3. ALAN RATHSACK	✓		
4. TONY HAUSER	✓		
5. TERRY WEDWICK	✓		
6. ROBERT STOUT	✓		
7. RANDY TATUR	✓		
8. TOM CUDO			✓
9. PHIL UNTERSCHUETZ	✓		
10. JON UNTERSCHUETZ	✓		
11. PHIL SCHNEIDER	✓		
12. JIM MEYER	✓		
13. MARK SCHMITT	✓		
14. JOHN KALEPP	✓		
15. TOM HANSON	✓		
16. LOIS GOODE	✓		
17. DAVE WILLINGHAM	✓		
18. MICHAEL HRABAN	✓		
19. DAN GUDIS			✓
TOTAL	17	0	2

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st DuSell Defeated

2nd J. Unterschuetz

No: 0 Yes: 17 Exc: 2

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Finance Director

FISCAL IMPACT: (Note if there is any fiscal impact or not)

Certification:

I, Connie Meyer, Clerk of Rusk County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15 day of November 2022 by the Rusk County Board of Supervisors.

Connie Meyer
 Connie Meyer
 County Clerk, Rusk County

1 **WHEREAS**, the Rusk County Junior Fair Board, with supervision from the
 2 Justice, Youth and Extension Committee, has overseen the Rusk County Junior
 3 Fairs since 2011 and;
 4
 5 **WHEREAS**, the Rusk County Junior Fair Board was named as such under
 6 direction from Corp Counsel as to distance itself from the Rusk County
 7 Community Fair;
 8
 9 **WHEREAS**, Corp Counsel directed the Rusk County Junior Fair to continue as
 10 such for at least 10 years and;
 11
 12 **WHEREAS**, there has been continued confusion with the name Junior in regards
 13 to type of rodeo and fair and;
 14
 15 **WHEREAS**, the Rusk County Junior Fair would like to remove the name Junior
 16 from their existing bylaws and now be named Rusk County Fair.
 17
 18 **NOW, THEREFORE, BE IT RESOLVED**, that the Rusk County Junior Fair name
 19 be changed to Rusk County Fair effective November 15, 2022 and;
 20
 21 **BE IT FURTHER RESOLVED**, that the Rusk County Fair bylaws, which is
 22 attached hereto, is adopted.

SUBMITTED BY:

Rusk County Justice, Youth, & Extension
 Committee

Terry DuSell
 Terry DuSell, Chairman

Lois Goode
 Lois Goode

John Kalepp
 John Kalepp, Vice Chairman

Jon Unterschuetz
 Jon Unterschuetz

Tom Cudo
 Tom Cudo

BYLAWS OF THE RUSK COUNTY JUNIOR FAIR BOARD

Article I: NAME

SECTION I: The Rusk County Board of Supervisors has declared in Resolution that it is in the best interest of Rusk County to have a youth fair and an open class fair for all Citizens of Rusk County, and that a sub-committee shall be created to govern the youth and open class fair. This sub-committee shall be known as the **Rusk County Junior Fair Board** (hereinafter referred to as the Fair Board) under the supervision of the Justice, Youth & Extension Committee (hereinafter referred to as the Extension Committee).

Article II: PURPOSE

SECTION I: The purpose of the Fair Board shall be education and promotion of youth development, agriculture, horticulture, education, recreation, manufacturing, industrial and mechanical processes, home environment and all such activities that shall tend to develop the resources and promote the prosperity of Rusk County. This shall be accomplished through the development and organization of youth exhibitions, open and senior citizens division when possible, and any other activities deemed appropriate by the Fair Board, subject to approval of the Extension Committee and the Rusk County Board of Supervisors.

ARTICLE III: FAIR BOARD MEMBERS/OFFICERS

SECTION I: The Fair Board shall consist of seven to thirteen voting members.

SECTION II: The members shall hold their respective terms for three (3) years, and said terms shall be staggered so approximately one-third of the members may be chosen each year. New members will be elected by a majority vote of current members and the approval of the Extension Committee. Terms will begin on October 1 and run through September 30th of the designated expiration year.

SECTION III: Officers of the Fair Board shall be a Chair, Vice-Chair and Secretary. No member shall hold more than one office at a time.

SECTION IV: The Chairperson of the Extension Committee, or the Chairperson's appointee, and the UW-Extension Department Head's designee shall serve as non-voting committee members.

SECTION V: A member may resign at any time by giving written notice to the Chairperson. Any such resignation shall take place at the time specified therein.

SECTION VI: A member may be removed by 2/3 vote of the members of the Fair Board.

Approved by UW Extension Education & Recycling Committee 10/3/17. Approved by County Board on 4/30/13. Revised by Fair Board on 9/20/20. Extension Committee approved 10/7/20

SECTION VII: Member and Officer Vacancies shall be filled by a majority vote of current members of the Fair Board with approval of the Extension Committee for the remainder of the term to be served.

SECTION VIII: Attendance at meetings is expected. Any board member that misses 3 meetings with no prior communication to any other board member as to why they are not in attendance may be removed from the board.

SECTION IX: The Chair, and in the Chair's absence the Vice-Chair, shall preside at all meetings of the Fair Board. The Chair shall have general supervision over all aspects of the fair.

SECTION X: No more than one (1) member of an immediate family may serve as a member of the Fair Board at the same time.

SECTION XI: A quorum of the Fair Board shall consist of one more than half the board membership. A quorum must be present to vote before business can be transacted or motions made or passed.

ARTICLE IV: BOARD MEMBERS DUTIES

SECTION I: The general management of the Rusk County ~~Junior~~ Fair shall be the responsibility of the Fair Board. The Fair Board shall have the power and the authority granted by the Extension Committee necessary and appropriate to the work and policy of the fair, including the selection of officers, establishing committees, select the location of the fair and negotiate contracts.

SECTION II: The following shall be the duties of the Fair Board.

1. Elect members to the Fair Board annually as detailed in Article III, Section II.
2. Elect officers from among the Fair Board members. Fill officer vacancies from among the Fair Board members as detailed in Article III.
3. Coordinate educational responsibilities with regard to the Rusk County Fair with Extension staff.
4. To organize, promote and oversee the Rusk County ~~Junior~~ Fair.
5. To advise the Extension Committee on issues regarding Fair related matters.
6. Establish a fee schedule for admission to the fair, exhibitor passes, parking, entertainment and vendor spaces as part of the annual budget.
7. To negotiate Fair related contracts. Such contracts must be approved by the Fair Board and Extension Committee and then signed by authorized county personnel in order to be valid. All other contracts shall be null and void.
8. Establish uniform premiums based on the current ATCP 160 as written by the Wisconsin Department of Agriculture, Trade and Consumer Protection. This list shall be the basis for premiums published in the ~~Junior~~ Fair and Open Divisions' fair book.

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9. To submit expenditures of Fair related funds, which are budgeted annually, to the Extension Office. To collect fees resulting from Fair related activities, and submit revenue received to the Extension Office.
10. To continually assess the structure and components of the Fair to ensure that the Fair is pertinent to the Community.
11. Recommend maintenance priorities of fair property to the Rusk County Extension Committee.
12. To prepare and submit a recommended Fair budget annually to the Extension Committee, no later than one week prior to the Extension Committee's September meeting. The Extension Committee will review the budget for adoption or modification. The Chairperson of the Extension Committee will communicate the budget changes to the Fair Board.
13. Assist the Extension Committee in the selection of the Fair Coordinator. The Fair Coordinator job duties will be assigned by the Extension Committee and/or the Fair Board. The UW-Extension Department Head will have direct supervision and responsibility of the Fair Coordinator with input from the Fair Board.
14. Select and supervise fair superintendents.
15. Assist the Extension staff in reviewing and editing the fair book.
16. Recommend changes to Fair rules and regulations to the Extension Committee for the operation of the Rusk County Fair.
17. See that none of the rules of the Fair are willfully violated.

The Fair Board, acting in its official capacity, shall be held harmless from damages or liabilities relative to the operation of the Fair.

By resolution, the Rusk County Board of Supervisors has created a non – lapsing fund that would include all profit from all prior year ~~Junior~~-Fairs, including carry forward amounts, and all profits from future ~~Junior~~-Fairs. The non – lapsing fund will cover any future ~~Junior~~-Fair revenue short fall. This does not preclude funds from being used as down payments for contracts approved per Article IV, Section II, 7.

ARTICLE V: OFFICERS' DUTIES

SECTION I: Chair: The chair shall be the chief executive officer of the Fair Board. Duties include:

1. Develop Fair Board meeting agendas, and in conjunction with the secretary publish and distribute advance agendas for all Fair Board meetings to the members of the Extension Committee and to liaisons, and post all Fair Board meeting agendas as required by WI statutes regarding open meetings
2. Preside at the Fair Board meetings.
3. See that order and resolutions of the Fair Board are carried into effect.
4. To be an ex-officio member of al sub-committees, and to attend or to designate the vice chair to attend these sub-committee meetings whenever necessary.
5. Assure Fair Board actions and decisions are communicated to the Extension Committee.

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SECTION II: Vice-Chair: The Vice-chair shall discharge the duties of the chair in the event of the absence or disability for any cause whatever. Duties include:

1. Act as Parliamentarian or designates another to do so.
2. Act as liaison to Committees formed as needed.
3. To succeed to the office of the Chair if there is a vacancy in that office.

SECTION III: Secretary: The secretary shall keep a permanent record of all minutes and lists of attendees at Fair Board meetings, and all Chairpersons reports on committee and/or team meetings as submitted by each committee/team. Duties include:

1. Publish and distribute advance agendas for all Fair Board meetings to the members of the Extension Committee and to liaisons, and posts all Fair Board meeting agendas as required by WI statutes regarding open meetings.
2. Provide copies of all meeting minutes to the Extension Committee upon their approval.
3. Carry all correspondence with Board members, Committees, other Fair Associations, the State and the public.

ARTICLE VI: COMMITTEES

SECTION I: Sub-Committees: Whenever it is deemed appropriate the members shall create those committees, e.g. Finance or Budget Sub-Committees, necessary to carry out the tasks and mission of the Rusk County ~~Junior~~ Fair Board.

ARTICLE VII: MEETINGS

SECTION I: Meetings: The next meeting of the Fair Board will be determined prior to adjournment of each meeting.

SECTION II: Special meetings: Special meetings, for any purpose, shall be called by the Chair or at the request of a quorum of the Board.

ARTICLE VIII: AMENDMENTS TO BY-LAWS

SECTION I: The members from time to time, by quorum vote at a properly noticed meeting, can amend or repeal the bylaws of the Fair Board. Notice shall be given at a previous meeting or through notification of any proposed change to the bylaws. Said action shall be subject to the approval of the Extension Committee. In addition, the Extension Committee can, by majority vote of members present at a properly noticed meeting, amend or repeal articles and sections of the Bylaws.

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ARTICLE X: MISCELLANEOUS

SECTION I: While reasonable precaution will be taken to secure the safety of the exhibits, the Rusk County Fair Board WILL NOT assume any responsibility for losses or damages. Exhibitors must take their own risk.

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