



RUSK COUNTY

CHANGES TO POSITION IN MAINTENANCE DEPARTMENT

TO THE RUSK COUNTY BOARD OF SUPERVISORS

ROLL CALL Board Members	AYE (Yes)	NAY (No)	Abstain/Excused
1. TERRY DUSELL	✓		
2. JERRY BILLER			✓
3. ALAN RATHSACK	✓		
4. TONY HAUSER			✓
5. TERRY WEDWICK	✓		
6. ROBERT STOUT	✓		
7. RANDY TATUR			✓
8. TOM CUDO	✓		
9. PHIL UNTERSCHUETZ	✓		
10. JON UNTERSCHUETZ	✓		
11. PHIL SCHNEIDER	✓		
12. JIM MEYER	✓		
13. MARK SCHMITT	✓		
14. JOHN KALEPP			✓
15. TOM HANSON	✓		
16. LOIS GOODE	✓		
17. DAVE WILLINGHAM	✓		
18. MICHAEL HRABAN	✓		
19. SHANE SANDERSON			✓
TOTAL	14	0	5

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Defeated

1st DuSell 2nd Stout

No: 0 Yes: 14 Exc: 5

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Finance Director

FISCAL IMPACT: (Note if there is any fiscal impact or not)

\$17,235.18 additional wages/benefits

Certification:

I, Connie Meyer, Clerk of Rusk County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 20 day of September, 2022 by the Rusk County Board of Supervisors.

[Signature]
Connie Meyer
County Clerk, Rusk County

1 **WHEREAS**, a position vacancy offered an opportunity to review position
2 functions in the Maintenance Department; and,
3
4 **WHEREAS**, a modification of position responsibilities and hours was identified;
5 and,
6
7 **WHEREAS**, the current part time Maintenance/Housekeeping position is a 29
8 hour per week position; and,
9
10 **WHEREAS**, the Personnel and Property Committees have reviewed the duties
11 and responsibilities of the position and determined a modified job description and
12 title and a transition from part time to full time at the current wage of \$16.25 per
13 hour; and,
14
15 **WHEREAS**, a change from Maintenance/Housekeeping to
16 Custodian/Housekeeping will better reflect the scope of position duties and
17 responsibilities; and,
18
19 **WHEREAS**, based on a 38.75 hour week, the estimated annual fiscal impact of
20 this change would increase the cost of the Custodian/Housekeeping position by
21 \$17,235.18 (wages and benefits).
22
23 **NOW, THEREFORE, BE IT RESOLVED**, that the Rusk County Board of
24 Supervisors does hereby approve the changes outlined below.
25

	Current	New
Maintenance/Housekeeping (change to Custodian/Housekeeping)	29 hours at \$16.25/hr	38.75 hours at \$16.25/hr

26
27 **BE IT FURTHER RESOLVED**, that this change is effective September 26,
28 2022.
29
30 **BE IT FURTHER RESOLVED THAT** the job description for the
31 Custodian/Housekeeping position, which is attached hereto, is adopted.
32

SUBMITTED BY:
Rusk County Property Committee

Tony Hauser, Chairman

Jerry Biller, Vice Chairman

Phil Unterschuetz

Terry Wedwick

Terry Wedwick

Alan Rathsack