



RESOLUTION # 21-12
 AUTHORIZING THE CREATION OF A
 LAND INFORMATION/GIS ADMINISTRATIVE ASSISTANT

RUSK COUNTY

TO THE RUSK COUNTY BOARD OF SUPERVISORS

ROLL CALL Board Members	AYE (Yes)	NAY (No)	Abstain / Excused
1. TERRY DUSELL			
2. JERRY BILLER			
3. ALAN RATHSACK			
4. TONY HAUSER			
5. TIMOTHY MILLER			
6. ROBERT STOUT			
7. RANDY TATUR			
8. LYLE LIEFFRING			
9. BILL MCBAIN			
10. KEN PEDERSEN			
11. PHIL SCHNEIDER			
12. JIM MEYER			
13. MARK SCHMITT			
14. LISA DOBROWOLSKI			
15. TOM HANSON			
16. JOSH UNTERSCHUETZ			
17. DAVE WILLINGHAM			
18. MICHAEL HRABAN			
19. KEN BROWN			
YB ABBIGAIL KNOLL			
YB SARAH RANDS			
TOTAL			

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Schneider Defeated

2nd Dobrowolski

No: _____ Yes: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Finance Director

FISCAL IMPACT: (Note if there is any fiscal impact or not)

Certification:

I, Connie Meyer, Clerk of Rusk County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23 day of March, 2021 by the Rusk County Board of Supervisors.

Connie Meyer
 County Clerk, Rusk County

1 **WHEREAS**, the Land Conservation and Development Department includes the Land
 2 Information, Land Conservation, and Zoning divisions, and
 3
 4 **WHEREAS**, a need has been identified for administrative assistance within the
 5 Department, and
 6
 7 **WHEREAS**, specific administrative and clerical tasks related to the Land Information
 8 division have been outlined, and
 9
 10 **WHEREAS**, the division receives a Land Information grant which is available to pay the
 11 cost of this assistance, and
 12
 13 **WHEREAS**, additional administrative and clerical tasks have been identified by the
 14 Land Conservation division and Zoning division, and
 15
 16 **WHEREAS**, additional State Land Conservation grant assistance may become available
 17 that would support an administrative position for that division, and
 18
 19 **WHEREAS**, the Department would like to proceed with the creation of full-time
 20 Administrative Assistant position funded by the Land Information Grant to support the
 21 operations of the Department.
 22
 23 **NOW, THEREFORE, BE IT RESOLVED**, that the Rusk County Board of Supervisors
 24 does hereby approve of the creation of a full-time Land Information/GIS Administrative
 25 Assistant position with a pay range of \$14.85 to \$18.15.
 26
 27 **BE IT FURTHER RESOLVED**, that the position is a grant funded position and should
 28 grant dollars not be available or not sufficient to pay the full costs of the position that the
 29 position will be eliminated
 30
 31

SUBMITTED BY:

Rusk County Personnel Committee

Tom Hanson, Chairman

Robert Stout, Vice Chairman

Dave Willingham

Lisa Dobrowolski

Mike Hraban