

AD HOC INTERVIEWING COMMITTEE MINUTES

Elder and Disability Benefit Specialist

DATE: Monday, March 16, 2026

TIME: 1:00 pm

PLACE: 1st Floor Small Conference Room

PRESENT: P. Schneider, M. Russell, A. Gudis, A. Nelson, K. Walthers, L. Grover – virtual

OPEN SESSION – AD HOC INTERVIEWING COMMITTEE

Russell called the meeting to order at 1:01pm.

Motion by Gudis seconded by Schneider to go into closed session for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, WI Stats 19.85 (1)(c). Motion carried.

All responded yes – Closed Session at 1:02pm.

Open Session – at 1:50pm.

Motion by Gudis seconded by Schneider for Human Resources Manager, HHS Director and ADRC Manager to interview additional candidate and proceed with hiring process as deemed appropriate.

Motion by Gudis seconded by Walthers to offer the Disability Benefit Specialist and/or Elder Benefit Specialist position to the top 1 ranked candidate pending required checks the department runs and not offer or rescind offer if necessary at the Department Head and Human Resource discretion. Motion carried.

Motion by Schneider seconded by Walthers to approve the March 16, 2026 minutes of the ad hoc committee minutes as prepared. Motion carried.

Russell adjourned the meeting at 1:51pm.