



AD HOC INTERVIEWING COMMITTEE SEC. 2-227

RUSK COUNTY

TO THE RUSK COUNTY BOARD OF SUPERVISORS

ROLL CALL Board Members	AYE (Yes)	NAY (No)	Abstain / Excused
1. TERRY DUSELL	✓		
2. JERRY BILLER	✓		
3. ALAN RATHSACK	✓		
4. TONY HAUSER	✓		
5. TERRY WEDWICK	✓		
6. ROBERT STOUT	✓		
7. RANDY TATUR	✓		
8. TOM CUDO	✓		
9. PHIL UNTERSCHUETZ	✓		
10. JON UNTERSCHUETZ	✓		
11. PHIL SCHNEIDER	✓		
12. JIM MEYER			✓
13. MARK SCHMITT	✓		
14. JOHN KALEPP	✓		
15. TOM HANSON	✓		
16. LOIS GOODE	✓		
17. DAVE WILLINGHAM	✓		
18. MICHAEL HRABAN	✓		
19. DAN GUDIS	✓		
TOTAL	18	0	1

**BOARD ACTION**

Vote Required: Majority Vote of a Quorum

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Motion to Approve Adopted  Defeated

1st Biller Defeated

2nd Kalepp Defeated

No: 0 Yes: 18 Exc: 1

Reviewed by: \_\_\_\_\_, Corp. Counsel

Reviewed by: Jamie Wilk, Finance Director

FISCAL IMPACT: (Note if there is any fiscal impact or not)

N/A

**Certification:**

I, Connie Meyer, Clerk of Rusk County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 13 day of December 2022 by the Rusk County Board of Supervisors.

Connie Meyer  
Connie Meyer  
County Clerk, Rusk County

1 **WHEREAS**, on June 15, 2022 the Rusk County Board of Supervisors approved the  
2 creation of a Human Resources Manager; and  
3  
4 **WHEREAS**, Section 2-227 of the General Code of Rusk County was not updated to  
5 reflect the addition of a Human Resources Manager; and  
6  
7 **WHEREAS**, the amended Section 2-227 of the General Code reflects the current role of  
8 the Human Resources Manager of the County.  
9  
10 **WHEREAS**, the new changes to the Ad Hoc Interviewing Committee Ordinance will  
11 provide an added resource to County Operations.  
12  
13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rusk County Board of Supervisors  
14 approve the ordinance change of Section 2-227 as follows:  
15  
16 **Sec. 2-227. - Ad hoc interviewing committee.**  
17 The ad hoc committee:  
18 (1) Shall consist of ~~four~~ **up to five members**, one from personnel, one from the  
19 oversight committee, the department head that has the opening, **and** the  
20 administrative coordinator and/or **Human Resources Manager**. The member  
21 from personnel shall serve as chair. The ~~department head~~ **County Clerk or**  
22 ~~designee~~ shall serve as recording secretary.  
23 (2) Shall conduct all employment interviews, score the candidates, have equal input  
24 as to opinions of the candidates, and compile a list of qualified candidates in  
25 ~~no~~ particular order. Employment selection shall be made from that list by the  
26 department head.  
27 (3) In the case that the position opening is a department head, the committee will  
28 consist of one member from personnel, one member from the oversight  
29 committee, the board chair, **and** the administrative coordinator and/or **Human**  
30 **Resources Manager**. The ~~board chair shall serve as chair and Committee~~ shall  
31 ~~make the final decision as to which candidate will be hired~~ **appoint the**  
32 ~~candidate subject to confirmation by the full County Board. forward the~~  
33 ~~Committee's recommended candidate to the full board for appointment.~~  
34  
35 (4) Shall follow the applicable provisions of the personnel handbook and follow  
36 existing employment laws when conducting the duties set forth herein.

**BE IT FURTHER RESOLVED**, that the changes are effective December 13, 2022.

**SUBMITTED BY:**

Terry DuSell  
Terry DuSell, Chairman

Bob Stout  
Bob Stout, Vice Chairman

Jim Meyer  
Jim Meyer

Alan Rathsack  
Alan Rathsack

Jon Unterschuetz