

## Finance Committee Meeting Minutes

May 19<sup>th</sup>, 2022

The meeting was held in the Rusk County Government Center, Courtroom Conference Room, 3<sup>rd</sup> Floor.

Present: Randy Tatur, Tony Hauser, Jim Meyer, Phil Unterschuetz and Al Rathsack. Also present: Kitzie Winters, Jeremy Koslowski.

Chair Tatur called the meeting to order at 8:30 a.m.

No public was present for public comment.

### **Chair**

Tatur requested nominations for Chairman of the Finance Committee. Hauser nominated Tatur for Chair. Tatur requested nominations three more times. Rathsack motioned to close nominations and cast a unanimous ballot. Seconded by Meyer. Tatur abstained. Motion Carries.

### **Vice Chair**

Tatur requested nominations for Vice Chairman of the Finance Committee. Rathsack nominated Hauser. Tatur requested nominations three more times. Meyer motioned to close nominations and cast a unanimous ballot. Seconded by Tatur. Motion Carries.

### **Approval of Minutes**

Motion by Meyer second by Tatur to approve the Finance Committee Minutes of the April 13<sup>th</sup>, 2022 meeting. Motion Carries.

### **Dispatch/Jail Separation**

Jeff Wallace and George Murray were present for the discussion on the separation of the jail and dispatch at a staffing cost of \$400,000. Wallace recommended a referendum. Koslowski and Winters will work with Rich Summerfield and bring this back for further discussion next month.

### **Ambulance RFP**

Tom Hall was present for the discussion on the ambulance billing outsource vendor. The two proposals from Andres Medical and Life Quest were discussed. Motion by Meyer second by Hauser to accept the Life Quest proposal at a maximum commission rate of 6.75% of collections at a one to three-year renewable term with a 30-day out clause. Motion Carries.

Motion by Meyer second by Unterschuetz to terminate the Expert Billing contract with a 30-day notice. Motion Carries.

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**In-Rem Tax Deed Parcels**

Verna Nielsen was present for the discussion on the tax deed in-rem parcels. Motion by Hauser second by Unterschuetz to start the in-rem process on the following parcels below. Motion carries.

004-00309-0000	Town of Big Bend	Silvernail, Raymond
004-00469-0000	Town of Big Bend	Silvernail, Raymond
014-00566-0000	Town of Grant	Franczyk Trust, Richard & Jean
010-00123-0000	Town of Dewey	Gagnon, Shirley
018-00356-0000	Town of Hawkins	Ojeda, Alfonso & Marlene
018-00342-0001	Town of Hawkins	Ojeda, Alfonso & Marlene
046-00199-0005	Town of Willard	Polish National Catholic Church
246-02310-0000	City of Ladysmith	Schindler, Mary Jo

The Committee reviewed the Treasurer's report with Nielsen. One CD is up for renewal, Verna will check with rates.

**Employee Training**

Keeping Safety Simple has provided the County with a proposal to include 24 days of annual safety and compliance training at a cost of \$28,800. Motion by Meyer second by Rathsack to approve the contract with Keeping Safety Simple out of contingency dollars. Motion Carries.

**Forestry Damage**

Koslowski presented the request for County forest damage repair in the amount of \$25,000 from forestry excess revenue into the Road Aids budget, #100-61. Motion by Meyer second by Hauser to approve the \$25,000 from the road aids budget to repair the County forest damage. Motion Carries.

**CCF Bank Loan – Unreserved Funds**

Winters explained that there is \$38,600.24 left from the 2021 CCF bank loan after purchase of the Sheriff's Department dash and body camera purchase and three new squad cars. She requested to transfer funds into the County Car Fleet for 2022 and future purchases. Motion by Hauser second by Meyer to move unreserved CCF Bank loan funds into the fleet. Motion Carries.

**Out of County Travel**

Out of County travel was requested from Lori Gorseigner to Rhinelander for the Clerk of Courts summer Conference in the amount of \$486.00. Connie Meyer also requested travel to the WI County Clerks Association Conference in Eau Claire in the amount of \$490.00. Motion by Rathsack second by Unterschuetz to approve both out of County travel requests. Motion Carries.

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**Opioid Funds**

The Opioid legislation funds were discussed and the necessity of a separate bank account. Motion by Rathsack second by Meyer to approve opening up a new bank account at CCF bank. Motion carries.

**Invoices**

Motion by Hauser second by Unterschuetz to approve the invoices paid from 2022-04-06 to 2022-05-15. Motion Carries.

**2021 Budget Resolution**

The resolution for the 2021 individual budgets that were 10% over in budgeted expenditures was presented by Winters. Motion by Hauser second by Tatur to approve the resolution and forward to the County Board for final approval. Motion Carries.

**Leases**

Discussion held about all County leases including airport, joint management and county-owned buildings. It was the consensus of committee to have Winters organize leases and Accounts Receivable within the accounting software.

The next monthly Finance meeting will be held on Thursday June 16<sup>th</sup> at 8:30 a.m. in the LEC – County Board Room.

The meeting was adjourned at 1:37 p.m. by consensus of the committee.

Kitzie Winters, Recording Secretary