



RUSK COUNTY

RESOLUTION # 21-30
MEDICAL EXAMINER STAFFING AND COMPENSATION ADJUSTMENTS

TO THE RUSK COUNTY BOARD OF SUPERVISORS

ROLL CALL Board Members table with columns: Board Members, AYE (Yes), NAY (No), Abstain / Excused. Lists members 1-19 and a TOTAL row.

BOARD ACTION section containing 'Vote Required: Majority Vote of a Quorum' and a 'Motion to Approve' section with handwritten signatures and a checked box for 'Adopted'.

Reviewed by: section with lines for signatures and titles (Corp. Counsel, Finance Director). Includes 'FISCAL IMPACT: (Note if there is any fiscal impact or not)'.

Certification: I, Connie Meyer, Clerk of Rusk County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 22 day of June, 2021 by the Rusk County Board of Supervisors. Includes signature of Connie Meyer.

1 WHEREAS, Rusk County operates a Medical Examiner office staffed by a part-time Medical Examiner and Deputy Medical Examiners (3), and

4 WHEREAS, the current Medical Examiner position is a 29-hour a week salaried exempt position and the Chief Deputy Medical Examiner and Deputy Medical Examiner are compensated with a monthly per diem, stipend payment per death investigation, and an hourly pay for assigned work and transports, and

9 WHEREAS, due to increased demands on the work of the medical examiner's office it is critical to maintain adequate, competent, and professional staffing, and

12 WHEREAS, the Emergency Services and Personnel Committee have reviewed the needs of the Medical Examiner office and determined it necessary to adjust the hours of the Medical Examiner position and compensation of Deputy Medical Examiners; and

17 WHEREAS, it is recommended to make the Medical Examiner a full-time salary exempt position; and

20 WHEREAS, it is recommended to increase the Chief Deputy ME monthly per diem from \$425 to \$525 per month, increase Deputy ME monthly per diem from \$110 to \$200, increase the stipends for death investigation from \$117 to \$185 (simple) and \$167 to \$335 (complex), and increase hourly pay (assigned work and transports) from \$11/hr to \$16/hr, and

26 WHEREAS, based on 2020 staff, staffing levels, and workload the estimated annual fiscal impact of these changes would increase the cost of the Medical Examiner position by \$29,822 (wages and benefits) and the Deputy ME cost by \$17,731 (per diems and stipends), for an estimated total increase of \$47,553.

31 NOW, THEREFORE, BE IT RESOLVED, that the Rusk County Board of Supervisors does hereby approve making the Medical Examiner a full-time position and the compensation adjustments as outlined below.

Table comparing Current vs New compensation for Medical Examiner, Chief Deputy ME, Deputy ME(s), Simple Death Inv., Complex Death Inv., and Hourly rate.

43 BE IT FURTHER RESOLVED, that these changes are effective July 1, 2021.

**SUBMITTED BY:**

Rusk County Emergency Services Committee

*Mark Schmitt*  
 \_\_\_\_\_  
 Mark Schmitt, Chairman

*Phil Schneider*  
 \_\_\_\_\_  
 Phil Schneider, Vice Chairman

*Lisa Dobrowolski*  
 \_\_\_\_\_  
 Lisa Dobrowolski

*Ken Pedersen*  
 \_\_\_\_\_  
 Ken Pedersen

*Robert Stout*  
 \_\_\_\_\_  
 Robert Stout

**SUBMITTED BY:**

Rusk County Personnel Committee

*Tom Hanson*  
 \_\_\_\_\_  
 Tom Hanson, Chairman

*Robert Stout*  
 \_\_\_\_\_  
 Robert Stout, Vice Chairman

*Dave Willingham*  
 \_\_\_\_\_  
 Dave Willingham

*Lisa Dobrowolski*  
 \_\_\_\_\_  
 Lisa Dobrowolski

*Mike Hraban*  
 \_\_\_\_\_  
 Mike Hraban