

AUTHORIZING THE CREATION OF A FACILITIES MANAGER

RUSK COUNTY

TO THE RUSK COUNTY BOARD OF SUPERVISORS

ROLL CALL Board Members	AYE (Yes)	NAY (No)	Abstain/Excused
1. TERRY DUSELL	✓		
2. JERRY BILLER		✓	
3. ALAN RATHSACK	✓		
4. TONY HAUSER		✓	
5. TERRY WEDWICK	✓		
6. ROBERT STOUT			
7. RANDY TATUR		✓	
8. TOM CUDO	✓		
9. PHIL UNTERSCHUETZ	✓		
10. JON UNTERSCHUETZ	✓		
11. PHIL SCHNEIDER	✓		
12. JIM MEYER	✓		
13. MARK SCHMITT	✓		
14. JOHN KALEPP	✓		
15. TOM HANSON	✓		
16. LOIS GOODE	✓		
17. DAVE WILLINGHAM		✓	
18. MICHAEL HRABAN	✓		
19. SHANE SANDERSON	✓		
TOTAL	15	4	0

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st DuSell Defeated

2nd Kalepp

No: 4 Yes: 15 Exc: 0

Reviewed by: _____, Corp. Counsel

Reviewed by: [Signature] Finance Director

FISCAL IMPACT: (Note if there is any fiscal impact or not)

Certification:

I, Connie Meyer, Clerk of Rusk County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15 day of June, 2022 by the Rusk County Board of Supervisors.

[Signature]
 Connie Meyer
 County Clerk, Rusk County

1 **WHEREAS**, as a result of prior staffing changes over the last few years in the
 2 Maintenance Department, IT Department and Airport, a need to staff a new position in
 3 the Maintenance Department was identified ; and

4

5 **WHEREAS**, the Administrative Coordinator had assumed the lead Maintenance
 6 Department and Airport related duties; and

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8 **WHEREAS**, this new position is needed to address the excessive workload on the
 9 Administrative Coordinator; and

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11 **WHEREAS**, as the result of an open position, an assessment and analysis of the current
 12 staffing was done by the Personnel Committee, has determined that direction with
 13 activities primarily related to Facilities Management functions of County owned
 14 buildings and grounds including, but not limited to, Government Center, Airport,
 15 Fairgrounds, and Industrial Buildings is essential; and

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17 **WHEREAS**, the new position will provide added value and efficiency to the County
 18 operations; and

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20 **WHEREAS**, the Facilities Manager job description is approved by the Personnel
 21 Committee and attached to this resolution; and

22

23 **WHEREAS**, the Facilities Manager position duties have been reviewed by the Personnel
 24 Committee and wage recommendation has been made based on current market wage
 25 ranges; and

26

27 **NOW, THEREFORE, BE IT RESOLVED**, that the Rusk County Board of
 28 Supervisors does approve the creation of the Facilities Manager position with a wage
 29 range of \$60,000 to \$75,000, with an estimated fiscal impact range of \$70,890.00 to
 30 \$109,807.50.

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32 **BE IT FURTHER RESOLVED**, that the new position is effective May 24, 2022.

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SUBMITTED BY:

Rusk County Personnel Committee

[Signature]
 Terry DuSell, Chairman

Jim Meyer

Robert Stout, Vice Chairman

Jonathon Unterschuetz

Alan Rath sack